CALL TO ORDER

Chairperson Koenig called the May 8, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Koenig, Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Louney, Maiville, Naeyaert, Nolan, Schafer, and Sebolt.

Members Absent: Tennis

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Debbie Miller, Ingham County Fair Board Vice President, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crcnshaw moved to approve the minutes of the April 24, 2018 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Tennis.

ADDITIONS TO THE AGENDA

Chairperson Koenig stated without objection, a substitute resolution would be added for Agenda Item Nos. 20, 22, 24, and 25.

PETITIONS AND COMMUNICATIONS

A LETTER FROM THE MICHIGAN DEPARTMENTS OF HEALTH AND HUMAN SERVICES, AGRICULTURE AND RURAL DEVELOPMENT, AND ENVIRONMENTAL QUALITY CONCERNING THE MICHIGAN LOCAL PUBLIC HEALTH ACCREDITATION PROGRAM. Chairperson Koenig accepted the letter and placed it on file.
MAY 8, 2018 REGULAR MEETING

A RESOLUTION FROM CHARLEVOIX COUNTY OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013. Chairperson Koenig accepted the resolution and referred the resolution to the Law & Courts Committee.

A RESOLUTION FROM THE WILLIAMSTOWN TOWNSHIP BOARD CONCERNING THE SPEED LIMIT ON MITCHELL ROAD. Chairperson Koenig accepted the resolution and referred the resolution to the Law & Courts Committee.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 8 and 22. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Tennis.

Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REVISE THE INGHAM COUNTY CONTRACTS PROCEDURE

RESOLUTION # 18 – 194

WHEREAS, Ingham County enters into hundreds of agreements each year with federal, state, and local governments, vendors, and agencies; and

WHEREAS, it is advisable to evaluate established procedures and guidelines for the execution and processing of contracts so that a standardized practice may be used by each department; and

WHEREAS, MCL 46.5 requires that agreements entered into by the Ingham County Board of Commissioners be deposited with the Ingham County Clerk.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Contracts Procedure as revised.

BE IT FURTHER RESOLVED, that the County Clerk shall provide a copy of this resolution and the revised Contracts Procedure to all elected officials and department heads once adopted.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None    Absent: None    Approved 05/01/2018

Adopted as part of a consent agenda.
Contract Procedures

MCL 46.5 requires that executed contracts be deposited with the County Clerk. To assure that appropriate contractual documents are prepared, executed and recorded, the following procedures shall be implemented:

Execution of Contracts

After approval by the Board of Commissioners, resolutions and contract authorization forms are submitted to the County Attorney’s Office at which time a contract is prepared. The contract is approved as to form by the County Attorney and forwarded to the department requesting the agreement. The contract authorization form can be used for agreements $5,000 and under.

The department shall submit two hard copies of the agreement that were signed by the vendor and County Attorney, along with the resolution or signed contract authorization form authorizing the agreement, to the Board of Commissioners’ Office for County signatures. Two hard copies of the contracts must be submitted to the Board of Commissioners’ Office for signature. Signatures must be obtained through the Board of Commissioners’ Office.

The Board Chairperson is the only authorized signatory for the County of Ingham unless others are authorized to sign by Board resolution. The Vice-Chairperson is authorized to sign in the Board Chairperson’s absence.

The Board of Commissioners’ Office shall submit the two signed hard copies of the agreement, along with an equal number of copies of the resolution or signed contract authorization form authorizing the agreement, to the County Clerk’s Office.

The County Clerk’s Office shall assign a file number and append said information to the first page of the agreements. The County Clerk shall sign the agreements to acknowledge that an original agreement has been filed with County Clerk, the appropriate resolution or signed contract authorization form has been included with that original, and a file number has been assigned and appended to the agreement(s). The Chief Deputy County Clerk is authorized to sign in the absence of the County Clerk. This will be accomplished within 5 business days after receipt by the County Clerk’s Office.

Once the contract documents are completely executed, the County Clerk’s Office shall make sure any blank dates in the contract are filled in. The County Clerk’s Office shall file one original agreement and submit any additional originals or copies to the appropriate department. Upon receipt of copies from the Clerk’s Office, each department shall enter the file number into MUNIS.
Distribution of Contracts

The requesting department is responsible for duplicating and distributing the fully executed contracts, including all exhibits and attachments, along with the resolution or contract authorization form for distribution as follows:

Director of Financial Services (electronic copy)
County Attorney (electronic copy)

Regarding Agreements Signed Electronically

In the event a contract is signed electronically, for example with the State of Michigan, it is the responsibility of the department to submit to the County Clerk’s Office, in paper format, one fully executed agreement and one copy of the authorizing resolution or signed contract authorization form for filing.

The County Clerk’s Office shall otherwise take the same steps as outlined in Execution of Contracts above.

Contract Expiration

It is up to each department to monitor expiration dates of contracts that involve their departments to determine if the agreement needs to be renewed or if the services are no longer necessary. If the contract needs to be renewed, a resolution renewing the agreement should be scheduled before the appropriate Liaison Committee and the Board of Commissioners’ before the expiration of the agreement.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 4

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CALLING PUBLIC HEARING TO AMEND
PROPERTY ASSESSED CLEAN (PACE) ENERGY PROGRAM

RESOLUTION # 18 - 195

WHEREAS, the Ingham County Board of Commissioners previously adopted Resolution #12-368, a Resolution approving the establishment of a property assessed clean energy program ("PACE Program") and creating a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners has been made aware by the PACE administrator, Levin Energy Partners, LLC that a few best practices and updates should be added in the County’s PACE Program Report that has been prepared pursuant to Section 9 of Act 270; and

WHEREAS, in accordance with the PACE Report, amendments to the PACE Program shall not require a public hearing, with the exception of amendments regarding property eligibility parameters found in paragraph 11 of the PACE Report; and

WHEREAS, the proposed updates include paragraph 11 of the PACE Report and Program; and

WHEREAS, the Report referenced in Section 9(1) of Act 270 (the “PACE Report”) shall be available on the County’s website at http://ingham.org/, and for viewing at the office of the County Treasurer (the “Authorized Official”) located at: 341 S. Jefferson, Mason, MI 48854.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby sets a public hearing for May 22, 2018, at 6:30 p.m. at the Ingham County Courthouse, Board of Commissioners Room, 341 S. Jefferson, Mason, MI 48854 to receive comments on the PACE Program, including the amended PACE Report.

BE IT FURTHER RESOLVED, that the County Clerk is authorized and directed to publish a notice of intent to amend the PACE Program, and a notice of the public hearing set by this Resolution in a newspaper of general circulation in the County as a display advertisement prominent in size. A copy of the PACE Report shall be available to the public on the County’s website and for viewing at the office of the County Treasurer in accordance with the requirements of Act 270.

COUNTY SERVICES: Yea: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/01/2018

Adopted as part of a consent agenda.
Introduce by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 - 196

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the
Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part
of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as
necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list
of Special and Routine Permits dated April 17, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None    Absent: None    Approved 05/01/2018

Adopted as part of a consent agenda.
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<th>R/W LOCATION</th>
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MANAGING DIRECTOR: ___________________________
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PARTICIPATION AND FUNDING
FOR BOOKING/HOLDING FACILITY FEASIBILITY STUDY

RESOLUTION # 18 - 197

WHEREAS, it is a goal of the Ingham County Board of Commissioners Strategic Plan to provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County; and

WHEREAS, as stated in the Strategic Plan, the Board strives to make facilities and services user friendly, and seeks to collaborate with local government networks to learn about innovations and cost effective service delivery models; and

WHEREAS, through another goal included in the Strategic Plan, the Board seeks to provide user-friendly, accessible facilities and quality infrastructure; and

WHEREAS, strategies identified to achieve this goal include planning physical space needed for future storage needs and identification of opportunities to collaborate with other government units for facilities, property and infrastructure upgrades; and

WHEREAS, the City of Lansing has proposed a building strategy to construct a building to house 54A District Court and City lock-up facility at the Veteran’s Memorial Courthouse/Grady Porter complex; and

WHEREAS, the County will benefit from efforts to explore a shared lock-up facility to service the City and County Courts, and to explore Court storage space needs.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes participation in a booking/holding facility feasibility to be administered by the City of Lansing.

BE IT FURTHER RESOLVED, that the Board authorizes funding not to exceed half the total cost of the feasibility study, with the County allocation not to exceed $13,540.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to $13,540 from the 2018 Ingham County Contingency Fund to the Controllers Budget for this purpose.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 03/06/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: Louney  Approved 03/07/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SUPPORT RENEWAL FOR
BARRACUDA ANTI-SPAM FILTER

RESOLUTION # 18 - 198

WHEREAS, Ingham County currently utilizes a Barracuda Email Security Gateway for securing and filtering all County email traffic; and

WHEREAS, annual maintenance is required to maintain the system software, anti-virus definitions, and anti-spam filtering services; and

WHEREAS, the existing maintenance and support contract expires on May 31, 2018; and

WHEREAS, the payment totaling $19,160.01 for three years of support will provide support from June 1st 2018- May 31st 2021; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the continued software updates and support necessary for the existing Barracuda Gateway.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Barracuda Networks through CDW-G in the amount not to exceed $19,160.01.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Maintenance Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  **Yea**s: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 05/01/2018**

FINANCE:  **Yea**s: Grebner, Crenshaw, Koenig, Schafer  
**Nays:** None  
**Absent:** Anthony, Tennis, Louney  
**Approved 05/02/2018**

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UPDATE JOB DESCRIPTION OF THE MIS ADMINISTRATIVE CLERK POSITION

RESOLUTION # 18 - 199

WHEREAS, the MIS Administrative Clerk position in the Department of Innovation and Technology (IT) was recently vacated the position description has not been updated since 2009; and

WHEREAS, the current job description references duties no longer part of Department operations and is missing many currently necessary duties; and

WHEREAS, the department has a critical need for efficient and accurate administrative support; and

WHEREAS, through re-evaluation of duties and responsibilities, it was determined that the position of MIS Administrative Clerk in the IT Department should be updated and retitled as Executive Assistant; and

WHEREAS, the estimated annual increase for the conversion of the position of $3,321 would come from the IT Data Processing Fund #63695800-704000.

THEREFORE BE IT RESOLVED, that upon approval of this resolution, the following job description change shall be implemented effective immediately:

- Position number 958012 / MIS Administrative Clerk job description is changed to IT Department Executive Assistant resulting in a pay grade change from UAW level F ($36,476 to $43,469) to UAW level G ($38,573 - $45,990).

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make any necessary budget adjustments and Position Allocation List adjustments consistent with this Resolution.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert
Nays: Sebolt, Hope Absent: None Approved 05/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None Absent: Anthony, Tennis, Louney Approved 05/02/2018

Commissioner Nolan moved to approve the resolution. Commissioner Naeyaert supported the motion.

Commissioner Sebolt stated that this had been heavily debated in the County Services Committee. He further stated that this clearly fell under the definition of a reorganization.

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Commissioner Sebolt stated that this should have gone through the normal reorganization process which was put in place to protect County employees. He further stated that the Board of Commissioners did a disservice to the employees when they did not follow policy.

The resolution was adopted. **Yeas:** Commissioners Koenig, Anthony, Banas, Celentino, Grebner, Louney, Maiville, Naeyaert, Nolan, and Schafer  
**Nays:** Commissioners Sebolt, Hope, and Crenshaw  
**Absent:** Commissioner Tennis
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF SEASONAL REQUIREMENTS OF SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE AND HELICALLY CORRUGATED STEEL PIPE WITH ALUMINIZED COATING

RESOLUTION # 18 - 200

WHEREAS, the Road Department annually purchases approximately 4000 lineal feet of various sizes of both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating for use as road drainage culverts and piping; and

WHEREAS, the Road Department’s adopted 2018, 2019 and 2020 budgets will include controllable expenditures and funds for this and other maintenance material purchases; and

WHEREAS, bids for both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating for 3 years with the option for two-year renewal, were solicited and evaluated by the Ingham County Purchasing Department and it is their recommendation, with the concurrence of Road Department, to award this bid and purchase on an as-needed, unit price basis smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe with aluminized coating from Contech Engineered Solutions, LLC.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase on an as-needed, unit price basis of smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe with aluminized coating from Contech Engineered Solutions, LLC.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with Advanced Drainage Systems for smooth lined corrugated polyethylene pipe and Contech Engineered Solutions, LLC, for helically corrugated steel pipe with aluminized coating, as needed and budgeted for 3 years, with the option of a 2 year renewal.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
   Nays: None  Absent: None  Approved 05/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
   Nays: None  Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE MODIFICATION OF PRIOR ROAD DEPARTMENT RE-ORGANIZATION

RESOLUTION # 18 - 201

WHEREAS, a re-organization for the Road Department was approved by the Board of Commissioners (BOC) per Resolution 18-019 adopted January 23, 2018, to, among other authorizations, add two additional Engineering Technicians II to the road engineering department; and

WHEREAS, the subject positions are in the Office & Professional Employees International Union, Local 512, Technical-Clerical bargaining unit (OPEIU) at OPEIU salary grade 5; and

WHEREAS, the subject positions have been posted per the OPEIU labor contract since January 24, 2018, and only one Engineering Technician II has been hired due to lack of sufficient applicants meeting or preferably exceeding the minimum qualifications for the second Engineering Technician II position; and

WHEREAS, with the improving economy, increasing road funding, and perhaps other factors increasing demand for engineering technicians, applications from such candidates are not expected to be received within a reasonable time frame going forward to meet pressing needs this season for road construction inspection assistance; and

WHEREAS, a number of applications have been received which meet or exceed the minimum qualifications for an existing, but currently unused and not authorized, Engineering Technician I job description (OPEIU Grade 3); and

WHEREAS, the Road Department recommends modifying one of the two Engineering Technician II positions (OPEIU Grade 5) authorized by Resolution 18-019 adopted January 23, 2018, to an Engineering Technician I (OPEIU Grade 3) and then post and hire per the OPEIU contract one permanent Engineering Technician I position; and

WHEREAS, alternatives have been considered including further use of consultant or vendor services, additional staff overtime, and/or further use of temporary and/or seasonal labor, and the proposed staffing change has been found to be more feasible and cost beneficial than further use of the alternatives; and

WHEREAS, there is no cost increase associated with the currently requested modification to the previously authorized re-organization; and

WHEREAS, per the attached email, the OPEIU-512 Technical-Clerical Bargaining Units is agreeable to the proposed modification described above; and
MAY 8, 2018 REGULAR MEETING

WHEREAS, the new Engineering Technician I position, if authorized, would be posted, filled, and administered per the current OPEIU labor agreement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to modify one of the two Engineering Technician II positions (OPEIU Grade 5) authorized by Resolution 18-019 adopted January 23, 2018, to an Engineering Technician I (OPEIU Grade 3) and then post and hire per the OPEIU contract one permanent Engineering Technician I position.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 05/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Kocnig, Schafer
Nays: None  Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

AGENDA ITEM NO. 11

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE OF A DONATION FROM AND TO ENTER INTO A CONTRACT WITH CHRISTMAN CONSTRUCTORS, INC.

RESOLUTION # 18 - 202

WHEREAS, the brick steps in the Potter Park Zoo restaurant pavilion are frequently in disrepair and are difficult and expensive to maintain; and

WHEREAS, Potter Park Zoo has planned to replace the brick steps with concrete steps; and

WHEREAS, water facilities in the rhino barn provide limited flexibility for animal care; and

WHEREAS, Potter Park Zoo planned to install two additional concrete water tanks in the rhino barn to allow for improved housing maneuverability of the rhinos by animal care staff; and

WHEREAS, Christman Constructors has provided a proposal to provide concrete steps and two water tanks; and

WHEREAS, Christman Constructors will supply all materials and labor to complete the installation of the concrete steps at the zoo restaurant and two concrete water tanks in the black rhino barn; and

WHEREAS, neither Potter Park Zoo nor Ingham County will bear any costs associated with the construction or liability of the steps and water tanks; and

WHEREAS, monies saved by accepting the offered donation from Christman Constructors can be used for other improvements at the Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept the donation of completed concrete steps and water tanks at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes to thank Christman Constructors for their generous donation to Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign a contract and any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
MAY 8, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 05/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None Absent: Anthony, Tennis, Louney Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF PARAKEETS FOR POTTER PARK ZOO

RESOLUTION # 18 - 203

WHEREAS, Potter Park Zoo is a member of the Association of Zoos and Aquariums (AZA); and

WHEREAS, Potter Park Zoo is required to meet AZA health requirements for all incoming animals as well as manage risks associated with the possible introduction of disease; and

WHEREAS, the Potter Park Zoo currently houses a closed flock of parakeets for the Wings Down Under interactive exhibit; and

WHEREAS, Potter Park Zoo is in need of acquiring additional parakeets to enhance visitor experience; and

WHEREAS, there are limited qualified parakeet suppliers with the quantity of and quality of parakeets necessary to meet the Zoo’s current needs; and

WHEREAS, Potter Park Zoo has acquired quotes from three parakeet suppliers including Barbi’s Bird House for the amount of $4,000; and

WHEREAS, the Potter Park Zoo Director, General Curator and Veterinarian agree and strongly believe Barbi’s Bird House is the best parakeet supplier to meet Zoo needs at this time; and

WHEREAS, the cost of the parakeets, $4,000.00 will be charged to Zoo account #258-69200-700001-31000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize the purchase of parakeets from Barbi’s Bird House.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
                 Nays: None  Absent: None  Approved 05/01/2018

FINANCE:  Yeas: Grebner, Crenshaw, Koenig, Schafer
              Nays: None  Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE UNITED AUTOMOBILE AEROSPACE & AGRICULTURAL IMPLEMENT WORKERS OF AMERICA (UAW) INGHAM COUNTY LOCAL 2256 FOR THE ZOO UNIT RECLASSIFICATION REQUEST

RESOLUTION # 18 - 204

WHEREAS, an agreement has been reached between the United Automobile Aerospace & Agricultural Implement Workers of America (UAW) Ingham County Local 2256 for the Zoo Unit through December 31, 2020; and

WHEREAS, the Human Resources Department executed the process for reclassification requests from employees in the unit; and

WHEREAS, all reclassification requests were processed in a manner consistent with the collective bargaining agreement; and

WHEREAS, the Human Resources Department and representatives of the UAW Zoo Unit completed the review and agreed upon the proposed results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following change:

<table>
<thead>
<tr>
<th>Position Number</th>
<th>Position Title</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>692023</td>
<td>Veterinarian Technician - Zoo</td>
<td>Move from Grade 400 to Grade 600</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the change will be effective the first pay period following approval by the Board of Commissioners.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Neyaert  
Nays: None  Absent: None  Approved 05/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer  
Nays: None  Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 14

Introduced by the Human Services and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING THE APPOINTMENT OF MARK MCCORKLE AS THE MANAGER OF THE INGHAM COUNTY FAIR

RESOLUTION # 18 - 205

WHEREAS, the position of Fair Manager is currently vacant; and

WHEREAS, an interview panel consisting of Fair Board members and County Commissioners, working with the Ingham County Human Resources Department and the Controller/Administrator’s Office solicited applications and interviewed candidates; and

WHEREAS, the interview panel has recommended Mark McCorkle to be the new Fair Manager; and

WHEREAS, at their April 23, 2018 meeting, the Fair Board voted to recommend Mark McCorkle to the Board of Commissioners the appointment of as Fair Manager.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the appointment of Mark McCorkle as Manager of the Ingham County Fair effective May 14, 2018.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners wishes Mr. McCorkle well as he assumes his new duties.

HUMAN SERVICES: Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert
           Nays: None    Absent: Sebolt, Louney    Approved 04/30/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
           Nays: None    Absent: None    Approved 05/01/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 15

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PLACEMENT OF A FIRE HYDRANT AND WATER MAIN

RESOLUTION # 18 - 206

WHEREAS, the Fire Marshall for the City of Lansing called a meeting with CMHA-CEI in September 2017; and

WHEREAS, it was made known that a fire hydrant and water main must be added adjacent to the building, to meet code requirements; and

WHEREAS, it was also made known that the fire hydrant and water main should have been installed during the construction of the 911 Center; and

WHEREAS, the fire hydrant and water main was not included in the original CMH design or construction expansion plan submission due to the late response from the Fire Marshall; and

WHEREAS, Scarlett Excavating, Inc. will furnish and install a new fire hydrant and water main for a not to exceed total cost of $70,000.00; and

WHEREAS, it is agreed upon by both CMH and the Ingham County Controller to split the cost; and

WHEREAS, CMH would like to utilize the CMH Ingham County Building Maintenance Fund line item# 631-26500-931000, for 60% of the cost, a total of $42,000.00; and

WHEREAS, Ingham County will pay the remaining 40%, a total of $28,000.00, from the 911 Center fund balance line item #261-32500-698010, as they will also benefit from the placement, increasing access to serve the 911 Dispatch Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the placement of a fire hydrant and water main, to be furnished and installed by Scarlett Excavating, Inc., 16486 Grove Road, Lansing, Michigan, 48906, for a total not to exceed cost of $70,000.00, to be split 60/40 between CMH and the 911 Center fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.
MAY 8, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert
    Nays: None    Absent: Sebolt, Louney    Approved 04/30/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None    Absent: None    Approved 05/01/2018

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
    Nays: None    Absent: Anthony, Tennis, Louney    Approved 05/02/2018

Adopted as part of a consent agenda.
Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING TO EXTEND PROBATION TO ALLOW CODING SPECIALIST TO OBTAIN CERTIFICATION

RESOLUTION # 18-207

WHEREAS, Ingham County Health Department (ICHD) converted a vacant Billing & Reporting position to a Certified Professional Coder (CPC) position via Resolution 16-532; and

WHEREAS, ICHD engaged United Auto Workers (UAW) in a Letter of Understanding (LOU) which allowed an employee up to 12 months from date of hire to obtain necessary training and obtain certification to become a CPC; and

WHEREAS, the employee has not obtained CPC certification within the 12 months as stated in the original LOU; and

WHEREAS, ICHD engaged UAW in discussing the need for a Letter of Understanding (LOU) which allows an employee up to 2 years from date of hire to obtain the necessary training and certification to become a (Certified Professional Coder – CPC); and

WHEREAS, this LOU will not extend beyond March 20, 2019; and

WHEREAS, the costs for this position are included in the FY 18 County Budget; and

WHEREAS, the Ingham County Board of Commissioners and the UAW are agreeable to this arrangement, as reflected in the attached Letter of Understanding between the parties.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the attached Letter of Understanding (LOU) extending the probation of the Coding Specialist position (601303) up to 2 years from March 20, 2017, to obtain the necessary training to certification required to become a CPC.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list in accordance with this resolution.
MAY 8, 2018 REGULAR MEETING

HUMAN SERVICES: Yeaş: Banas, Tennis, Nolan, Koenig, Naeyaert
Nays: None Absent: Sebolt, Louney Approved 04/30/2018

COUNTY SERVICES: Yeaş: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 05/01/2018

FINANCE: Yeaş: Grebner, Crenshaw, Koenig, Schafer
Nays: None Absent: Anthony, Tennis, Louney Approved 05/02/2018

Adopted as part of a consent agenda.
LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM (Employer)
And
UNITED AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA (UAW) INGHAM COUNTY UNIT LOCAL #2256 (Union)

WHEREAS, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (hereinafter referred to as the “Employer”) and the United Automobile Aerospace and Agricultural Implement Workers of America, Ingham County Unit Local 2256 (hereinafter referred to as “UAW”) have entered a collective bargaining agreement extending through December 31, 2020 (the “CBA”); and

WHEREAS, the job description for the position of Coding Specialist, as agreed to by the Employer and the Union, includes the certification of Certified Professional Coder (CPC), which can be obtained within twelve (12) months of hire, as a minimum qualification; and

WHEREAS, the Employer and Union recognize that the certification process exceeds the current probationary period of 180 days under Article 7, Section 2. Probationary Period; and

WHEREAS, Meaghan Gonzales was promoted to the Coding Specialist position on March 20, 2017 and did not complete obtaining the certification in the twelve (12) month time period; and

WHEREAS, the Employer and the Union agree to extend the probationary period to 2 years from the date of promotion into the Coding Specialist position for the purpose of Meaghan Gonzales to obtain the Certified Professional Coder (CPC) certification.

NOW, THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. The extension of probation to 2 years is solely for the purpose of employment status and the limitations thereof as a probationary employee.

2. All other benefits shall continue in accordance with the collective bargaining agreement.

3. Meaghan Gonzales will progress to step 2 placement on the first pay period following her March 20, 2018 position anniversary date.

4. This LOU will not be extended beyond March 20, 2019; 2 years after Meaghan originally was promoted to the Coding Specialist position.

5. It is expressly understood and agreed by the parties that because of the particular set of circumstances for this employee this LOU is without precedence or prejudice as to any other cases.

6. All the other terms and conditions specified in the Parties’ collective bargaining agreement shall remain in full force and effect, except as stated above.
MAY 8, 2018 REGULAR MEETING

COUNTY OF INGHAM

Carol Keonig, Chairperson  Date
Ingham County Board of Commissioners

Linda Vail, Health Officer  Date

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

Mattis Nordfjord  Date

UAW Local 2256

Bradley Prehn, Chairperson  Date
Introduce by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CHANGE WIC PROGRAM POSITIONS

RESOLUTION # 18 - 208

WHEREAS, WIC currently has two Nutrition Educator Positions that need to become Registered Dietitian positions; and

WHEREAS, the results of two State WIC audits have resulted in multiple nutrition-related citations due to insufficient staffing of Registered Dietitians; and

WHEREAS, these staffing changes will enable Ingham County WIC to comply with State and Federal WIC policies; and

WHEREAS, the change of positions from Nutrition Educator to Registered Dietitian Step 5 at a cost of $40,782 are financially supported by the elimination of the Medical Assistant II position ($77,124).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the change of the Nutrition Educator positions (position numbers 601330 and 601401) from Nutrition Educator ICEA Grade 5 to Registered Dietitian ICEA Grade 7 positions in the WIC Program.

BE IT FURTHER RESOLVED, that a Medical Assistant II position (position number 601105) is hereby eliminated.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

HUMAN SERVICES: Yea's: Banas, Tennis, Nolan, Koenig, Naeyaert
Absent: Sebolt, Louney
Nays: None
Approved 04/30/2018

COUNTY SERVICES: Yea's: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Absent: None
Nays: None
Approved 05/01/2018

FINANCE: Yea's: Grebner, Crenshaw, Koenig, Schafer
Absent: Anthony, Tennis, Louney
Nays: None
Approved 05/02/2018

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND AGREEMENT WITH ERG ENVIRONMENTAL FOR HAZARDOUS WASTE HAULING SERVICES

RESOLUTION # 18 - 209

WHEREAS, Ingham County Health Department (ICHD) operates a Household Hazardous Waste (HHW) program to accept residential household hazardous wastes free of charge from Ingham County residents; and

WHEREAS, a licensed hazardous waste hauler is necessary to haul away and dispose of the hazardous wastes collected; and

WHEREAS, through Resolution #16-271, ICHD has a current agreement with ERG Environmental Services which will expire July 31, 2018; and

WHEREAS, a 2 year renewal option was included in the current agreement and ICHD wishes to exercise this option; and

WHEREAS, ERG Environmental Services has agreed to hold their current pricing for a two year renewal; and

WHEREAS, funds for these services were anticipated in ICHD’s FY18 Budget; and

WHEREAS, the Health Officer recommends extending a contract agreement with ERG Environmental for disposal of hazardous waste collected by the ICHD HHW program for the period of August 1, 2018 through July 31, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a two year extension with ERG Environmental for disposal of hazardous waste collected by the ICHD HHW program for the period of August 1, 2018 through July 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
MAY 8, 2018 REGULAR MEETING

HUMAN SERVICES:  Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert  
Nays: None  Absent: Sebolt, Louney  Approved 04/30/2018

FINANCE:  Yeas: Grebner, Crenshaw, Koenig, Schafer  
Nays: None  Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 19

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FOR A DETECTIVE CURRENTLY EMPLOYED BY INGHAM COUNTY FOR THE SEXUAL ASSAULT KIT INITIATIVE AND TO AUTHORIZE EXPENDITURE OF FUNDS TO HIRE AN INGHAM COUNTY DEPUTY

RESOLUTION # 18 - 210

WHEREAS, there are 122 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Michigan State Police have indicated that they have funds through the federal government to assist local prosecutors with investigations and prosecutions of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, grant funds in the amount of $70,816.00 are available to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff’s Office; and

WHEREAS, the Ingham County Sheriff’s Office would designate a detective to review these investigations and determine any investigative measures and work with the Special Assistant Attorney General to determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Detective will be working out of the Ingham County Prosecutor’s Office; and

WHEREAS, the Detective will be paid by funds from the Michigan State Police including but not limited to salary, computers, phones, training, and mileage and any other funds approved by the Michigan State Police. All expenses including salary will be processed by Ingham County but will be paid for by the Michigan State Police; and

WHEREAS, the vacant Detective position created by the transfer of an existing Detective to the SAKI position will be filled through an internal promotion from the Sheriff’s Office; and

WHEREAS, in order to address the vacancy, the Ingham County Sheriff’s Office is authorized to hire an Ingham County Deputy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor’s Office to enter into a Memorandum of Understanding with the Michigan State Police to accept grant funds in the amount of $70,816.00 to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff’s Office.
BE IT FURTHER RESOLVED, that a new Detective position is authorized in the Sheriff's Office Budget through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff's Office is authorized to hire an Ingham County Deputy to address the vacancy created by the new position.

BE IT FURTHER RESOLVED, that a transfer of up to $40,000 from the 2018 Contingency Fund to the Ingham County Sheriff's Office personnel budget is authorized to cover the cost of non-SAKI cases handled by the grant funded position and to cover the overlap in positions to allow for cross training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments to the 2018 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** **Yea:** Hope, Celentino, Schafer, Maiville  
**Nays:** None  
**Absent:** Crenshaw, Banas, Anthony  
**Approved 04/26/2018**

**COUNTY SERVICES:** **Yea:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 05/01/2018**

**FINANCE:** **Yea:** Grebner, Crenshaw, Koenig, Schafer  
**Nays:** None  
**Absent:** Anthony, Tennis, Louney  
**Approved 05/02/2018**

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 20

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH INGHAM INTERMEDIATE SCHOOL DISTRICT FOR EDUCATIONAL INSTRUCTION AT THE INGHAM ACADEMY

RESOLUTION # 18 - 211

WHEREAS, the Ingham Academy is a partnership between the Juvenile Division of the Circuit Court, Highfields Inc., Peckham Inc., and the Ingham Intermediate School District; and

WHEREAS, the Juvenile Division of the Circuit Court has utilized Ingham Intermediate School District to provide educational instruction at the Ingham Academy since September of 2007; and

WHEREAS, the Ingham Intermediate School District provides teachers, paraprofessionals, administrative support and a part-time principal; and

WHEREAS, it has been several years since the Ingham Intermediate School District has received an increase in the contract amount; and

WHEREAS, the Ingham Intermediate School District requested an increase in their contract amount to cover the increase is staff cost for 2018; and

WHEREAS, the cost of this contract is funded 50% by the Juvenile Justice Millage and 50% by the State Child Care Fund; and

WHEREAS, as part of the 2018 budget, $469,664.00 was allocated for educational instruction at the Ingham Academy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract not to exceed $469,664 with Ingham Intermediate School District for educational instruction for the time period of October 1, 2017 through September 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.
MAY 8, 2018 REGULAR MEETING

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville
Nays: None  Absent: Crenshaw, Banas, Anthony  Approved 04/26/2018

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None  Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 21

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE FUNDS FOR TWO REPLACEMENT VEHICLES
FOR THE INGHAM COUNTY FAMILY CENTER

RESOLUTION # 18 - 212

WHEREAS, the Family Division has a fleet of 10 vehicles to transport juveniles to and from the Ingham Academy as well as the Pride Evening Reporting Program; and

WHEREAS, two of the ten vehicles are in need of replacement (both 2010 Dodge Caravans), both with mileage exceeding 130,000; and

WHEREAS, the Family Division’s budget includes a line item for van replacement. The funds deposited in this reserve come from the Child Care Fund’s reimbursement for each van’s usage, transporting youth to and from community programs; and

WHEREAS, as of the end of 2017, there is a balance of $97,825 in the van replacement reserve portion of the Family Division’s budget; and

WHEREAS, a request is made to purchase two new 2018 Ford Transit XLT Passenger Wagon at a cost not to exceed $60,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of two 2018 Ford Transit XLT Passenger Wagons at a cost not to exceed $60,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the van replacement reserve in the 2018 Family Division budget.

LAW & COURTS: Yea: Hope, Celentino, Schafer, Maiville
      Nays: None   Absent: Crenshaw, Banas, Anthony  Approved 04/26/2018

FINANCE: Yea: Grebner, Crenshaw, Koenig, Schafer
      Nays: None   Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR ELECTRONIC MONITORING WITH HOUSE ARREST SERVICES

RESOLUTION # 18 - 213

WHEREAS, the Juvenile Division of the Circuit Court has utilized House Arrest Services Inc. for electronic monitoring of youth offenders since 2012; and

WHEREAS, the Juvenile Division of the Circuit Court has had a per diem contract with House Arrest Services to pay for Cell Tethers, GPS Tethers, and Electronic Alcohol Monitoring; and

WHEREAS, more emphasis is being placed on utilizing electronic monitoring as a best practice to treat juvenile offenders in the community and in order to reduce the population at the Ingham County Youth Center; and

WHEREAS, although the per diem amounts for electronic monitoring have decreased, there has been a significant increase in the number of youth placed on electronic monitoring; and

WHEREAS, the cost for using electronic monitoring equipment is State Child Care Fund reimbursable; and

WHEREAS, as part of the 2018 budget, $35,000 was allocated for the use of electronic monitoring equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract not to exceed $35,000 with House Arrest Services Inc. for electronic monitoring for the time period of October 1, 2017 through September 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Hope, Celentino, Schafer, Maiville  
Nays:  None  Absent:  Crenshaw, Banas, Anthony  Approved 04/26/2018

FINANCE:  Yeas:  Grebner, Crenshaw, Koenig, Schafer  
Nays:  None  Absent:  Anthony, Tennis, Louney  Approved 05/02/2018

Commissioner Crenshaw moved to approve the resolution. Commissioner Hope supported the motion.

Commissioner Crenshaw asked if there had been any discussion about piggybacking with the contract that the Sheriff’s Office or Pretrial Services already had established.

Page 37 of 42
Terri Morton, Deputy Controller, stated that there had not been a discussion about that issue because this was a continuation of the current contract. She further stated that this purchase would be reviewed next year and they could take into consideration the possibility to work with the same vendor or all the contracts.

Commissioner Crenshaw stated that he would appreciate having one vendor for electronic monitoring if it could result in cost savings for the County.

The resolution was adopted unanimously. Absent: Commissioner Tennis.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #18-065 FOR THE RENEWAL OF THE
9-1-1 TELEPHONE SUPPORT AGREEMENT WITH CAROUSEL INDUSTRIES INC.

RESOLUTION # 18 - 214

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners approved, under Resolution #18-065, the system support and maintenance for the 9-1-1 Center’s 9-1-1 phone system; and

WHEREAS, the resolution had an incorrect total amount of this contract totaling $100,353.30; and

WHEREAS, the resolution should have had the correct amount of the service contract totaling $100,403.32; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners amend resolution #18-065 to reflect the corrected amount for this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Carousel Industries, Inc. for system maintenance and support for the period of February 1, 2018 through January 31, 2019 for a total cost of $100,403.32.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville
Nays: None Absent: Crenshaw, Banas, Anthony Approved 04/26/2018

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None Absent: Anthony, Tennis, Louney Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

APPROVED - MAY 8, 2018
AGENDA ITEM NO. 24

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ELECTRONIC TRAINING RECORDS PROGRAMS

RESOLUTION # 18 - 215

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 administration has identified a software solution to electronically document, track, and store employee training as requested by the Center’s Training Cadre; and

WHEREAS, the 9-1-1 Staff Services Manager in working with our Center’s Communication Training Officers, and has reviewed the features, options, and demonstrations of these programs to perform these functions; and

WHEREAS, the LEFTA Systems and METR Software systems have been found to meet the needs of our Center’s training program as well as the administrative needs to electronically document training information; and

WHEREAS, the company International Business Information Technologies, Inc. provider of the LEFTA Systems and METR Software programs, have provided a quote for these programs in the amount of $8,225.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of the LEFTA Systems and METR Software programs from International Business Information Technologies in an amount not to exceed $8,225.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents with International Business Information Technologies, Inc. to provide their software solutions to Ingham County 9-1-1 Center for training documentation after approval as to form by the County Attorney.

LAW & COURTS:  Yeas: Hope, Celentino, Schafer, Maiville
Nays: None  Absent: Crenshaw, Banas, Anthony  Approved 04/26/2018

FINANCE:  Yeas: Grebner, Crenshaw, Kocnig, Schafer
Nays: None  Absent: Anthony, Tennis, Louney  Approved 05/02/2018

Adopted as part of a consent agenda.
MAY 8, 2018 REGULAR MEETING

AGENDA ITEM NO. 25

INTRODUCED BY THE LAW & COURTS AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE REPLACEMENT OF OUTDOOR SURVEILLANCE CAMERAS AT THE 9-1-1 CENTER

RESOLUTION # 18 - 216

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Center uses surveillance cameras to maintain the security of the building and staff; and

WHEREAS, the cameras currently in use were installed with the construction of the center in 2012; and

WHEREAS, the cameras are not functioning properly in the night time mode, extremely limiting the view provided in dim light conditions; and

WHEREAS, the County IT Department has obtained a quote for replacement cameras from Vidcom Solutions in the amount of $5,601.27, with the IT department doing the installation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure not to exceed $5,700.00 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the camera equipment.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

LAW & COURTS: **Yea**s: Hope, Celentino, Schafer, Maiville  
Nays: None  
Absent: Crenshaw, Banas, Anthony  
Approved 04/26/2018

FINANCE: **Yea**s: Grebner, Crenshaw, Koenig, Schafer  
Nays: None  
Absent: Anthony, Tennis, Louney  
Approved 05/02/2018

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Schafer stated that he wanted to bring attention to the late Petition and Communication from Williamstown Township. He further stated that the Board of Commissioners had the power to honor their request by lowering the speed limit on Mitchell Road as they requested.

Commissioner Schafer stated that it would make Mitchell Road much safer and he would like a resolution sent to Law & Courts for consideration.

Commissioner Crenshaw stated that the Ingham County Youth Commission will have their annual Day of Play at Lake Lansing South on Saturday, May 12, 2018.

Commissioner Crenshaw state that Judge Allen had a Sobriety Court graduation last week and it was a great event. He further stated that he would like to give kudos to Judge Allen and his staff for making the Sobriety Court such a successful program.

Commissioner Nolan stated that Meridian Township Clerk’s Office was seeking to fill a job vacancy for an administrative assistant. She further stated that she would like to bring attention to the need if anyone was interested in applying to contact Meridian Township Clerk Brett Dreyfus.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $4,253,231.24. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis.

ADJOURNMENT

The meeting was adjourned at 6:42 p.m.

BARB BYRUM, CLERK OF THE BOARD