

COUNTY SERVICES COMMITTEE
March 20, 2018
Minutes

Members Present: Nolan, Sebolt (arrived at 6:02 p.m.), Grebner, Celentino, Naeyaert, and Maiville

Members Absent: Hope

Others Present: Stacy Byers, Tom Gamez, Travis Parsons, Becky Bennett, Tim Dolehanty, Lindsey LaForte and others

The meeting was called to order by Chairperson Nolan at 6:00 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the March 6, 2018 Closed Session and Open Session Minutes

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE CLOSED SESSION AND THE OPEN SESSION MINUTES OF THE MARCH 6, 2018 HUMAN SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Hope and Sebolt.

Additions to the Agenda

3. Road Department

- f. Commissioner Grebner's Proposal for the Creation of a Roads Subcommittee of the County Services Committee

7. Board of Commissioners

- d. Resolution Designating April 3, 2018 as "National Service Recognition Day in Ingham County."
- e. Resolution Declaring March 31, 2018 as "Cesar E. Chavez Day" in Ingham County.

Commissioner Sebolt arrived at 6:02 p.m.

Removed from the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. GREBNER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Farmland and Open Preservation Board – Resolution to Approve Farmland and Open Space Preservation Board’s Recommended Selection Criteria and Application Cycle for 2018
2. Facilities Department – Resolution to Authorize a Contract for the Installation of New Software for the Galaxy System Upgrade at the Veterans Memorial Courthouse and Grady Porter Building
3. Road Department
 - a. Resolution to Authorize an Amended 2018 Capital Improvement Project Request Form
 - b. Resolution to Authorize the Purchase of 2018 Seasonal Requirement of Emulsified Asphalt
 - c. Resolution to Authorize the Purchase of 2018 Seasonal Requirement of Hot Mix Asphalt Mixtures
 - d. Resolution to Approve the Special and Routine Permits for the Ingham County Road Department
 - e. Notice of Emergency Purchase Order for Winter Supply of Asphalt and Tac
5. Human Resources
 - a. Resolution to Approve a Collective Bargaining Agreement with the Capital City Labor Program Corrections Unit
 - b. Resolution to Approve a Collective Bargaining Agreement with the Capital City Labor Program Law Enforcement Unit
7. Board of Commissioners
 - a. Resolution in Honor of the 2018 State Arbor Day Celebration
 - b. Resolution Honoring Pamela Kreiner Moore as the Recipient of the 2018 Lucile E. Belen Award
 - d. Resolution Designating April 3, 2018 as “National Service Recognition Day in Ingham County.”
 - e. Resolution Declaring March 31, 2018 as “Cesar E. Chavez Day” in Ingham County.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Hope

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Hope

Commissioner Grebner stated that he was very pleased with answers the Farmland and Open Preservation Board gave to him via email in response to the questions he had previously asked.

He further stated his appreciation for their process in choosing projects versus the way the Park Commission approved projects.

Chairperson Nolan asked Stacy Byers, Farmland and Open Space Preservation Board, to send the information sent to Commissioner Grebner to the whole Board of Commissioners. Chairperson Nolan asked how long Ms. Byers had been working with the Farmland and Open Space Preservation Board.

Ms. Byers stated that she had been working with the County for about 16 years.

Chairperson Nolan thanked Ms. Byers for her hard work which made this program a success.

Ms. Byers thanked Chairperson Nolan and stated that she was happy to serve this great program.

Chairperson Nolan asked when the Farmland and Open Preservation Millage would be up for renewal.

Ms. Byers stated that the Farmland and Open Preservation Millage will be up for renewal this November.

Discussion

3. Road Department

- a. Resolution to Authorize an Amended 2018 Capital Improvement Project Request Form

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Chairperson Nolan asked how the Road Department decided which roads need attention for repairs.

Tom Gamez, Director of Operations at the Ingham County Road Department, stated that the Road Department used a PACER Program study to determine which roads were in the most need of repair. He further stated that with this increase in funding, the Road Department was starting to catch up a bit to the actual need after being far behind for a while.

Commissioner Sebolt stated that the additional funding for this project, which came from the State of Michigan, was appreciated, but it was still not adequate. He further stated that the State of Michigan needed to invest heavily in infrastructure before the roads would truly be repaired as needed.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Hope

- f. Commissioner Grebner's Proposal for the Creation of a Roads Subcommittee of the County Services Committee

Commissioner Grebner stated that the Road Department needed to be connected to the political process to ensure it was receiving the attention it needed. He further stated that a Roads Subcommittee of the County Services Committee could be the solution to this problem.

Commissioner Grebner stated that there was a large Road Department budget and many projects to be completed. He further stated that having a small, permanent Subcommittee of the County Services Committee could keep better track of the state of the County Roads and the work of the Road Department.

Commissioner Grebner stated that the Road Department operated at their own discretion with a budget of about \$24 million, and the majority of the projects that came before the Committee were swept onto a consent agenda without giving projects the potential attention they may need.

Commissioner Maiville stated that he was unsure if it was completely necessary because the decisions for funding remained with the County Services Committee. He further stated that when he had issues with the Road Department or County roads, he had felt that his concerns had been adequately addressed.

Commissioner Maiville asked if there had been a separate Purchasing Department and Human Resources Department for the former Road Commission.

Commissioner Grebner stated that the former Road Commission had operated as a separate entity and had their own Purchasing Department and Human Resources Department.

Commissioner Celentino stated that he had reached out to Road Department Director Bill Conklin when he had issues with County Roads and had received assistance as requested. He further asked Commissioner Grebner if the potential Subcommittee was something Director Conklin had requested.

Commissioner Grebner stated that no one had approached him about a Roads Subcommittee of the County Services Committee, it was an idea he came up with. He further stated that it could be essentially a Subcommittee of the County Services Committee and function somewhat like the Parks Commission, by doing a preliminary review of the issues and then sending a recommendation to the full Committee.

Commissioner Celentino stated that he thought that the current process was working well.

Commissioner Naeyaert stated her support for a Roads Subcommittee of the County Services Committee.

Commissioner Sebolt stated that he was interested in helping if the Subcommittee was formed, as infrastructure and roads were an interest of his. He further stated that his only concern was possibly slowing down the process by adding in an extra step.

Commissioner Grebner stated that as he had suggested in his email, the Roads Subcommittee of the County Services Committee could meet either immediately prior to or the day before the County Services Committee met in order to avoid delays. He further stated that in the past, the former Ingham County Road Commission was a full-time Commission similar to the Board of Commissioners today and Road Commissioners had a vast knowledge of each County Road and projects that were being done and roads needing repair.

Commissioner Maiville stated that the excellent staff at the Road Department was sometimes taken for granted. He further stated that one of the negative things with the current process was that it was slow compared to what the needs might be for the Road Department.

Mr. Gamez stated that he anticipated paperwork would remain the same with or without the Roads Subcommittee of the County Services Committee idea proposed by Commissioner Grebner. He further stated that the emergency purchase requests were done more quickly under the former Road Commission.

Commissioner Grebner stated that if there was a Roads Subcommittee of the County Services Committee, it could save the Road Department time because they would not have to come to the County Service meetings so often.

Chairperson Nolan stated that she was pleased that the Road Department was under the Board of Commissioners because roads were very important to her constituents. She further stated that Director Conklin responded very quickly to concerns compared to the former Road Commission.

Chairperson Nolan stated that Meridian Charter Township had additional funding for road repair and the Road Department is a member of the Meridian Charter Township Committee to help plan where repairs were needed. She further stated that the system had been working well in her district.

Commissioner Grebner stated that there were often topics that the Road Department dealt with that were larger than just the County Roads in a district.

Commissioner Sebolt stated that last Fall, there had been a few County Services Committee meetings to address larger Road Department issues and adequate time was given to each issue.

Chairperson Nolan stated that she appreciated having the Road Department's Human Resources and Finance done in-house.

Commissioner Grebner stated that the question was what the Board of Commission Rules said about having a permanent Subcommittee. He further stated that other areas have more oversight such as the Veteran's Board, the Health Commission, Animal Control Advisory Board, and more.

Commissioner Grebner stated that more attention could be given to the Road Department because such a large amount of funding was needed.

Discussion

4. Animal Control – Fundraising for new ICAC Shelter (Information Item)

No action was taken on this item.

6. Controller's Office – Resolution to Approve a Social Media Policy

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Maiville asked what changes had been made after the Board of Commissioners meeting when the Register of Deeds' Office had brought up concerns.

Mr. Tim Dolehanty stated that no changes had been made, because the concerns brought forth had already been dealt with in the resolution.

Mr. Sebolt asked what concerns had been presented.

Mr. Dolehanty stated that one concern was Facebook and the link to personal accounts and that the policy was too bureaucratic. He further stated the Department Heads and Information Technology (IT) were satisfied with this policy.

Commissioner Celentino asked how the concerns had been addressed.

Mr. Dolehanty stated that the County Attorney met with the concerned party in the hallway after the Board of Commissioners meeting and was able to get additional information about their concerns. He further stated that a review of the resolution made it clear that each concern had already been addressed.

Mr. Sebolt asked about password security on social media platforms.

Mr. Dolehanty stated that the passwords should belong to the IT Department and they could be able to immediately make changes, especially when there was a change in staffing.

Chairperson Nolan asked if more thought had been given to having a part-time staff person dedicated to social media.

Mr. Dolehanty stated that since many departments were already doing this, it was not seen as necessary.

Chairperson Nolan stated that perhaps a part-time person could address County-wide concerns brought up on social media.

Mr. Dolehanty stated that idea had not come up in discussion.

Chairperson Nolan stated that she believed that it could be helpful to have a person on staff for the Board of Commissioners to do this.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Hope

Announcements

Commissioner Sebolt asked about the resolution concerning net neutrality that staff had been working on since the issue was brought up in a February Committee Meeting. He further requested that it could be put onto the agenda again soon.

Discussion

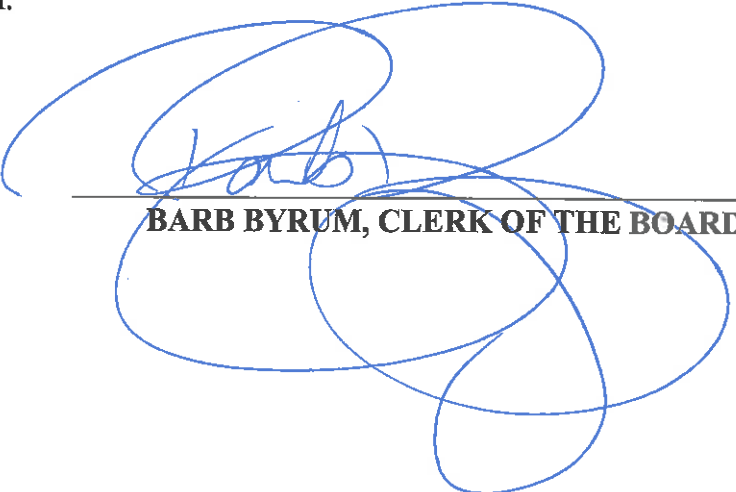
Chairperson Nolan stated that the net neutrality resolution could be placed on the next agenda. She further stated that a discussion concerning a social media staff person for the Board of Commissioners be scheduled for the next meeting too.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:46 p.m.



BARB BYRUM, CLERK OF THE BOARD

