COUNTY SERVICES COMMITTEE  
December 4 2018  
Draft Minutes

Members Present: Nolan, Grebner, Celentino, Naeyaert, and Maiville

Members Absent: Sebolt and Hope.

Others Present: Treasurer Eric Schertzing, David Stoker, Bonnie Toskey, Jodi LeBombard, Deb Fett, Eric Walcott, Tom Muth, Jr., Sue Graham, Becky Bennett, Tim Dolehanthy, Tyler A Smith, Lindsey LaForte, and others.

The meeting was called to order by Chairperson Nolan at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the November 20, 2018 Open and Closed Session Meeting Minutes

Commissioner Maiville stated that he wished to correct “plumb” on Page 5, Paragraph 2 of the minutes to “plume.”

MOVED BY CHAIRPERSON NOLAN TO APPROVE THE MINUTES, AS CORRECTED, OF THE NOVEMBER 20, 2018 COUNTY SERVICES COMMITTEE OPEN AND CLOSED MEETING.

THE MOTION TO APPROVE THE MINUTES CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

Additions to the Agenda

8. Human Resources
   g. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Capitol City Labor Program, Inc. 911 Non-Supervisory Unit
   h. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Capitol City Labor Program, Inc. Animal Control Officers, Veterinarian Technicians and Animal Care Specialists Unit
   i. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, County Professionals Unit
   j. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, Parks Rangers Unit
   k. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, Public Health Nurses Unit
1. **Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the OPEIU Local 459, AFL-CIO, Circuit Court/Family Division Professional Employees Unit**

10. **Board of Commissioners**  
d. Resolution Honoring Daniel J. Lawton  
e. Resolution Authorizing the Release of Attorney/Client Privileged Communication  
f. Resolution Appointing Russel Church as Ingham County Chief Public Defender

11. **Animal Control** – Resolution to Authorize Job Description Amendment and Reclassification of the Volunteer Assistant to a Volunteer Coordinator at the Ingham County Animal Control and Shelter

Substitutes –

8. **Human Resources**  
b. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit  
c. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the UAW TOPS Unit  
d. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Command Officers Association of Michigan 911 Supervisors Unit  
e. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Ingham County Employees Association Assistant Prosecuting Attorneys Division

**Limited Public Comment**

None.

**MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:**

2. **Circuit Court** – Resolution to Accept the FY 2019 Mental Health Court Operational Grant and Amend Subcontract Amounts Cited in Resolution #18-392

3. **Prosecuting Attorney** – Resolution to Authorize the Continued Acceptance of Grant Funds for a Detective Currently Employed by Ingham County for the Sexual Assault Kit Initiative

4. **Treasurer’s Office** – Resolution to Aid Transfer of Unsold Tax Reverted Properties Rejected by Local Units to the Ingham County Land Bank Fast Track Authority

5. **Innovation and Technology**  
a. Resolution to Approve the Renewal of the Imagesoft and Onbase Annual Support
b. Resolution to Approve the Purchase of Bomgar Software from CDW-G
7. **Road Department**  
a. Resolution to Retain As-Needed Signal Modeling and Timing Permit Preparation Services  
b. Resolution to Approve the Special and Routine Permits for the Ingham County Road Department  

8. **Human Resources**  
a. Resolution to Approve the Amendment of the CCLP Letter of Understanding Regarding Academy Sponsorship  
f. Resolution Approving Modifications to the 2019 Managerial and Confidential Employee Personnel Manual  

9. **Controller’s Office**  
a. Resolution Authorizing Adjustments to the 2018 Ingham County Budget  

10. **Board of Commissioners**  
c. Resolution Honoring Dr. Martin Luther King, Jr.  
d. Resolution Honoring Daniel J. Lawton  
e. Resolution Authorizing the Release of Attorney/Client Privileged Communication  
f. Resolution Appointing Russel Church as Ingham County Chief Public Defender  

11. **Animal Control** – Resolution to Authorize Job Description Amendment and Reclassification of the Volunteer Assistant to a Volunteer Coordinator at the Ingham County Animal Control and Shelter  

THE MOTION CARRIED UNANIMOUSLY. ABSENT: COMMISSIONER SEBOLT, COMMISSIONER HOPE. Absent: Commissioners Sebolt and Hope.  

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.  

1. **Economic Development Corporation** – Interviews  

Thomas Muth, Jr. interviewed for a position on the Economic Development Corporation Board.  

Eric Walcott interviewed for a position on the Economic Development Corporation Board.  

Commissioner Grebner asked how many vacancies were available on the Economic Development Corporation Board (EDC).  

Chairperson Nolan stated that there were currently two vacancies, and that a third would become open when Mark Polsdorfer resigned at the beginning of the year.  

MOVED BY COMM. GREBNER, SUPPORTED BY CELENTINO, TO RECOMMEND APPOINTMENT OF THOMAS MUTH, JR. AND ERIC WALCOTT TO THE ECONOMIC DEVELOPMENT CORPORATION BOARD.
Commissioner Grebner stated that he felt Mr. Walcott should be appointed to the MSU Extension vacancy, and Mr. Muth should be appointed to the remaining vacancy. He further stated that apart from one person on the board of the EDC, all board members resided in Lansing, East Lansing, or Meridian Township.

Commissioner Grebner stated that the EDC was originally set up to develop the areas of the County outside of Lansing, East Lansing, and Meridian, each of which has its own EDC. He further stated that anything the EDC wished to do within Lansing, East Lansing, or Meridian would need to be approved by the city or township EDC in order to be implemented.

Commissioner Grebner stated that he would prefer appointing a candidate who was familiar with out-County areas like Stockbridge or Webberville.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

6. Purchasing Department – Prevailing Wage and Living Wage Updates

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO TABLE THE RESOLUTION UNTIL JANUARY 2019.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

8. Human Resources
   b. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit
   c. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the UAW TOPS Unit
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(5)
I. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the OPEIU Local 459, AFL-CIO, Circuit Court/Family Division Professional Employees Unit

MOVED COMM. GREBNER, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTIONS.

Commissioner Maiville stated that he wanted to thank the Human Resource Department. He further stated that a lot of the resolutions came late, and he would like to know whether the contracts involved in these resolutions called for 2% raises and sick time donation.

Sue Graham, Human Resources Director, stated that 2% raises were provided for in the bargaining agreements. She further stated that the sick time donation was uniform and universal County policy throughout the bargaining agreements.

Commissioner Celentino asked how many bargaining units had not yet reached an agreement.

Ms. Graham stated that AFSCME was moving to ratify an agreement, and that CCLP Corrections and CCLP Law Enforcement were meeting December 5, 2018. She further stated that the CCLP Supervisors were not awaiting reopener status because they did not have an agreement, and were moving toward a 312 process.

Commissioner Grebner asked how many member the CCLP Supervisors unit had.

Ms. Graham stated that there were not many.

Chairperson Nolan stated that she thought there were perhaps a dozen.

Bonnie Toskey, County Attorney, stated that the CCLP Supervisors included command staff in the Sheriff’s department, corrections, and roads. She further stated that the issue of wages for last year was going to a 312 process, and that precluded an agreement for the current year.

Ms. Graham stated that the ICA Court Professionals were in the process of ratifying. She further stated that OPEIU Supervisors and OPEIU Clerical-Technical were meeting with a mediator on December 12, 2018.

Ms. Graham stated that the Teamsters Zoo Supervisory unit will be meeting December 10, 2018, and the UAW Zoo Team received their packet today.

Commissioner Grebner stated that he was under the impression there was only one bargaining unit for command staff at the jail, and that he would not have thought the bargaining unit would come under Act 312.

Ms. Toskey stated that the Sheriff’s Office Command Staff were the members of the CCLP Supervisors moving toward Act 312.
Commissioner Grebner stated that he understood that Act 312 arbitration was pending for just a few members of the CCLP union.

Ms. Graham stated that it might be closer to fifteen or twenty individuals.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

9. Controller's Office  
   b. Resolution to Authorize an Amendment to the Contract for Legal Services

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Grebner stated he would like to ask the Controller to get someone from outside County government to examine the arrangement with Cohl, Stoker & Toskey, PC (CST). He further stated that he felt the Board of Commissioners had been on “auto-pilot” for years, and that perhaps it was difficult for the Board of Commissioners to evaluate the relationship with CST because of the personal, attorney-client relationship between them.

Commissioner Grebner stated that he would like to have a corporate counsel from another county or entity come in and compare the CST arrangement with similar arrangements in other counties. He further stated that there was not anyone else to ask apart from CST themselves, and that the Board of Commissioners seemed to maintain the relationship at least in part because it was the way the Board of Commissioners had always done it.

Commissioner Naeyaert stated that there was nothing wrong with having representation that has been around for a long period of time, and knew the history of County government. She further stated that perhaps the Michigan Municipal League (MML) or Municipal Advisory Commissioner (MAC) could give an analysis.

Tim Dolehanty stated he could give a financial snapshot of the arrangement, and that the County was getting a good deal. He further stated that during one month in the later part of 2016, the County had paid CST approximately $79 per billed hour.

Mr. Dolehanty stated that $79 per hour for attorney work was very low.

Commissioner Naeyaert stated that she was not sure there was any way to put a dollar value on the expertise CST brought to its representation.

Chairperson Nolan stated that she was under the impression that CST was charging about $95/hr on average.

Dave Stoker, County Attorney, stated that he believed CST charged the county about $120 per hour.
Chairperson Nolan stated that she doubted it would be possible to find an experienced, capable attorney anywhere to represent the County for such a low rate.

Ms. Toskey distributed two handouts with average hours and hourly rates for CST’s representation of the County in 2017 and 2018.

Chairperson Nolan thanked Ms. Toskey, and stated that she would have asked for the information if it had not already been provided.

Ms. Toskey stated that the relationship between the County and CST was very unique. She further stated that CST thought and behaved as if they were in-house counsel for the County.

Mr. Stoker stated both he and Ms. Toskey had been in-house counsel for municipalities in the past. He further stated that as in-house counsel, they often had to bring in outside counsel, but that was not the case for CST.

Commissioner Grebner stated that it was worth reconsidering the relationship every 10 or 20 years, just to avoid being on auto-pilot. He further stated that he believed the County could not get a better deal elsewhere, and that he did not think there were any problems with CST’s work.

Commissioner Grebner stated that the Board of Commissioners should consider what its legal exposures were. He further stated that he was concerned because there was no objective review.

Commissioner Grebner stated that the relationship with CST was more of a myth than a contractual arrangement. He further stated that in the past, Peter Cohl had been a county attorney, and later became a private attorney representing the County and other clients.

Commissioner Grebner stated that when Mr. Cohl had become a private attorney, there was an unspoken arrangement that the County would get a great deal. Commissioner Grebner further stated that he would never have expected the arrangement to last forty years.

Commissioner Grebner stated that the relationship between the County and CST was semi-informal. Commissioner Grebner further stated that he wanted to know how costs would be handled if there were a lawsuit or judgment against the County.

Commissioner Grebner stated that the County should have someone look at the arrangement from outside, to ensure that due diligence was done. He further stated that he did not want anyone to take the idea as a “shot across the bow,” but that the relationship between the County and CST was a close, informal one, and that the Board of Commissioner should prod it in order to make sure the County’s needs were being fully met.

Commissioner Grebner stated that he would like to know what the boundaries were between what CST handles, and what other attorneys cover. He further stated that he knew CST did not cover the Drain Commissioner, that the Land Bank was billed separately for CST’s representation, and that CST does not do insurance defense for the County unless appointed.
Commissioner Grebner stated that there are parts of County government that CST did not cover. He further stated that as the Board of Commissioners went forward, it should think about whether there was someone available who could provide a big-picture view.

Commissioner Grebner stated that he would not support bringing in MAC, because that organization advises mainly rural counties with different concerns than Ingham County’s. He further stated that someone from Oakland, Macomb, Saginaw, or another similar county would be appropriate, and that he could think of several such people.

Chairperson Nolan stated that she had once asked Mr. Cohl why he represented Ingham County for such low compensation, when his work was probably worth double. She further stated that Mr. Cohl had told her he had a soft spot for the County because he had begun his practice working for the County.

Chairperson Nolan stated that the Committee should not “look a gift horse in the mouth.” She further stated that she appreciated the ongoing relationship with CST, and its passion for representing the County.

Commissioner Grebner stated that the low rates given by CST probably include paraprofessional time as well as attorney time, and that this might explain why the average was lower than might be expected.

Mr. Stoker stated that CST had not employed any paraprofessionals for the last couple of years.

Chairperson Nolan stated that the figures must then be what they appeared to be.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

10. Board of Commissioners
   a. Resolution Authorizing Commissioner Compensation for 2019 and 2020

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION.

MOVED BY COMM. GREBNER TO AMEND THE RESOLUTION AS FOLLOWS:

BE IT FURTHER RESOLVED, that the Board of Commissioners’ Chairperson, and Vice-Chairperson as Ex-Officio of all Committees, shall be paid a per diem subject to a maximum of 100 per year.

This was considered a friendly amendment.

Commissioner Grebner stated that the Board of Commissioners was underpaid, and becoming moreso. He further stated that sometimes compensation kept up with inflation, and sometimes it did not.
Commissioner Grebner stated that he has seen Commissioners stop running for re-election to the Board of Commissioners for vague reasons, but that he believed they had actually stopped running because the compensation was not enough. He further stated that there were not many long-timers on the Board of Commissioners, and that he did not think that was healthy.

Commissioner Grebner stated that he understood that Commissioners might like to be able to tell voters that they voted against salary increases for the Board of Commissioners. He further stated that it might save perhaps $20,000 to refuse salary increases, but having a Board of Commissioners that did not pay attention on big issues could cost the County $1 million or more.

Commissioner Grebner stated that he could point to several mistakes the County had made in the past, each of which had cost the County $1 million. He further stated that at the very least, the Board of Commissioners’ compensation should keep up with inflation.

MOVED BY GREBNER, SUPPORTED BY CELENTINO TO AMEND THE RESOLUTION AS FOLLOWS:

BE IT FURTHER RESOLVED, that each Commissioner shall continue to be paid a $60.98$75.00 per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including Committee of the Whole and Board Leadership to a maximum of eighty (80) per year, provided, however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.

This was considered a friendly amendment.

Chairperson Nolan stated that she had been on the Board of Commissioners for fourteen years, and that there had been no increase in compensation during that time. She further stated that this was likely because the resolutions to increase salary came around the same time as elections.

Chairperson Nolan stated that she had asked Becky Bennett, Board of Commissioners Director, to move the salary resolution to immediately after the November 6, 2018 election. She further stated that the Board of Commissioners had Ms. Bennett to thank for the resolution currently on the floor.

Commissioner Grebner stated that this resolution was for the 2019 year, not 2020-21.

Chairperson Nolan stated that she had supported the salary increase despite knowing she would not be on the next Board of Commissioners, which would receive the increase.

Commissioner Maiville stated that historically, the practice had been to tie Board of Commissioners salary increases to the salary increases in County union bargaining units.
Ms. Bennett stated that there had been salary increases for the Board of Commissioners in the last fourteen years. She further stated that the Board of Commissioners could never give itself a raise, but only increase salary for the next term’s Board of Commissioners.

Commissioner Grebner stated that in 2016, the Board of Commissioners had struck a 1% salary increase, which had been approved for the County bargaining units.

Commissioner Celentino stated that Commissioner Maiville was correct about historical salary increase practices. He further stated that in prior years when the economy had been in worse condition, the Board of Commissioners had set an example by refusing to increase its own pay.

Commissioner Celentino stated that the employees were not getting raises back then, so the Board of Commissioners felt it should not take one, either. He further stated that we were supporting the amendment to increase per diem pay to $75.

Commissioner Celentino stated that Lansing City Council and East Lansing City Council members each represented about as many people as the Commissioners, but that even the part-time City Council members made over $20,000. He further stated that the Board of Commissioners was considered part time as well, even while some of the issues could be very time-consuming.

Commissioner Celentino stated that the previous per diem increase had been from $59 to $60, without any increase in salary, and that he had supported it at that time. He further stated that he would feel comfortable with a 2% salary increase for 2019.

Commissioner Celentino stated that because he knew a salary increase could not be undone, he felt leery about passing anything affecting 2020, when collective bargaining would be occurring.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. GREBNER, TO AMEND AS FOLLOWS WITH STAFF FILLING IN THE COLUMNS TO REFLECT THAT CHANGE:

WHEREAS, the Board of Commissioners wishes to establish the Commissioners’ Compensation for the period of January 1, 2019 through 2020 with a 2% increase for 2019 and a 0% increase for 2020.

THEREFORE BE IT RESOLVED, that effective on the date indicated, the salaries for the Ingham County Board of Commissioners shall be as follows:

<table>
<thead>
<tr>
<th></th>
<th>Current Compensation</th>
<th>January 1, 2019</th>
<th>January 1, 2020</th>
</tr>
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<tbody>
<tr>
<td>Board Chair</td>
<td>$17,425</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice Chair, Vice Chair Pro Tem and all Standing Committee Chairs</td>
<td>$12,704</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Other Commissioners $11,647

Commissioner Grebner stated that the figures in the table contained in the resolution could be filled in by staff before the December 5, 2018 Finance Committee meeting. He further stated that the Board of Commissioners was different from City Councils, because cities have elected executive officials, and the Board of Commissioners did not have an executive branch partner.

Commissioner Grebner stated that in 1974, Commissioners had been paid about $6,500 total. He further stated that adjusted for inflation, that figure would be in the mid-$20,000 range today.

Commissioner Grebner stated that the Board of Commissioners had considered setting compensation two years in advance, but that there were other problems involved with that process. He further stated that saving $900 per Commissioner out of a $250 million budget did not mean much.

Commissioner Celentino stated that the 2% increase he proposed had nothing to do with collective bargaining expectations in 2020.

MOVED BY COMM. CELENTINO TO AMEND THE AMENDMENT, AS FollowS:

WHEREAS, the Board of Commissioners wishes to establish the Commissioners’ Compensation for the period of January 1, 2019 through 2020 with a 2% increase for 2019 and a 0% increase for 2020.

THEREFORE BE IT RESOLVED, that effective on the date indicated, the salaries for the Ingham County Board of Commissioners shall be as follows:

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</tbody>
</table>

This was regarded as a friendly amendment.

Commissioner Naeyaert stated that she supported the resolution as amended. She further stated that she could justify the salary by the time and effort the Board of Commissioners put in, and would like to know what other similar County Boards of Commissioners were paid.

Chairperson Nolan stated that she believed that Oakland County paid each Commissioner over $30,000 per year, and that the Oakland County Board of Commissioners had 23 Commissioners.
Commissioner Naeyaert stated that she agreed with Commissioner Grebner, in that the Board of Commissioners needed to pay a reasonable salary if it wanted to retain Commissioners. She further stated that she supported the resolution as amended.

Commissioner Grebner stated that he would like to add new committees or subcommittees, but that there seemed to be a lack of interest among Commissioners in taking on additional work.

Commissioner Naeyaert stated that she would like to know what constituted a “statutory board,” as referenced in the resolution.

Commissioner Grebner stated that the Drain Board paid its own per diem.

Chairperson Nolan stated that the Parks Commission also paid a per diem.

Ms. Bennett stated that the Fair Board, Community Mental Health, and Parks were statutory boards.

Commissioner Grebner stated that there were relatively few boards that paid per diem, but that some Boards received per diem under state statute.

THE MOTION, TO APPROVE THE RESOLUTION AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Sebolt and Hope.

Chairperson Nolan stated that she had located figures, and that the Macomb County Board of Commissioners were each paid about $30,000, and that the Oakland County Board of Commissioners were each paid over $73,000.

10. Board of Commissioners
   b. Resolution Approving Annual 2019 Compensation for Non-Judicial County-Wide Elected Officials

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Grebner stated that he had inserted the next-to-last “WHEREAS” ten years ago, and that the Committee should take care to note that these were full-time salaries. He further stated that the Board of Commissioners was assuming that these individuals were working full-time hours.

Chairperson Nolan stated that short of a punch card system, there was no way to track the hours worked.

Commissioner Grebner stated that in the future, the Board of Commissioners should consider asking county-wide elected officials about their working hours.
Commissioner Grebner stated that he would like next year’s County Services Committee to send out a questionnaire requiring detailed, formal responses. He further stated that compensation should then be set comparable to the Board of Commissioners.

Chairperson Nolan stated that Oakland and Macomb counties set their compensation numbers in proportion to the salary of the Michigan House of Representatives.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

Announcements

Commissioner Celentino stated that this meeting was the last meeting of the County Services Committee. He further stated that he thanked Chairperson Nolan for her leadership.

Commissioner Celentino stated that Chairperson Nolan had done good job chairing the Committee. He further stated that he wanted to thank Chairperson Nolan and everyone else present.

Commissioner Celentino wish Happy Holidays to all.

Commissioner Naeyaert stated that she also wished to thank Chairperson Nolan. She further stated that this had been her first term on the County Services Committee, and that she had enjoyed participating.

Commissioner Naeyaert thanked Chairperson Nolan for her leadership, the work she had gotten done, her demeanor, and the way she had run meetings.

Commissioner Maiville thanked Chairperson Nolan for her years of service. He further stated that he wished to thank the staff also.

Commissioner Maiville stated that the Treasurer had done a good job in the current year.

Chairperson Nolan thanked everyone present. She further stated that she wished to thank the attorneys for putting in so much time and effort.

Chairperson Nolan stated that she wished to thank County-wide elected officials, staff, and others. She further stated that she wanted to wish all present happy holidays!

Discussion.

Public Comment

None.
Adjournment

The meeting was adjourned at 7:20 p.m.

BARB BYRUM, CLERK OF THE BOARD