

COUNTY SERVICES COMMITTEE

November 8, 2018

Minutes

Members Present: Nolan, Grebner, Celentino, Sebolt, Naeyaert, and Maiville

Members Absent: Hope

Others Present: Clerk Barb Byrum, Judge Thomas Boyd, Derrell Slaughter, Ryan Buck, Bill Conklin, Sue Graham, Becky Bennett, Tim Dolehanty, Lindsey LaForte, and others

The meeting was called to order by Chairperson Nolan at 6:00 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 16, 2018 Open and Closed Session Meeting Minutes

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE OPEN AND CLOSED SESSION MINUTES OF THE OCTOBER 16, 2018 COUNTY SERVICES COMMITTEE MEETING.

THE MOTION TO APPROVE THE MINUTES CARRIED UNANIMOUSLY. Absent: Commissioner Hope.

Additions to the Agenda

Chairperson Nolan announced that Agenda Item 6 would be renumbered Item Number 6a.

6. Controller's Office
 - b. Resolution to Authorize Agreements to Participate in a Self-Funded Prescription Drug Plan

7. Courts – Resolution to Eliminate One Special Part-Time Deputy Court Officer Position Assigned to the 55th District Court and to Increase One Part-Time Court Officer Position in the 55th District to Full-Time

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Equalization Department – Resolution Appointing Robert L. Francis as County Grant Administrator for the Ingham County Remonumentation Project
3. Innovation and Technology Department
 - a. Resolution to Approve Renewal of Support from Core Technology
 - b. Resolution to Approve the Purchase of Cyberark Endpoint Privilege Manager from CDW-G
 - c. Resolution to Renew the Contract for Cell Phone Services from Verizon
4. Facilities Department
 - a. Resolution to Authorize an Agreement with Lansing Tile & Mosaic, Inc. to Replace the Flooring in the Women’s Health Two Lobby Areas and Hallway
 - b. Resolution to Authorize a Purchase Order to Vidcom Solutions for the Installation of Card Swipes on the Second Floor Judicial Hallway Stairwell at the Veterans Memorial Courthouse (VMC)
5. Road Department – Resolution to Approve the Special and Routine Permits for the Ingham County Road Department
6. Controller’s Office
 - a. Resolution Honoring Jill Rhode on the Event of Her Retirement
7. Courts – Resolution to Eliminate One Special Part-Time Deputy Court Officer Position Assigned to the 55th District Court and to Increase One Part-Time Court Officer Position in the 55th District to Full-Time

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Hope.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Hope.

1. Clerk’s Office – Resolution to Create Executive Assistant – County Clerk Position
(*Discussion*)

Barb Byrum, Ingham County Clerk, stated that this was Election week and it had been very busy, resulting in only a couple hours of sleep on Tuesday. She asked that the Committee be kind.

Clerk Byrum stated that this position was discussed a bit during the budget discussion. She further stated that in that discussion she had originally requested an additional two Deputy Clerk positions.

Clerk Byrum stated that she had amended her request and asked for only one Deputy Clerk position with the caveat that she would be back to ask for an Executive Assistant position. She further stated that this was a Managerial Confidential position and the salary would be paid for out of the Concealed Pistol License (CPL) fund.

Clerk Byrum stated that in addition to other work, this position would take over the review of the CPL applications. She further stated that it was something that Chief Deputy Clerk Ryan Buck and she did now, which took them away from other duties.

Commissioner Grebner asked about the salary numbers.

Clerk Byrum stated that she apologized if he did not have them as they had been included in the memo sent prior to the Committee meeting.

Mr. Buck stated that they were included as Attachment C in the memo.

Commissioner Grebner asked what portion would be funded from the CPL fund.

Clerk Byrum stated that all of the salary costs would be from the CPL fund.

Commissioner Grebner stated that he was not sure how that all worked. He asked if there were restrictions for how that money could be spent.

Clerk Byrum stated that those funds needed to be used for primarily CPL costs and but there was wiggle room.

Commissioner Grebner asked if there was legislation in the State Legislature which would change this funding.

Clerk Byrum stated that there was legislation concerning CPLs introduced every year, but it was not likely to change particularly with a new Governor and State Legislature.

Commissioner Grebner asked if this would show in budget as CPL funds.

Tim Dolchanty, Controller, stated that it would show in the budget that way.

Commissioner Grebner stated that if those funds were to go away, then so would the position.

Mr. Dolehanty stated that could happen.

Clerk Byrum stated that there was currently a balance of about \$160,000 in the CPL fund and they annually brought in about \$60,000.

Chairperson Nolan asked the numbers for CPLs. She further stated that she wanted to know the cost for a CPL and how many the Office processed.

Clerk Byrum stated that it was \$115 for a CPL renewal and \$100 for a CPL. She further stated that eventually people will be able to apply online for CPLs and that will bring in even more money than the County received with in-person applicants.

Mr. Buck stated that the County kept about \$25 for new applicants and \$35 for renewal applicants. He further stated that the rest of the money was sent to the State.

Chairperson Nolan stated that the Office had a high number of CPL applicants.

Mr. Buck stated that the Office had 1,400 applications the last 4 quarters.

Commissioner Grebner asked what other expenses were paid for issuing CPL funds.

Mr. Buck stated that those funds were used for the printing of cards, and the State mandated a certain, more-expensive card be used. He further stated that there was a special printer, which occasionally had to be repaired.

Commissioner Grebner asked what the annualized cost per CPL was.

Mr. Buck stated that about \$41 per CPL was the cost to the County, including salaries and supplies.

Commissioner Grebner stated that this position would peel off a fixed amount from the CPL fund and he wondered how much the County would then have to pay for the other items to be covered.

Mr. Buck stated that it was usually a couple thousand dollars per year.

Clerk Byrum stated that sometimes when she attended state-wide CPL training, those costs were charged back to the CPL fund.

Commissioner Grebner asked if there were no other substantial cost to the CPL fund other than salaries.

Clerk Byrum stated that there were no other substantial costs.

Commissioner Celentino stated that there was a draft resolution in the Committee packet.

Mr. Buck stated that there was and they would bring it back before the Committee in two weeks.

Clerk Byrum stated that she was trying to follow the County reorganization policy.

Commissioner Grebner stated that one of the County's general policies was that they did not discuss step one, just look at the top price of positions.

Commissioner Naeyaert stated that she preferred to see step one through five.

Commissioner Grebner stated that the reason why it was adopted was that it was misleading to see step one because when employees moved up steps, that information was never presented to the Committee. He further stated that the year introduced was an artificially low price, unless the

Committee was extremely careful and not ever the case for any Board of Commissioners Committee he had served on.

Commissioner Grebner stated that they needed to look only at the top step.

Mr. Buck stated that step 5 was in the memo.

Clerk Byrum stated that they were trying to be transparent.

Commissioner Grebner state that the policy of the Board of Commissioners was to price at the top, especially when removing one position. He further stated that if they did not look at the top price, then there were fictitious savings.

Commissioner Grebner stated that it was similar to an accounting decision to use “first-in, first-out,” or “last-in, first-out” accounting, and they could not go back and forth or there would be inconsistent budgeting. He further stated that the only comparisons looked at were top of range to top of range.

Commissioner Grebner stated that they asked the Department Heads to comply with that, and sometimes staff caught it, sometimes he catches it. He further stated that it was nice to have a chance to explain it.

Discussion.

6. Controller’s Office

- b. Resolution to Authorize Agreements to Participate in a Self-Funded Prescription Drug Plan.

MOVED BY COMM. MAIVILLE, SUPPORTED BY NAEYAERT, TO APPROVE THE RESOLUTION.

Tim Dolehanty, Controller, stated that this was a part of the process to enter into the Regional Health Insurance Pool.

Commissioner Celentino left the room at 6:15 p.m.

Mr. Dolehanty stated that under the current system, the County were not allowed to break out the prescription drug cost and self-fund, but when put together with the Regional Health Insurance Pool. He further stated that PHP would now allow them to self-fund in order to save more money.

Commissioner Celentino returned to the room at 6:16 p.m.

Mr. Dolehanty stated that all members of the pool are together, including Community Mental Health, Capital Area District Library, and more. He further stated that they had over 7,000 lives involved.

Mr. Dolehanty stated that PHP said they can self-fund the prescription program. He further stated that this was a bit late in the game, but they needed to get this done in time for open enrollment.

Mr. Dolehanty stated that this self-funded program allowed two groups of coverage. He further stated that specialty drug users accounted for one percent of the total users but 51 percent of the total drug cost each year.

Mr. Dolehanty stated that PHP's goal for generic use of prescription drugs was 85 percent, and the County employees hit 88 percent, which was excellent. He further stated that without going this route, specialty drugs will still cost a lot.

Mr. Dolehanty stated that this was a three-pronged approach and would lead to free or reduced cost for specialty drugs for the employees. He further stated that it would save the County about \$1 million.

Mr. Dolehanty stated that the average employee specialty drug user employee would save \$600-700 dollars per year. He further stated that the larger group will lower cost for the County, but if it did not have a savings, stop-loss insurance would step in to cover that.

Mr. Dolehanty stated that after a couple years of experience, they may be able to drop stop-loss insurance.

Commissioner Grebner asked what the annual cost for stop loss was.

Mr. Dolehanty stated that it would be about \$140K. He further stated that the likelihood of needing this was low because it would not be needed outside of an epidemic.

Chairperson Nolan asked who was included in the number of employees covered.

Mr. Dolehanty stated that the number was for employees and dependents.

Discussion.

Chairperson Nolan asked if the Medical Care Facility was joining the Pool.

Mr. Dolehanty stated that they were too busy with the building project to consider it this year, but would reconsider later.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Hope.

Announcements

Chairperson Nolan stated that she wished to congratulate all the newly-elected Commissioners in the room, including Derrell Slaughter.

Commissioner Celentino wanted to compliment Clerk Byrum and her staff on the Election. He further stated that it was a well-run, smooth Election.

Commissioner Celentino stated that the website results went well and he had no problems with it. He further stated that all the Clerks in Ingham County had worked hard on the local level as well.

Commissioner Grebner stated that there were some real problems with absent voter ballot counting at the local level. He further stated that results showed all the precinct counted but the Absent Voter Counting Boards (AVCB) were not included in those numbers.

Commissioner Grebner stated that not having the AVCB results from the City of East Lansing, City of Lansing, and Meridian Township showed Elissa Slotkin as having less votes and he told everyone that the numbers were higher for her.

Commissioner Grebner stated that all votes were eventually counted. He further stated that was the problem with new systems.

Commissioner Celentino stated that a lot of people worked hard.


Discussion.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:24 p.m.



BARB BYRUM, CLERK OF THE BOARD

