CALL TO ORDER

Chairperson Koenig called the January 23, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:31 p.m.

Members Present at Roll Call: Anthony, Celentino, Crenshaw, Grebner, Hope, Maiville, McGrain, Nolan, Naeyaert, Schafer, Sebolt, Tennis, and Koenig

Members Absent: Banas (arrived at 6:40 p.m.)

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Commissioner McGrain to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner McGrain moved to approve the minutes of the December 12, 2017 and January 2, 2018 meetings. Commissioner Crenshaw supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Banas

ADDITIONS TO THE AGENDA

Chairperson Koenig stated that without objection, substitute resolutions would be added for Agenda Items No. 15, 23 and 37.

UPDATE FROM SHERIFF WRIGGELSWORTH

Sheriff Scott Wriggelsworth stated 2017 was his first year in office, and one big thing they needed to figure out was the amount the Sheriff’s Office spent in overtime. He further stated that the Sheriff’s Office had saved over $170,000 in Corrections overtime and the Sheriff’s Office as a whole had come in under budget in 2017 on overtime.
JANUARY 23, 2018 REGULAR MEETING

Sheriff Wriggelsworth stated he was proud of the efficiencies his team had built into their program, which also allowed them to cut the amount of Code Red overtime by almost one-third. He further stated he wanted to thank Undersheriff Andy Bouck, the Board of Commissioners and Teri Morton, Deputy Controller, for their support.

Sheriff Wriggelsworth stated the Inmate Initiative account was unchanged and there was still $1,300 in the account, because just as the program had begun receiving donations, the coordinator had left. He further stated the position was recently filled and he would keep the Board of Commissioners updated about the garden, reading, and recreation programs.

Sheriff Wriggelsworth stated that the Sheriff’s Office’s partnership with MACNLOW was going well, and only $494 was billed to the 9-1-1 Center and the Sheriff’s Office for training in 2017. He further stated the partnership was up for approval from the Board of Commissioners again that evening.

Sheriff Wriggelsworth stated that it was no secret that there was overcrowding in the jail. He further stated that the jail had been overcrowded 76 days in 2017 and had to early-release 13 times, which totaled 176 inmates who were released early.

Sheriff Wriggelsworth stated that was a constant battle at the Sheriff’s Office, and he expected similar issues again this year.

PETITIONS AND COMMUNICATIONS

A LETTER FROM FLESIA D. MCCLURKIN SUBMITTING HER RESIGNATION FROM THE COMMUNITY HEALTH CENTER BOARD OF DIRECTORS. Chairperson Koenig accepted the letter and placed it on file.

AN EMAIL FROM TAMARA WARREN SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY ECONOMIC OPPORTUNITY COMMITTEE. Chairperson Koenig accepted the email and placed it on file.

AN EMAIL FROM SANDRA DARGATZ, REGARDING THE RESIGNATION OF AMIE OSTRANDER FROM THE FAIR BOARD. Chairperson Koenig accepted the email and placed it on file.

AN EMAIL FROM COMMISSIONER SARAH ANTHONY SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY LAND BANK BOARD. Chairperson Koenig accepted the letter and placed it on file.

AN EMAIL FROM COMMISSIONER KARA HOPE SUBMITTING HER RESIGNATION FROM THE INGHAM COUNTY LAND BANK BOARD. Chairperson Koenig accepted the letter and placed it on file.


A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT. Chairperson Koenig placed the letter on file.

NOTICE OF PUBLIC HEARING FOR VEVAY TOWNSHIP ON INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR XG SCIENCES, INC. Chairperson Koenig referred the notice to the Finance Committee.


**LIMITED PUBLIC COMMENT**

Richard Smith, Ingham County resident, addressed the Board of Commissioners regarding gun safety and the need to protect schools.

Commissioner Banas arrived at 6:40 p.m.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

None.

**CONSIDERATION OF CONSENT AGENDA**

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner Maiville supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.
January 23, 2018 Regular Meeting

Adopted – January 23, 2018
Agenda Item No. 11

Introduced by the County Services Committee of the:

Ingham County Board of Commissioners

Resolution Recognizing Black History/Cultural Diversity Month
In Ingham County

Resolution #18-010

Whereas, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

Whereas, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

Whereas, Dr. Woodson’s dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

Whereas, in the early 1970’s the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

Whereas, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

Whereas, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

Therefore be it resolved, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2018 as “Black History/Cultural Diversity Month” in Ingham County.

County Services: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 01/16/2018

Adopted as part of a consent agenda.
WHEREAS, Lions Clubs International was established in Chicago in 1917 by Melvin Jones, whose personal credo was, "You can't get very far until you start doing something for somebody else"; and

WHEREAS, the Lions' work in preventing blindness and assisting vision-impaired persons was inspired by Helen Keller, when, in 1925, she challenged the Lions to become "knights of the blind in the crusade against darkness"; and

WHEREAS, the Holt Lions Club, part of Lions Club International, was founded on January 30, 1968, by 20 local businessmen and community leaders; and

WHEREAS, since their founding, the Holt Lions have worked tirelessly to improve their community with projects large and small, from helping individuals in need to helping civic and charitable organizations carry out their work; and

WHEREAS, the Holt Lions have supported young people in the community in many ways, including by celebrating the achievements of student athletes with the Holt Lions Sports Night dinner, now in its 48th year; by awarding college scholarships to local students; by supporting band students in participating in the Michigan Lions All-State Band; by sponsoring a Cub Scouts pack; by sending children with disabilities to camp; and by planning and hosting free events for children and their families, such as Kids’ Day, Touch-a-Truck, and Halloween in the Park; and

WHEREAS, the Holt Lions have worked to assist the vision impaired and hearing impaired by collecting and distributing eyeglasses and hearing aids to those in need; by providing free vision screenings for children; and by conducting several overseas missions to perform eye examinations and to provide glasses to those in need; and

WHEREAS, the Holt Lions have the distinction of having had five District Governors from their club and two members inducted into the Michigan Lions Hall of Fame; and

WHEREAS, the Holt Lions have supported others in starting new Lions Clubs, including the Leslie Lions Club and MSU Campus Lions Club.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners thanks and commends the Holt Lions Club and its members past and present for their tremendous service to their Ingham County community and to those in need throughout Michigan and around the world.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners congratulates the Holt Lions Club on its 50th anniversary, and the Board extends its sincerest wish that the Holt Lions continue their invaluable work for at least the next 50 years.

COUNTY SERVICES:  Yeas: Nolan, Sebalt, Griebner, Celentino, Hope, Maiville, Naeyaert  
Nays: None  Absent: None  Approved 01/16/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 13

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 – 012

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 2, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 01/16/2018

Adopted as part of a consent agenda.
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MANAGING DIRECTOR: ______________________
Introducled by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION WITHIN THE
REGISTER OF DEEDS OFFICE

RESOLUTION # 18 – 013

WHEREAS, many of the employees of the Register of Deeds Office had submitted requests to UAW Local 2256 for reclassification prior to the Union’s deadline ahead of contract negotiations; and

WHEREAS, while reviewing submitted requests, as well as re-evaluating the employees’ job descriptions and current responsibilities, it had become apparent that all of the employees impacted by the proposed reorganization are essentially performing all of the same duties, although classified differently; and

WHEREAS, it was determined that the essential functions and duties performed by the impacted employees have combined since the creation of the current job descriptions due to procedural changes and technology improvements, thus creating a need update the job descriptions; and

WHEREAS, the proposed reorganization will not result in any changes to the duties performed by the impacted employees; and

WHEREAS, UAW Local 2256 has reviewed and is in support of the reorganization request.

THEREFORE BE IT RESOLVED, the following changes shall be implemented:

- Position numbers 236003, 236005, 236006 and 236007 be retitled from Document Processor to Deputy Register and reclassified from UAW TOPS C ($60,900.26 to $68,774.30) to UAW TOPS E ($66,531.82 to $75,519.32)
- Position number 236008 be retitled from Document Coordinator to Deputy Register and reclassified from UAW TOPS D ($63,639.45 to $72,046.06) to UAW TOPS E ($66,531.82 to $75,519.32)
- Position number 236010 be retitled from Index Clerk to Lead Deputy Register and reclassified from UAW TOPS D ($63,639.45 to $72,046.06) to UAW TOPS F ($69,190.11 to $78,715.56)

BE IT FURTHER RESOLVED, the reorganization shall be effective as of January 1, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
JANUARY 23, 2018 REGULAR MEETING

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
    Nays: None      Absent: None      Approved 01/16/2018

FINANCE:  Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
    Nays: None      Absent: None      Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 15

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS

RESOLUTION # 18 – 014

WHEREAS, The General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the treasurer is presenting this resolution in continuance of prior policy of the county; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, at Section 211.59 (3) it specifically states that ‘For taxes levied before January 1, 1999 and for taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the principal residence of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if either a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1: or if a claim was made in the immediately preceding tax year for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, and if that claimant resides at the same principal residence as claimed in the immediately preceding tax year.

(a) Any interest, fee or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.

(b) Interest paid under subsection (1) or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.

(c) The county property tax administration fee is waived.; and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the county treasurer is authorized to use the provisions of Section 211.59(3) for 2018.
BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.

**COUNTY SERVICES: Yeas:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
  **Nays:** None  **Absent:** None  **Approved 01/16/2018**

**FINANCE: Yeas:** Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
  **Nays:** None  **Absent:** None  **Approved 01/17/2018**

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 16

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

RESOLUTION #18 – 015

WHEREAS, the Asset Independence Coalition (AIC), coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the group has successfully assisted thousands of low and moderate income taxpayers and helped achieve refunds over several million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton and Ingham and the City of Lansing; and

WHEREAS, these efforts enhance the economic condition of low and moderate income citizens, and income tax refunds to this group of citizens can help payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the AIC’s VITA coordination efforts in 2018 of $12,500 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to all local taxing authorities in Ingham County.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 17

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH ICEA– PHN UNIT

RESOLUTION # 18 – 016

WHEREAS, an agreement has been reached between representatives of Ingham County and the ICEA – Public Health Nurses Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Ingham County Employees’ Association, through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018

Adopted as part of a consent agenda.
Highlights of the agreement include the following:

- **Contract Duration:** Date of BOC approval thru December 31, 2020

- **Salaries (Article 35):**
  - Effective upon approval by the BOC – 1% wage increase applied to the current 2017 Salary Table
  - 2019 0% wage increase, Reopener - Either party may choose two (2) issues for a re-opener to take effect on or after January 1, 2019
  - 2020 0% wage increase, Reopener - Either party may choose two (2) issues for a re-opener to take effect on or after January 1, 2020

- **Hospitalization – Medical Coverage (Article 16):**
  - Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioner

- **Sick Leave (Article 20):**
  - Section 11 - Annual Cash-Out Option. Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from January 15th to June 15th.
  - Section 12 - Increase the maximum sick time an employee may donate to forty (40) hours to no more than three (3) persons in one (1) calendar year.

- **Dental Insurance (Article 37):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioner

- **Vision (Article 41):**
  Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioner
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 18

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AGREEMENT WITH
THE INGHAM CONSERVATION DISTRICT

RESOLUTION # 18 – 017

WHEREAS, Conservation Districts were established in response to the “Dust Bowl” to improve farming practices and be protective of the environment; and

WHEREAS, the Ingham Conservation District was established in 1946; and

WHEREAS, the role of Conservation Districts has expanded to be protective of all natural resources including soil, water, wildlife, etc.; and

WHEREAS, Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support; and

WHEREAS, the 2018 Ingham County budget includes $7,954 for the Ingham Conservation District.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with the Ingham Conservation District to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support.

BE IT FURTHER RESOLVED, this agreement shall be for the period of January 1, 2018 through December 31, 2018 in an amount not to exceed $7,954.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 19

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF THE
FINAL PLAT OF GEORGETOWN NO. 4

RESOLUTION # 18 – 018

WHEREAS, the Ingham County Board of Commissioners re-approved the Preliminary Plat for the residential subdivision called Georgetown on April 26, 2016, via RESOLUTION #16-158; and

WHEREAS, the subdivision’s development has followed final plat recording requirements of PA 288 of 1967 for three of the four phases illustrated on the preliminary plat; and

WHEREAS, the proprietor has asked for approval of the Final Plat for Georgetown No. 4, which contains 22 lots and a public road named Chaggal Lane; and

WHEREAS, the Georgetown No. 4 road infrastructure construction meets Ingham County Road Department specifications and all construction is in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, Road Department staff recommends approval of the Final Plat of Georgetown No. 4.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve the Final Plat of Georgetown No. 4 and accepts the Georgetown No. 4 roadway, Chaggal Lane as a public road.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the required plat documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: McGrain  Absent: None  Approved 01/17/2018

Adopted as part of a consent agenda.

Page 19 of 55
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 20

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THREE NEW POSITIONS AND RECLASSIFY ONE EXISTING POSITION FOR THE ROAD DEPARTMENT

RESOLUTION # 18 – 019

WHEREAS, Michigan’s state fuel and vehicle registration taxes, whose revenue is known as the Michigan Transportation Fund (MTF), were increased starting in 2017 resulting in a state road funding increase of approximately 15% for 2017 and an estimated 25% for 2018 over 2016 amounts; and

WHEREAS, prior to the 2017 increase, road funding had declined and operating costs had risen such that the Road Department (formerly Road Commission) had to cut costs including staffing from a peak of 106 employees circa 2006, to 71 full time equivalent (FTE) employees prior to adding one mechanic in 2016, authorized per resolution 16-042 approved February 9, 2016, for total current staffing of 72 FTE positions, approximately 32% below previous peak employment; and

WHEREAS, in response to the increased work load to deliver road improvements resulting from the increased MTF funding, the Road Department is recommending and seeking approval to add three permanent staff positions and to reclassify one existing position as follows: Reclassify the currently vacant Public Relations Coordinator position to Reception/Permits/Public Information Clerk in the OPEIU-512 Technical-Clerical Bargaining Unit, salary grade 2 to 3; Add two Engineering Technician positions in the existing OPEIU grade 5 Engineering Technician II classification; Add one Vehicle Mechanic position in the existing AFSCME class 7 classification; and

WHEREAS, alternatives to the above requested staffing changes and additions have been considered including further use of consultant or vendor services, additional staff overtime, and/or further use of temporary and/or seasonal labor and the proposed staffing plan has been found to be more feasible and cost beneficial than further use of the alternatives; and

WHEREAS, the Human Resources Department has point-rated the new job description of the currently vacant Reception/Permits/Public Information Clerk position, and per the attached Analysis Memo is recommending this position be reclassified from OPEIU-512 Technical-Clerical Bargaining Unit salary grade 2 to grade 3; and

WHEREAS, per the attached Personnel Cost Projection provided by the County Budget Office, the total first year cost increase of the requested reclassification and 3 new positions is $234,700; and

WHEREAS, the above described annual, on-going personnel cost increase would be covered by the anticipated MTF revenue increases in 2017 and beyond; and
WHEREAS, per the attached emails, both the OPEIU-512 Technical-Clerical and AFSCME Local 1499 Bargaining Units are agreeable to the proposed reorganization plan described above, and the new positions would be posted, filled, and administered per the current applicable labor agreements.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to reclassify its currently vacant Public Relations Coordinator position to Reception/Permits/Public Information Clerk at salary grade 3 in the OPEIU-512 Technical-Clerical Bargaining Unit, and to add two Engineering Technician II positions in the existing OPEIU grade 5 classification, and add one Vehicle Mechanic position in the existing AFSCME class 7 classification, all effective immediately.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
  Nays: None  Absent: None  Approved 01/16/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
  Nays: None  Absent: None  Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 21

Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE MANAGERIAL AND CONFIDENTIAL EMPLOYEE
RECLASSIFICATION LEVELS

RESOLUTION # 18 – 020

WHEREAS, the Human Resources Department made a call for standard and customary reclassification requests from all employees in 2017; and

WHEREAS, all reclassification requests were processed in a manner consistent with collective bargaining agreements, procedures developed in conjunction with various labor group representatives, and in a manner consistent with past practice; and

WHEREAS, the Human Resources Department and its designee have completed an objective review of all reclassification requests submitted by Managerial and Confidential Employees.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the following Change in Appendix D - Compensation Levels of the Managerial and Confidential Employee Personnel Manual:

<table>
<thead>
<tr>
<th>Position Number</th>
<th>Position Title</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>130054</td>
<td>Chief Deputy Court Clerk</td>
<td>Move from MCF 09 to MCF 11</td>
</tr>
<tr>
<td>201003</td>
<td>Benefit Leave Analyst</td>
<td>Move from MCF 07 to MCF 08</td>
</tr>
<tr>
<td>215004</td>
<td>Elections/Clerk Coordinator</td>
<td>Move from MCF 07 to MCF 10</td>
</tr>
<tr>
<td>215008</td>
<td>Chief Deputy County Clerk</td>
<td>Move from MCF 10 to MCF 11</td>
</tr>
<tr>
<td>215012</td>
<td>Recording Secretary</td>
<td>Move from MCF 01 to MCF 04</td>
</tr>
<tr>
<td>226004</td>
<td>Employment Specialist</td>
<td>Move from MCF 08 to MCF 09 Human Resources Specialist</td>
</tr>
<tr>
<td>226005</td>
<td>Employee Services Coordinator</td>
<td>Move from MCF 05 to MCF 06</td>
</tr>
<tr>
<td>229002</td>
<td>Chief Assistant Prosecuting Attorney</td>
<td>Move from MCF 17 to MCF 18</td>
</tr>
<tr>
<td>231001</td>
<td>Purchasing Director</td>
<td>Move from MCF 11 to MCF 12</td>
</tr>
<tr>
<td>275002</td>
<td>Deputy Drain Commissioner</td>
<td>Move from MCF 10 to MCF 12</td>
</tr>
<tr>
<td>275004</td>
<td>Deputy Drain Commissioner</td>
<td>Move from MCF 10 to MCF 12</td>
</tr>
<tr>
<td>421021</td>
<td>Veterinarian Animal Control</td>
<td>Move from MCF 08 to MCF 11</td>
</tr>
<tr>
<td>759002</td>
<td>Parks Manger II</td>
<td>Move from MCF 10 to MCF 11 Park Manager III</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the Managerial and Confidential Employee Personnel Manual will be effective January 1, 2018 and shall expire on December 31, 2018.
JANUARY 23, 2018 REGULAR MEETING

COUNTY SERVICES:  Yeas:  Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays:  Nolan  Absent:  None  Approved 01/16/2018

FINANCE:  Yeas:  Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays:  None  Absent:  None  Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 22

Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT FOR LEGAL SERVICES

RESOLUTION # 18 – 021

WHEREAS, the Board of Commissioners has a contract for legal services with Cohl, Stoker & Toskey, P.C. (hereinafter “Contractor”); and

WHEREAS, that contract requires the Contractor to provide all its legal services to the County under a fixed fee; and

WHEREAS, the Contractor has requested a base fee increase of 1%, the same as provided to employees; and

WHEREAS, in 2017 the Board of Commissioners approved a 1% increase for the Contractor; and

WHEREAS, funding for a 1% increase is included in the approved budget for 2018.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract amendment with Cohl, Stoker & Toskey, P.C. to provide for a one percent (1%) increase effective January 1, 2018.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign such contract amendment after review by the Controller.

COUNTY SERVICES: Yes: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 01/16/2018

FINANCE: Yes: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018

Adopted as part of a consent agenda.
INTRODUCED BY THE COUNTY SERVICES, HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE UPDATES TO THE TRAILS & PARKS MILLAGE PROGRAM COORDINATOR JOB DESCRIPTION

RESOLUTION # 18 – 022

WHEREAS, in order to address changing internal needs within the Parks Department; the scope of work for the Trails & Parks Millage Program Coordinator has been broadened with funding sources adjusted accordingly; and

WHEREAS, the Park Commission has recommended updates to the job description of the Trails and Parks Millage Program Coordinator; and

WHEREAS, the funding for the Trails & Parks Millage Program Coordinator position has been adjusted to being 95% from the millage fund and 5% by the general Parks budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the updates to the Trails and Parks Millage Program Coordinator job description.

BE IT FURTHER RESOLVED, that the funding for 5% of this position will now be allocated from the general Parks budget.

BE IT FURTHER RESOLVED, that the Parks Department report back to the Human Services Committee a full accounting of hours spent on specific tasks annually for this position.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 01/16/2018

The County Services Committee approved a different version.

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

The Finance Committee approved a different version.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan
Nays: None Absent: McGrain, Koenig, Naeyaert Approved 01/22/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 24

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING REIMBURSEMENT OF SPECIAL ELECTION EXPENSES

RESOLUTION # 18 – 023

WHEREAS, on November 7, 2017, a countywide election was held on a ballot question authorized by the Ingham County Board of Commissioners; and

WHEREAS, in some municipalities, the county questions were added to the ballot of an election which had been scheduled by the municipality, while in other municipalities, the county questions were the only questions on the ballot; and

WHEREAS, in addition to election supplies required to be supplied to municipalities, the Ingham County Board of Commissioners has determined to also reimburse the municipality for the wages of election inspectors who worked the special election, the costs of publishing the notices of registration and election, and other qualified related costs; and

WHEREAS, the County Clerk has compiled a list of expenses to be reimbursed, totaling $198,891.33.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes reimbursement of said expenses for municipalities other than cities which held City Elections, upon presentation of suitable documentation by March 1, 2018, to be paid for by the 2017 Election Supplies Account, not to exceed $120,000.

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 25

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION # 18 – 024

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and

WHEREAS, MDHHS has proposed amendment #1 to Resolution #17-293 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, to fully implement Hepatitis A outbreak prevention strategies, ICHD is requesting to hire two temporary Registered Nurses, and one temporary Community Health Representative II effective October 1, 2017 through September 30, 2018; and

WHEREAS, to fulfill the requirements of the HIV Data to Care program, ICHD is requesting to increase an existing part-time Communicable Disease Investigator (position #601399) by an additional 9 hours per week effective October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize Amendment #1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #1 to the 2017-2018 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of Amendment #1 funding increase is $71,775 (increasing from $5,227,469 to $5,299,244).

BE IT FURTHER RESOLVED, to fully implement Hepatitis A outbreak prevention strategies, ICHD is requesting to hire two temporary Registered Nurses, and one temporary Community Health Representative II effective October 1, 2017 through September 30, 2018.
BE IT FURTHER RESOLVED, to fulfill the requirements of the HIV Data to Care program, ICHD is requesting to increase an existing part-time Communicable Disease Investigator (position #601399) by an additional 9 hours per week effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

- **HIV Data to Care Program:** $20,800.00 - new funding
- **Hepatitis A Response Project:** $136,700.00 – new funding
- **Public Health Emergency Preparedness (PHEP):** increase of $3,750 from $113,287 to $117,037
- **Breast & Cervical Cancer Control (BCCCP) Coordination:** decrease of $79,475 from $280,500 to $201,025
- **WISEWOMAN Program:** decrease of $10,000 from $50,000 to $40,000

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #1 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

**HUMAN SERVICES:** **Yea:** Banas, Tennis, Sebolt, Nolan  
**Nays:** None  
**Absent:** Koenig, McGrain, Naeyaert  
Approved 01/22/2018

**COUNTY SERVICES:** **Yea:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nays:** None  
**Absent:** None  
Approved 01/16/2018

**FINANCE:** **Yea:** Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
**Nays:** None  
**Absent:** None  
Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 26

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-506

RESOLUTION # 18 – 025

WHEREAS, Resolution #17-506 authorized acceptance of Blue Cross Blue Shield of Michigan (BCBSM) Foundation contract award funding to assist communities in implementing sustainable, evidence-based practices that address the growing epidemic of opioid and prescription drug abuse in Michigan; and

WHEREAS, BCBSM Foundation selected Ingham County Health Department (ICHID) as the recipient of $70,000 of funding over a period of 18 months for an evidence-based criminal justice response to substance abuse and drug offending; and

WHEREAS, in order to fulfill program functions and requirements ICHID would like to amend Resolution #17-506 to include the following:

- Utilize 0.25 FTE of existing Position #601502 to provide program coordination and oversight of the grant requirements
- Establish a 0.5 FTE Community Health Worker (CHW) ($16,201-$19,287) for the duration of the grant to support community outreach, health coaching, and patient navigation for opioid users released from the Ingham County Jail; and

WHEREAS, funding for the proposed staffing changes will be covered by the grant funds with no other financial impacts; and

WHEREAS, the Health Officer recommends approval to amend Resolution #17-506 which supports utilizing 0.25 FTE of existing position #601502 for program coordination and oversight of the grant requirements and to establish a 0.5 FTE CHW ($16,201-$19,287) for the duration of the grant to serve inmates with opioid abuse history upon release.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves an amendment to Resolution #17-506 to support utilizing 0.25 FTE of existing position #601502 for program coordination and oversight of the grant requirements and to establish a 0.5 FTE CHW ($16,201-$19,287) for the duration of the grant to serve inmates with opioid abuse history upon release.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list consistent with this resolution.
JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yea: Banas, Tennis, Sebolt, Nolan
Nays: None  Absent: Koenig, McGrain, Naeyaert  Approved 01/22/2018

COUNTY SERVICES: Yea: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 01/16/2018

FINANCE: Yea: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None  Absent: None  Approved 01/17/2018

Adopted as part of a consent agenda.
Introducing by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT FULL-TIME DENTIST POSITION

RESOLUTION # 18 – 026

WHEREAS, Ingham County Health Department (ICHD) holds 4.0 FTE dentist positions in the FY 2018 Ingham Community Health Center (ICHC) budget; and

WHEREAS, ICHD is requesting to convert 1.0 FTE of dental positions, Position #601181, into two 0.5 FTE positions, effective February 1, 2018; and

WHEREAS, by filling both 0.5 FTE positions, ICHD will obtain full productivity budgeted for Position #601181, which is currently filled at only 0.75 FTE; and

WHEREAS, full-time dental positions have been difficult for ICHD to recruit, and whereas part-time positions offer flexibility to dentists who desire part-time or secondary work; and

WHEREAS, by converting the Position #601181 into two part-time positions, ICHD will retain the existing pediatric dentist who currently works only 0.75 FTE and desires reduced hours to 0.5 FTE, while also creating the opportunity to recruit an additional pediatric dentist into the newly created 0.5 FTE position; and

WHEREAS, converting position #601181 (currently 1.0 FTE) budgeted at $142,022 into two 0.5 FTE positions will cost $149,806, an increase of $7,784; and

WHEREAS, the difference on benefit costs associated with the two part-time positions versus a single full-time position accounts for the increase in cost; and

WHEREAS, the Ingham Community Health Center Board supports the conversion of 1.0 FTE Position #601181 into two 0.5 FTE positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes conversion of the 1.0 FTE Position #601181 into two 0.5 FTE positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.
JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan
Absent: Koenig, McGrain, Naeyaert  Approved 01/22/2018
Nays: None

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Absent: None  Approved 01/16/2018
Nays: None

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Absent: None  Approved 01/17/2018
Nays: None

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 28

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-358 TO AUTHORIZE THE FIFTH YEAR OF THE AMERICORPS*VISTA GRANT CYCLE FOR 2017-2018

RESOLUTION # 18 – 027

WHEREAS, Ingham County Health Department (ICHD) has been the recipient of grant funds from the Corporation for National and Community Services (CNCS) for the support and continuation of the AmeriCorps*VISTA Project; and

WHEREAS, ICHD has partnered with AmeriCorps*VISTA members to provide National and Community services that strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, Resolution #17-358 authorized accepting a fifth year of funding for the AmeriCorps*VISTA program; and

WHEREAS, CNCS wishes to amend Resolution #17-358 for a total budget increase to $166,489 with no financial impacts or increases in ICHD’s contributions effective September 17, 2017 through September 15, 2018; and

WHEREAS, this total amended budget in the amount of $166,489 consists of the following distribution: $111,000 from CNCS designated for the program coordinator salary, $133,416 generated from authorized cash contributions up to $7,848 from each of seventeen external AmeriCorps*VISTA member host sites, and $22,073 in revenue from Ingham County; and

WHEREAS, CNCS increased the total number of AmeriCorps*VISTA members available to ICHD for placement, from 16 to 18 members, of which 17 FTE AmeriCorps*VISTA members are billable; and

WHEREAS, the remaining 1 FTE AmeriCorps*VISTA Leader will be assigned to the program to assist the Program Coordinator; and

WHEREAS, the total budget increase in the amendment to Resolution #17-358 is covered through the non-federal match of a total of $155,489 comprised of both the cash contributions ($133,416) from each of seventeen external AmeriCorps*VISTA member host sites and from the ($22,073) in ICHD funds; and

WHEREAS, there are no financial impacts to ICHD or increases in contributions from ICHD for the amendment to Resolution #17-358; and

WHEREAS, CNCS is requiring payment from local resources for the VISTA Cost Share in the amount of $73,866; and
WHEREAS, separate from the $166,489 budget program expenses, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: Living Allowances of $150,897; Education and End of Service Awards $71,250 and Health Insurance $48,600 for a total of $270,747 additional Federal dollars; and

WHEREAS, the Health Officer recommends authorization to amend Resolution #17-358.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes approval to amend Resolution #17-358 for a total budget increase to $166,489 effective September 17, 2017 through September 15, 2018 covered by a non-federal match which consists of authorized cash contributions from each of the seventeen external AmeriCorps*VISTA member host sites and from Ingham County Funds; and with no financial impact to ICHD.

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit the amended 2017-2018 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement. After approval as to form by the County Attorney, the Memorandum of Agreement is final.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution

**HUMAN SERVICES: Yeas:** Banas, Tennis, Sebolt, Nolan  
**Nays:** None  
**Absent:** Koenig, McGrain, Naeyaert  
**Approved 01/22/2018**

**FINANCE: Yeas:** Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 01/17/2018**

Adopted as part of a consent agenda.
January 23, 2018 Regular Meeting

Adopted – January 23, 2018

Agenda Item No. 29

Introduced by the Human Services and Finance Committees of the:

Ingham County Board of Commissioners

Resolution to Amend the Collaborative Agreement with the Capital Area United Way

Resolution #18 – 028

Whereas, the Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety; and

Whereas, information from the Capital Area BRFS is used to gauge the number of uninsured and access to care is central to the Board of Commissioners’ goal of promoting access to care; and

Whereas, data from the Capital Area BRFS is essential to the Healthy! Capital Counties community health assessment done in collaboration with two neighboring health departments and the four local hospitals in the region; and

Whereas, data from the Capital Area BRFS is central to the Community Indicators Project, a core component of Ingham County Health Department’s (ICHDS) strategy for informing the community about health status; and

Whereas, ICHD and Capital Area United Way (CAUW) executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

Whereas, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325 and collaborative activities have continued since the agreement’s inception; and

Whereas, under this agreement the CAUW has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS; and

Whereas, this resolution will authorize an amendment to the agreement with CAUW and enable data collection to continue; and

Whereas, the amendment shall extend the term of the agreement through September 30, 2018; and

Whereas, the amount of the amended contract shall remain the same, (up to $37,778.25) and the funds to support this collaboration are included in ICHD’s 2018 budget; and
JANUARY 23, 2018 REGULAR MEETING

WHEREAS, the Health Officer has recommended that ICHD continue its collaborative agreement with the CAUW.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the CAUW through September 30, 2018 in an amount not to exceed $37,778.25 to coordinate the Capital Area BRFS.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan
Nays: None Absent: Koenig, McGrain, Naeyaert Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

Adopted as part of a consent agenda.
INTRODUCED BY THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION

RESOLUTION # 18 – 029

WHEREAS, the Children’s Special Health Care Services (CSHCS) division at the Ingham County Health Department (ICHD) provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these children and their families through the appropriate use of the CSHCS system of care, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, CSHCS has been awarded a $10,000 grant from Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with the ICHD’S CSHCS policy and procedure process; and

WHEREAS, this grant will be effective October 1, 2017 through September 30, 2018; and

WHEREAS, ICHD will use this grant to fund a temporary position with an area parent currently enrolled in the CSHCS system; and

WHEREAS, this position will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging other families who have children with special health care needs; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount up to $10,000 effective October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to $10,000 effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.
JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan
Nays: None Absent: Koenig, McGrain, Naeyaert Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 31

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH THE MICHIGAN ASSOCIATION
OF UNITED ways TO ACT AS THE FIDUCIARY/PAYEE FOR MI-CHAP

RESOLUTION # 18 – 030

WHEREAS, the Children Health Access Programs (CHAP) is a collaborative, community-based program for children who are enrolled in Medicaid, and is designed to reduce barriers to accessing health care at the family, health care provider and health system level; and

WHEREAS, Michigan Association of United Ways (MAUW) received a grant from the Michigan Health Endowment fund to support the expansion and integration of CHAP; and

WHEREAS, MAUW is requesting that Ingham County Health Department (ICHD) enter into agreements to act as the fiduciary/payee for this MI-CHAP funding as ICHD has previously served as their fiduciary and Medicaid Outreach Match Partner; and

WHEREAS, ICHD will retain a 10% administrative fee of the total funds received during the effective dates of these agreements including the Medicaid Match funds; and

WHEREAS, the contract period for these agreements will be effective October 1, 2017 through September 30, 2018; and

WHEREAS, as the fiduciary/payee of the MAUW funds, ICHD will:

1. Receive funds from MAUW up to $375,000 for CHAP projects
2. Set up a system to provide an initial payment to MAUW/MI-CHAP and subsequent reimbursement of costs.
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on-site monitoring of MAUW/MI-CHAP
5. Forward any required reports as provided by MAUW/MI-CHAP; and

WHEREAS, MAUW/MI-CHAP will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up-to-date on any changes in funding; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize acceptance of funds from MAUW in an amount up to $375,000 and also authorizes entering into agreements to act as the fiduciary/payee for MAUW/MI-CHAP effective October 1, 2017 through September 30, 2018.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes to accept funds from MAUW in an amount up to $375,000 and also authorizes entering into agreements to act as the fiduciary/payee for MAUW/MI-CHAP effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the effective dates of these agreements including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yea:** Banas, Tennis, Sebolt, Nolan  
**Nays:** None  
**Absent:** Koenig, McGrain, Naeyaert  
**Approved 01/22/2018**

**FINANCE:** **Yea:** Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 01/17/2018**

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 32

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A FY 2018 SUBCONTRACT WITH REFUGEE DEVELOPMENT CENTER

RESOLUTION # 18 – 031

WHEREAS, Ingham County Health Department (ICHD) has received $20,000 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) as part of the Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS); and

WHEREAS, the CLPPP brings education and assistance into the homes of families where the State of Michigan has reported children with elevated blood levels and also provides for home visits which include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and support with applying for lead safe home grants; and

WHEREAS, ICHD subcontracted with the Refugee Development Center (RDC) to provide CLPPP services in FY 2017; and

WHEREAS, RDC is a nonprofit organization that provides education, support, and orientation to refugees in the Lansing area; and

WHEREAS, ICHD will subcontract with the Refugee Development Center (RDC) to provide these services effective October 1, 2017 through September 30, 2018; in an amount not to exceed $9,600; and

WHEREAS, the cost of the subcontract with RDC will be covered by the MDHHS grant funds; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a subcontract with RDC to provide CLPPP services effective October 1, 2017 through September 30, 2018 in an amount not to exceed $9,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a subcontract with RDC to provide CLPPP services effective October 1, 2017 through September 30, 2018 in an amount not to exceed $9,600.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.
JANUARY 23, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan
                 Nays: None     Absent: Koenig, McGrain, Naeyaert   Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
         Nays: None    Absent: None    Approved 01/17/2018

Adopted as part of a consent agenda.
Introducing by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH WAYNE CHILDREN'S HEALTHCARE ACCESS PROGRAM TO ACT AS THE FIDUCIARY/PAYEE FOR AGENCY FUNDING

RESOLUTION # 18 – 032

WHEREAS, Wayne Children’s Healthcare Access Program (WCHAP) is a pediatric medical home implementation program now in its seventh year that coordinates an integrated system of early childhood support services that is voluntary, accessible, and culturally competent for families with children who are on Medicaid or are Medicaid eligible; and

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with WCHAP to act as the fiduciary/payee and Medicaid Outreach Match Partner for funding from HealthNet of West Michigan (HNWM), United Way of Southeastern Michigan (UWSEM), The Carl’s Foundation (TCF), Skillman Foundation (SF), Kresge Foundation (KF), and the McGregor Fund (MF) on behalf of WCHAP; and

WHEREAS, ICHD will enter into a separate fiduciary agreement with the above agencies to facilitate the Medicaid Match; and

WHEREAS, ICHD will retain a 10% administrative fee of the total funds received during the duration of these agreements including the Medicaid Match funds; and

WHEREAS, the contract period for each agreement other than UWSEM is effective October 1, 2017 through September 30, 2018 with the contract period for UWSEM is effective October 1, 2017 through June 30, 2018; and

WHEREAS, as the fiduciary/payee of the HNWM, UWSEM, TCF, SF, KF, and MF funds, ICHD will:

1. Receive funds from HNWM up to $80,926, from UWSEM up to $50,000, from TCF up to $21,220, from SF up to $59,500, from KF up to $15,750, and from MF up to $110,000 (up to $337,396 total) on behalf of WCHAP
2. Set up a system to provide monthly payments to WCHAP and subsequent reimbursements
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on site monitoring of WCHAP
5. Forward any required reports as provided by WCHAP; and
JANUARY 23, 2018 REGULAR MEETING

WHEREAS, WCHAP will:

1. Provide quarterly financial reports of all expenses
2. Provide quarterly reports for Medicaid Outreach
3. Provide any and all programmatic reports to be sent to HNWM, UWSEM, TCF, SF, KF, and MF
4. Keep ICHD up-to-date on any changes in funding; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of funds from HNWM up to $80,926, from UWSEM up to $50,000, from TCF up to $21,220, from SF up to $59,500, from KF up to $15,750, and from MF up to $110,000 (up to $337,396 total) on behalf of WCHAP and agreements with WCHAP for ICHD to act as their fiduciary/payee effective October 1, 2017 through September 30, 2018, and with the contract period for UWSEM effective October 1, 2017 through June 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funds from HNWM up to $80,926, from UWSEM up to $50,000, from TCF up to $21,220, from SF up to $59,500, from KF up to $15,750, and from MF up to $110,000 (up to $337,396 total) on behalf of WCHAP and agreements with WCHAP for ICHD to act as their fiduciary/payee for the period of October 1, 2017 through September 30, 2018, and with the contract period for UWSEM effective October 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED, that ICHD will retain a 10% administrative fee of the total funds received during the duration of these agreements including the Medicaid Match funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yeas:** Banas, Tennis, Sebolt, Nolan  
**Nays:** None  
**Absent:** Koenig, McGrain, Naeyaert  
**Approved 01/22/2018**

**FINANCE:**  **Yeas:** Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 01/17/2018**

Adopted as part of a consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC. TO PROVIDE PRIME PROFESSIONAL SERVICES FOR McNAMARA LANDING IMPROVEMENTS

RESOLUTION # 18 – 033

WHEREAS, Board of Commissioners Resolution 17-313 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant for facility development and improvements to McNamara Landing; and

WHEREAS, the Purchasing Department solicited proposals from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Burchfield Park McNamara Landing Improvements project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to M.C. Smith Associates and Architectural Group, Inc. who submitted the most responsive and responsible proposal.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to M.C. Smith Associates and Architectural Group, Inc. in an amount not to exceed $14,396.

BE IT FURTHER RESOLVED, the term of the contract shall be from the date of execution until July 1, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan
Nays: None Absent: Koenig, McGrain, Naeyaert Approved 01/22/2018

FINANCE: Yeas: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

Adopted as part of a consent agenda.
WHEREAS, Captain Vernon Elliott graduated from Albion College in 1992 with a Bachelor’s Degree in History, then attended the Mid – Michigan Police Academy in August of 1992; and

WHEREAS, he was hired by the Ingham County Sheriff’s Office as a Corrections Deputy in March of 1993; he was shortly transferred to the Field Services Division where he served in Delhi Township, Stockbridge, and as part of the Tri-County Metro Narcotics Squad; and

WHEREAS, he also served as a Field Training Deputy and Community Policing Deputy; and

WHEREAS, in March of 2000 he was promoted to the rank of Sergeant where he was assigned as a road patrol supervisor, then in March of 2002 he was assigned to the Corrections Division as a supervisor, and later in 2005 he was assigned as the Volunteer Services Sergeant ; and

WHEREAS, in November 2007 he was promoted to the rank of Lieutenant where he was assigned to the Corrections Division as the shift commander working all areas of the jail; and

WHEREAS, in January of 2008 he was assigned to Field Services as a shift commander supervising all road patrol operations on the night shift; and

WHEREAS, in March of 2012 he was assigned to Staff Services as the Sheriff’s Office Executive Lieutenant where he managed the – day-to-day operations and administrative operations of both the Staff and Field Services Divisions; and

WHEREAS, in March of 2014 he was assigned to the Delhi Township Division as the Division Commander where he was in charge of over twenty Sheriff’s Office personnel assigned to policing the township; and

WHEREAS, in May of 2016 he was promoted to Captain where he was assigned to manage the day – to – day operations of the Field Services Division and the Corrections Division and later the Staff Services Division; and

WHEREAS, in 2016 Vernon attended the FBI National Academy class of 263; and

WHEREAS, over his career with the Ingham County Sheriff’s Office, Captain Elliott received numerous letters of recognition, praise, and commendations, as well as the Michigan Chiefs of Police Distinguished Service Award, Michigan Sheriff’s Association lifesaving award, bravery award from the Sheriff’s Office, 100 club award, 2 meritorious service awards, and 5 unit citations.
JANUARY 23, 2018 REGULAR MEETING

THEREFORE BE IT RESOLVED, that after 25 years of dedicated service to the citizens of Ingham County, Captain Vernon Elliott is retiring on February 16, 2018, and that the Ingham County Board of Commissioners hereby honors Captain Vernon Elliott for those 25 years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
   Nays: None    Absent: Banas    Approved 01/11/2018

Adopted as part of a consent agenda.
WHEREAS, Ingham County provides funding to CMH for the CATS program offered in the Ingham County Jail; and

WHEREAS, in the past several years there has been an increase of inmates in need of emergency mental health services; and

WHEREAS, the position is currently vacant and CMH has found it difficult to find viable candidates to fill the position because it is not full time; and

WHEREAS, if the position is increased to 1.0 FTE, CATS services will expand to include coverage seven days per week and allow for additional follow up visits and therapy groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional appropriation to CMH of $10,180 from the 2018 contingency fund, for the purpose of increasing a mental health therapist position in the CATS program from the current .854 FTE to 1.0 FTE.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
                  Nays:  None  Absent:  Banas  Approved 01/11/2018

HUMAN SERVICES: Yeas:  Banas, Tennis, Sebolt, Nolan  
                       Nays:  None  Absent:  Koenig, McGrain, Naeyaert  Approved 01/22/2018

FINANCE:  Yeas:  Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer  
              Nays:  None  Absent:  None  Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 37

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS TO RENT UP TO 50 BEDS TO THE MICHIGAN DEPARTMENT OF CORRECTIONS

RESOLUTION # 18 – 036

WHEREAS, the Ingham County Sheriff’s Office Jail has an established design, which includes 394 County beds and 50 contractual beds; and

WHEREAS, the funds received by the County for leasing the contractual beds would be used to reduce the general fund cost of operating the Jail; and

WHEREAS, the Ingham County Sheriff’s Office has negotiated an agreement with the Michigan Department of Corrections to rent 50 beds as needed at a cost of $35.00 per day per bed, effective October 1, 2017 through September 30, 2018, for Michigan Department of Correction’s Violators; and

WHEREAS, the revenue to be received from the renting of the 50 beds, which is anticipated to be $647,875, is in the 2017-18 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into an Agreement with the Michigan Department of Corrections to rent 50 of the jail beds as needed, at a cost of $35.00 per day per bed, effective October 1, 2017 through September 30, 2018 for the Michigan Department of Corrections.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yea: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None Absent: Banas Approved 01/11/2018

FINANCE: Yea: Grebner, Anthony, McGrain, Crenshaw, Tennis, Koenig, Schafer
Nays: None Absent: None Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

ADOPTED – JANUARY 23, 2018
AGENDA ITEM NO. 38

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TRAINING SERVICES AGREEMENT WITH BOUCK CORPORATION DBA MACNLOW ASSOCIATES ON BEHALF OF THE SHERIFF’S OFFICE AND 9-1-1 CENTRAL DISPATCH

RESOLUTION # 18 – 037

WHEREAS, County employees in the Sheriff’s Office and 9-1-1 Central Dispatch require training each year in a number of topics; and

WHEREAS, Bouck Corporation d/b/a MACNLOW Associates is in the business of providing the training required by employees of the Sheriff’s Office and 9-1-1 Central Dispatch; and

WHEREAS, MACNLOW Associates has provided training for Ingham County personnel for more than twenty (20) years; and

WHEREAS, the County is desirous of contracting with MACNLOW Associates to provide training services for the Sheriff’s Office and 9-1-1 Central Dispatch for the 2018 calendar year; and

WHEREAS, Undersheriff Andrew Bouck is a 50% co-owner of MACNLOW Associates, and would receive a pecuniary benefit from the County’s entry into a contract with MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has a conflict of interest with respect to the proposed contract with MACNLOW Associates, which conflict may be avoided by compliance with the requirements of the Contracts of Public Servants with Public Entities Act, MCL 15.321 et seq.; and

WHEREAS, in order to avoid a conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in writing to the Sheriff and County Board of Commissioners; the disclosure was placed on file with the County Clerk at least seven days in advance of the County Board’s vote on the proposed contract; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in person at a public meeting of the County Board at least seven days in advance of the County Board’s vote on the proposed contract; and

WHEREAS, the substance of Undersheriff Bouck’s disclosures and an acknowledgment of the County Board’s receipt of those disclosures were placed in the County Board’s meeting agenda and minutes; and
WHEREAS, MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract; and

WHEREAS, Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract; and

WHEREAS, pursuant to MCL 15.323(2)(b), approval and authorization of the County’s entry into the proposed contract requires a 2/3 majority vote of the full membership of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into a Training Services Agreement with MACNLOW Associates on behalf of the Sheriff’s Office and 9-1-1 Central Dispatch, for a one-year term of January 1, 2018 through December 31, 2018, at a total cost not to exceed $33,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville  
                   Nays:  None  Absent:  Banas  Approved 01/11/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Tennis, Schafer  
                  Nays:  McGrain, Koenig  Absent:  None  Approved 01/17/2018

Adopted as part of a consent agenda.
JANUARY 23, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to waive the term limits and appoint Jenean Battin to the Fair Board and Laurie Koelling to the Farmland Preservation Board. Commissioner McGrain supported the motion.

The motion carried unanimously.

Commissioner Crenshaw moved to nominate Commissioner Grebner and Commissioner Crenshaw to the Land Bank Board. Commissioner Hope supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

Register of Deeds Derrick Quinney thanked the Board of Commissioners for their support in the reorganization request for the Register of Deeds Office, as it was long overdue and the staff would appreciate it. He also thanked Becky Bennett, Board of Commissioners Office Director, for her help in the process.

Treasurer Eric Schertzing stated the annual Show Me the Money Day would be held on February 3, 2018 at the South Washington Office Complex, 2500 S. Washington St., in Lansing. He further stated there would be free financial workshops for the beginning of tax preparation season, and he hoped the Board of Commissioners would encourage others to attend one of the best programs in the State from 10 a.m. to 2 p.m.

Treasurer Schertzing stated Commissioner McGrain in his capacity at the Community Economic Development Association of Michigan had been very helpful and wished him well in his new endeavors.

Todd Carlisle, Williamston resident, stated he was a friend of Commissioner Schafer, and thanked the Board of Commissioners for continuing the Capital Area Transportation Authority’s rural service.

Jeffrey Brown, District 10 County Commissioner candidate, stated he had attended the meeting to learn and he liked the cohesiveness and unity of the Board of Commissioners and all of the great work they were doing.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that the 55th District Court would be having the 46th Sobriety Court graduation next Tuesday, January 30, 2018 at 3 p.m.

Commissioner Grebner stated he had seen many Commissioners depart the Board of Commissioners, and in the case of Commissioner McGrain’s departure, he was sure he would miss him. He read an article from the Lansing City Pulse regarding Commissioner McGrain.

Commissioner Nolan presented a plaque to honor Commissioner McGrain. She stated the plaque listed all of the positions Commissioner McGrain held on various committees, including being Chairperson in 2015, and the fact that he had served as a Commissioner from January 2009 to January 2018.

Commissioner Nolan stated some things the others might not know about Commissioner McGrain include that he was king of lunches and he was always meeting and networking with people in town. She further stated his networking would be of huge value to the City of Lansing.
JANUARY 23, 2018 REGULAR MEETING

Commissioner Nolan stated Commissioner McGrain was a great family person, as his parents frequently visited him from Pennsylvania and he supported his brother when he was at Michigan State University. She further stated Commissioner McGrain had a lot of friends and she did not think he slept, as he was always working.

Commissioner Nolan thanked Commissioner McGrain for his service and stated he would be missed.

Commissioner McGrain stated he would not be going far and he had enjoyed being a Commissioner for the past ten years. He further stated he had enjoyed working with all of the Board of Commissioners and hearing their expertise, thoughts, and wisdom.

Commissioner McGrain stated he thought of the staff and how hard they worked to make this County go. He further stated he also thought about other elected officials, County employees, and how many times they did not hear the thanks, they just heard problems.

Commissioner McGrain thanked Ms. Bennett for her friendship and leadership over the past ten years.

Chairperson Koenig stated Commissioner McGrain knew a lot about people and knew things, so he would do well at Lansing City Hall. She further stated that she appreciated Commissioner McGrain’s ability to take things seriously, and that she was able to count on him to dig deep on a lot of issues.

Chairperson Koenig stated she and the Board of Commissioners would miss Commissioner McGrain a lot.

Discussion.

Commissioner Tennis stated he and Commissioner McGrain agreed on most everything over the years, and it was terrific working with him and he hoped they could continue to work closely to build the regional effort.

Commissioner Naeyaert thanked Commissioner McGrain, because as a new Commissioner in the minority, she did not know what to expect, and she appreciated that they had become friends during this time. She further stated she appreciated that when she and Commissioner McGrain had disagreed, they agreed that it was just different and it did not go further than that.

Commissioner Naeyaert stated that her father had been the Property Manager for the City of Lansing, which was part of the position Commissioner McGrain would be filling. She further stated she was excited what he and the team would do for the City of Lansing.

Commissioner Banas stated she wished good wishes to Commissioner McGrain for the new few years. She further stated he had been a terrific ally and great friend, and generous with his knowledge and support.

Commissioner Banas stated Commissioner McGrain would make a great addition to City Hall and she was looking forward to stronger regionalism across the County because of people like him.

Commissioner Anthony thanked Commissioner McGrain for everything he had done. She further stated she recalled that they had either met at a Grand River Connection meeting where he was a leader for young folks in the region; or when she was a staffer in State Representative Joan Bauer’s office and he had shadowed her for a day and asked many questions. She further stated she knew he was a strong leader for Lansing and he had been able to ask lots of tough questions on the Board of Commissioners, and they would miss his mind for policy and attention to detail especially during the budget process.
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Commissioner Sebolt thanked Commissioner McGrain, as they shared part of the East side of Lansing, and it had been great to have him introduce him to people he needed to know. He further stated he appreciated the mentorship and friendship, and he looked forward to working with him in his new role.

Discussion.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $19,639,907.33. Commissioner Tennis supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

[Signature]

BARB BYRUM, CLERK OF THE BOARD