November 5, 2014

CANVASSERS PRESENT: Alan Fox
                   David Pierce
                   Kathy Prout
                   Mary Kay Scullion (arrived at 1:13 p.m.)

CANVASSERS ABSENT: None

OTHERS PRESENT: Richard Garcia, Chief Probate Judge (arrived at 1:12 p.m.)
                 Barb Byrum, Ingham County Clerk
                 Jennifer Shuster, Election/Clerk Coordinator
                 Barb Frazier, County Deputy Clerk I
                 Chris Swope, City of Lansing Clerk (arrived at 2:05 p.m.)
                 Katie Van Schoick, Intern, County Clerk Office

Meeting Called to Order:
The meeting was called to order at 1:05 p.m. by Chairperson Pierce.

Approval of Agenda:
Moved by Canvasser Prout, supported by Canvasser Fox, to approve the agenda. Motion passed unanimously. Absent: Canvasser Scullion.

Approval of the October 14, 2014 Meeting Minutes:
Moved by Canvasser Prout, supported by Canvasser Fox, to approve the minutes of the October 14, 2014 Meeting as present. Motion passed unanimously. Absent: Canvasser Scullion.

Poll Book Review:
Canvassers reviewed the poll books for the November 4, 2014 General Election for the Precincts within Ingham County.

Please find a list of poll book errors and/or omissions outlined by the Canvassers attached to these minutes. Ms. Shuster successfully contacted the following clerks by phone and email to come in and meet with the Board of Canvassers to address the Canvassers’ concerns:

Clerk David Leonard – Alaiedon Township
Clerk Tracy Ayres – Aurelius Township
Clerk Carrie Zeitz – Bunker Hill Township
Clerk Evan Hope – Delhi Township
Clerk Marie Parsons – Ingham Township
Deputy Clerk Joan Horvath – Meridian Township
Clerk Ernie Gaffner – Williamstown Township

Probate Judge Garcia arrived at 1:12 p.m. to deliver the #2 envelopes from the election. The envelopes were accepted by Chairperson Pierce.

Canvasser Scullion arrived at 1:13 p.m.

Lansing City Clerk Chris Swope arrived at 2:05 p.m. and delivered two precinct books. In addition, Clerk Swope answered questions posed by the Canvassers with regard to Lansing poll books.

Canvasser Scullion was excused at 3:17 p.m. due to illness.

Chairperson Pierce recessed the meeting at 4:54 p.m. with it set to reconvene at 9:00 a.m. on November 6, 2014.

November 6, 2014

CANVASSERS PRESENT: Alan Fox
                        David Pierce
                        Kathy Prout
                        Mary Kay Scullion

CANVASSERS ABSENT: None

OTHERS PRESENT: Jennifer Shuster, Election/Clerk Coordinator
                    Dominique Clemons, Assistant to the Board of Canvassers
                    Gloria Richard, Assistant to the Board of Canvassers
                    David Leonard, Alaiedon Twp. Clerk (arrived 10:35 a.m.)
                    Evan Hope, Delhi Twp. Clerk (arrived at 11:00 a.m.)
                    Tracy Ayres, Aurelius Twp. Clerk (arrived at 11:00 a.m.)
                    Tanya Brodberg, of Aurelius Twp. (arrived at 11:00 a.m.)
                    Chris Swope, City of Lansing Clerk (arrived at 2:05 p.m.)

Meeting Reconvened:
The Board of Canvassers reconvened at 9:02 a.m.

Poll Book Review con’t:
The Canvassers continued to review the poll books for the November 4, 2014 General Election
for the Precincts within Ingham County.

The assistants to the Board of Canvassers began the process of comparing precinct result
numbers on tabulator tapes to the precinct result numbers processed on precinct reports.
Clerk Leonard was present and satisfied the concerns the Board of Canvassers expressed with the poll book from Alaiedon Township Precinct 1.

Clerk Hope was present and satisfied the concerns the Board of Canvassers expressed with the poll book from Delhi Township Precinct AV 7.

Clerk Ayres and Ms. Brodberg were present and addressed the concerns the Canvassers expressed with the poll book from Aurelius Township. They were asked to return with a list of AV voters from the Qualified Voter File to compare with the AV voters listed in the poll book.

Clerk Swope was present and satisfied the concerns the Board of Canvassers expressed with all City of Lansing polls books except Precincts 27, 36 and 40. It was decided that election workers from those precincts would be called in the next day to answer questions with the possibility of re-tabulation.

Chairperson Pierce recessed the meeting at 3:40 p.m. with it set to reconvene at 9:00 a.m. on November 7, 2014.

**November 7, 2014**

**CANVASSERS PRESENT:**
- Alan Fox
- David Pierce
- Kathy Prout
- Mary Kay Scullion (arrived at 9:05 a.m.)

**CANVASSERS ABSENT:**
- None

**OTHERS PRESENT:**
- Barb Byrum, Ingham County Clerk
- Kathleen Farhat, Ingham County Chief Deputy Clerk
- Jennifer Shuster, Election/Clerk Coordinator
- Dominique Clemons, Assistant to the Board of Canvassers
- Gloria Richard, Assistant to the Board of Canvassers
- Carrie Zeitz, Bunker Hill Twp. Clerk
- Val Howard, of Bunker Hill Twp.
- Tracy Ayres, Aurelius Twp. Clerk
- Tanya Brodberg, of Aurelius Twp.
- Marie Parsons, Ingham Twp. Clerk
- Ernie Gaffner, Williamstown Twp. Clerk
- Joan Horvath, Deputy Clerk - Meridian Twp.
- Agnes Yoder, City of Lansing
- Anne Wilson, City of Lansing
- Brian Jackson, City of Lansing
- Shirley Hillis, City of Lansing
- Gloria Lake, City of Lansing
- Bruce K. Utter, City of Lansing
- Ramona M. Gille, City of Lansing
Meeting Reconvened:
The Board of Canvassers reconvened at 9:00 a.m.

Poll Book Review con't:
The Canvassers continued to review the poll books for the November 4, 2014 General Election for the Precincts within Ingham County.

The assistants to the Board of Canvassers continued the process of comparing precinct result numbers on tabulator tapes to the precinct result numbers processed on precinct reports.

Clerk Zeitz and Ms. Howard were present and satisfied the concerns the Board of Canvassers expressed with the poll book from Bunker Hill Township Precinct 1.

Clerk Ayres and Ms. Brodberg were present and satisfied the concerns the Board of Canvassers expressed with the poll book from Aurelius Township.

Brian Jackson and Bruce Utter from the City of Lansing were present, along with multiple precinct workers listed above, and satisfied the concerns of the Board of Canvassers expressed for Precincts 27, 36 and 40. The three precincts were re-tabulated under the supervision of the Board of Canvassers.

Clerk Gaffner was present and satisfied the concerns the Board of Canvassers expressed with the poll book from Williamstown Township.

Deputy Clerk Joan Horvath was present and satisfied the concerns the Board of Canvassers expressed with the poll books from Meridian Township.

Clerk Parsons was present and satisfied the concerns the Board of Canvassers expressed with the poll book from Ingham Township.

The assistants to the Board of Canvassers discovered a discrepancy in the unofficial results for absent voters in the City of Lansing Ward 4, Precincts 34-43. Election Source, the vendor used for election and ballot programming, was called in for assistance. In the interim, the Board of Canvassers instructed County Clerk Staff to manually enter the AV results for those precincts.

Canvasser Prout made a recommendation for future elections that after the poll books are approved by the Canvassers that the contents of the binder are removed from the binder and sealed within the Clerk’s Envelope. She stated that then the binders can be returned to the clerks to be utilized at their offices. Canvasser Prout stated that this will also help conserve space needed to store the envelopes.
Chairperson Pierce adjourned the meeting at 1:50 p.m. with it set to reconvene at 9:00 a.m. on November 10, 2014.

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David Pierce, Chair             Mary Kay Scullion, Vice Chair

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Kathleen Prout                  Alan Fox

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Barb Byrum, Ingham County Clerk