CALL TO ORDER

Chairperson Koenig called the April 24, 2018 Statutory Equalization Meeting of the Ingham County Board of Commissioners to back to order from its recess at 6:30 p.m.

Members Present at Roll Call: Koenig, Naeyaert, Celentino, Crenshaw, Grebner, Hope, Louney, Maiville, Schafer, Nolan, Sebolt, Tennis, and Anthony

Members Absent: Banas

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Tim Morgan, Parks Department Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the April 10, 2018 meeting. Commissioner Schafer supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Banas

ADDITIONS TO THE AGENDA

Chairperson Koenig indicated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Moved by Commissioner Schafer, supported by Commissioner Maiville, to add the following resolutions:

RESOLUTION TO DESIGNATE APRIL 28, 2018, AS WORKERS MEMORIAL DAY IN INGHAM COUNTY

The motion carried unanimously. Absent: Commissioner Banas
Chairperson Koenig stated that the Resolution to Designate April 28, 2018 as Workers Memorial Day would be added as Agenda Item No. 30.

PETITIONS AND COMMUNICATIONS


A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT. Chairperson Koenig placed the letter on file.

AN EMAIL FROM TIM MORGAN, PARKS DIRECTOR, ANNOUNCING THE RESIGNATION OF SARAH NICHOLLS FROM THE PARK COMMISSION. Chairperson Koenig accepted the email and placed it on file.

LIMITED PUBLIC COMMENT

Melissa Buzzard, Trails and Parks Millage Coordinator, stated that she was before the Board of Commissioners to give a quick update. She further stated that over $12 million has been allocated from the Trails and Parks Millage, and over $5 million of match money had been received.

Ms. Buzzard further stated that they recently received an update from the Spicer Group and she would forward it via email to the Board of Commissioners. She further stated that there was additional information on the website.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 15. and 29. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioner Banas

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Banas

Items voted on separately are so noted in the minutes.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING TRAVIS PARSONS ON THE EVENT OF HIS RETIREMENT

RESOLUTION # 18 – 167

WHEREAS, Travis Parsons began his career with Ingham County on October 31, 2011 as Human Resources Director; and

WHEREAS, during his years of service to Ingham County, he has provided outstanding leadership and his ability to work well with Commissioners, Judges, elected officials, department heads and employees has played a vital role in the effective, efficient operation of Ingham County government, earning him the respect of county officials, colleagues state-wide and all those around him; and

WHEREAS, as the lead member of the County bargaining team he has helped guide the County through several very challenging negotiation cycles, he focused his attention on insuring that County employees were treated fairly in the face of serious budget challenges; and

WHEREAS, throughout his career Travis worked diligently on numerous human resources projects such as job reclassification requests, department reorganization requests, numerous grievance resolutions, maintenance of more than 35 MERS retirement divisions, preparation and participation in Act 312 binding arbitration hearings, oversight of 19 collective bargaining agreements, maintenance of a job classification and compensation system impacting more than 1,000 employees; and

WHEREAS, Travis consistently applied ethical standards and the techniques in fulfillment of his assigned responsibilities which serve as an example for all Ingham County employees; and

WHEREAS, with 6½ years of dedicated service to the County of Ingham Travis is retiring from his position as Human Resources Director.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Travis Parsons for his dedication and commitment to the County of Ingham and extends its sincere appreciation for the many contributions he has made to the citizens of Ingham County and for always going the extra mile to assist those in need.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends its best wishes to Travis and hopes for continued success in all of his future endeavors.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 04/17/2018

Adopted as part of a consent agenda.
WHEREAS, Vicky Watson began her employment with the County in 2000 as a temporary employee with Financial Services transferring shortly thereafter to the MIS Department where she became a permanent employee in April of 2001; and

WHEREAS, prior to coming to Ingham County, Vicky had already obtained extensive experience through working in the banking industry for twenty years; and

WHEREAS, throughout her career Vicky has gained the respect of County employees, department heads, and outside agency heads with her solid work ethic, no nonsense manner, and dedication to getting the job done; and

WHEREAS, over the years as the Admin Assistant, Vicky has taken greater responsibility for various aspects of the department including payables, invoicing, payroll, budget tracking, and equipment ordering allowing management to better focus on organization and technical issues; and

WHEREAS, Vicky’s unwavering commitment to tracking our computer inventory and ensuring accuracy has been instrumental in ensuring the effective use of County resources; and

WHEREAS, during her career Vicky was an outstanding source of history, knowledge, and determination for her fellow Innovation and Technology Department team as well as other County departments that will be truly missed upon her retirement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby honors Vicky Watson for her steadfastness in ensuring optimal department operations and extends its sincere appreciation for her contributions during her over seventeen years of dedicated service to the Ingham County Innovation and Technology Department.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Vicky its best wishes for continued success in all her future endeavors.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
Nays: None  Absent: None  Approved 04/17/2018

Adopted as part of a consent agenda.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 18 – 169

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 3, 2018 as submitted.

COUNTY SERVICES:  

Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None  Absent: None  Approved 04/17/2018

Adopted as part of a consent agenda.
# APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

## INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

<table>
<thead>
<tr>
<th>R/W PERMIT#</th>
<th>R/W APPLICANT / CONTRACTOR</th>
<th>R/W WORK</th>
<th>R/W LOCATION</th>
<th>R/W CITY/TWP.</th>
<th>R/W SECTION</th>
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<tbody>
<tr>
<td>2018-136</td>
<td>CONSUMERS ENERGY</td>
<td>TREE REMOVAL</td>
<td>MERIDIAN RD &amp; JOLLY RD</td>
<td>MERIDIAN</td>
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<td>GAS</td>
<td>BONNY VIEW DR &amp; MEMORY LN</td>
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<td>CONSUMERS ENERGY</td>
<td>GAS</td>
<td>LAKE LANSING RD &amp; WOOD ST</td>
<td>LANSING</td>
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<tr>
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<td>MERIDIAN TOWNSHIP – WATER</td>
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<td>INGHAM</td>
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<td>SANITARY</td>
<td>GROVE ST &amp; BURTON AVE</td>
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<td>SANITARY</td>
<td>DOBIE RD &amp; JOLLY RD</td>
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<td>RIETH-RILEY CONSTRUCTION</td>
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<td>VARIOUS</td>
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<td>WAUSAU RD &amp; LAGOON DR</td>
<td>MERIDIAN</td>
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<tr>
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<td>CONSUMERS ENERGY</td>
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</tbody>
</table>

**MANAGING DIRECTOR:**
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 7

Introduced by the County Services Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS:

RESOLUTION TO APPROVE FARMLAND AND OPEN SPACE PRESERVATION BOARD’S RECOMMENDED SELECTION CRITERIA AND APPLICATION CYCLE FOR 2018

RESOLUTION # 18 – 170

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and natural land in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of .14 mills in 2008 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria’s be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2018 Farmland and Open Space Selection Criteria’s developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, the final decision whether to fund a purchase of a given agricultural easement is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves The Ingham County Farmland and Open Space Preservation Board hosting a 2018 farmland and open space preservation application cycle.
COUNTY SERVICES:  Yeas:  Nolan, Sebolt, Celentino, Hope, Maiville, Naeyaert
Nays:  Grebner  Absent:  None  Approved 04/17/2018

Adopted as part of a consent agenda.
Selection Criteria for Farmland Preservation Program
2018 Application Cycle

<table>
<thead>
<tr>
<th>Tier I Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Agricultural Characteristics</td>
<td>55</td>
</tr>
<tr>
<td>II. Development Pressure</td>
<td>43</td>
</tr>
<tr>
<td>III. Additional Ag Protection Efforts</td>
<td>35</td>
</tr>
<tr>
<td>IV. Other Criteria</td>
<td>10</td>
</tr>
<tr>
<td>V. Total Points</td>
<td>153</td>
</tr>
</tbody>
</table>

I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1) Agricultural Productivity – Prime and Unique Soils
   Maximum Points: 20
   - Prime and Unique Soils
     - Prime under all circumstances: 20 points
     - Prime if adequately drained: 15 points
     - Not prime or unique: 0 points
   Example: 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points
            30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points
            Total points = 18.5 points

2) Size of Parcel(s)
   Maximum Points: 15
   Points for parcels between 15 and 200 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres must be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.
   Example: Parcel size is 150 acres: 150 x 0.1 = 15
   Example: Parcel is 85 acres: 85 x 0.1 = 8.5
   Example: Parcel is 350 acres: 350 x 0.1 = 35; 15 points, the maximum possible
   Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

3) Additional Agricultural Income
   Maximum Points: 15
   Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over $5,000.00 annually.
   Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over $15,000 annually. Total points = 15 points

4) Proximity to Existing Livestock Farms
   Maximum Points: 5
   A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)
   Parcel is contiguous to an existing livestock operation: 5 points
Parcel is located between 0.5 miles and 1 mile of an existing livestock operation 3 points
Parcel is located further than 1 mile from an existing livestock operation 0 points
*Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.

II. DEVELOPMENT PRESSURE (43 POINTS)

5) Proximity to Existing Public Sanitary Sewer or Water, or Both Maximum Points: 10
Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:
Less than one-half (1/2) mile from sewer or water 5 points
One-half (1/2) mile or more but less than 1 mile 7 points
One (1) mile or more but less than 2 miles 10 points
Two (2) miles or more but less than 5 miles 5 points
More than 5 miles 0 points
Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

6) Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, Williamston and Leslie

Maximum Points: 25

<table>
<thead>
<tr>
<th>Distance to Lansing</th>
<th>max points 25</th>
<th>Distance to Mason, Williamston, Leslie</th>
<th>max points 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm is up to 1 mile from Lansing Pop</td>
<td>25</td>
<td>Farm is 1 mile, or within city boundary</td>
<td>10</td>
</tr>
<tr>
<td>Farm is 1-2 miles from Pop Center</td>
<td>20</td>
<td>Farm is 1-2 Miles from Pop Center</td>
<td>8</td>
</tr>
<tr>
<td>Farm is 2-3 miles from Pop Center</td>
<td>15</td>
<td>Farm is 2-3 miles from Pop Center</td>
<td>6</td>
</tr>
<tr>
<td>Farm is 3-4 miles from Pop Center</td>
<td>10</td>
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<td>4</td>
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<tr>
<td>Farm is 4-5 miles from Pop Center</td>
<td>5</td>
<td>Farm is 4-5 miles from Pop Center</td>
<td>2</td>
</tr>
<tr>
<td>More than 5 miles from Pop Center</td>
<td>0</td>
<td>More than 5 miles from Pop Center</td>
<td>0</td>
</tr>
</tbody>
</table>

Example: Farm is located 2 miles from Lansing Designated Population Center Total points = 20

Example: Farm is located 4 miles from City boundary of Mason Total points = 4

7) Road Frontage (paved or gravel)

Maximum Points: 8
Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.
Road frontage of 5280 feet (1 mile) or more 8 points
Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile) 6 points
Road frontage of 1320 feet (1/4 mile) to 2639 (just under ½ mile) 4 points
Road frontage less than ¼ mile 0 point
III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS (35 POINTS)

8) Location to Protected Property

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

Parcel is adjacent to protected land 20 points
Parcel is not adjacent but within 1/2 mile of protected land 15 points
Parcel is not adjacent but within 1 mile of protected land 10 points
Parcel is not adjacent but within 2 miles of protected land 5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

Note: Points are awarded regardless of last name of property owner(s). For example if three people with the same last name apply, each receives points for the block. There is no point penalty for block properties that happen to be owned by members of the same family.

9) Block Applications

Emphasis is placed on applications which consist of two or more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

Two or more landowners apply together to create 1000 or more contiguous acres 15 points
Two or more landowners apply together to create 750 to 999 contiguous acres 10 points
Two or more landowners apply together to create 500 to 749 contiguous acres 8 points
Two or more landowners apply together to create 300 to 499 contiguous acres 6 points
Two or more landowners apply together to create 299 to 150 contiguous acres 5 points
Contiguous acreage of 149 acres or less 0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).

Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.

IV. OTHER CRITERIA (10 POINTS)

10) Additional Agricultural Characteristics

Additional agricultural characteristics are USDA certified organic farm or Centennial farm.
Parcel has one or more additional agricultural features 5 points
Parcel does not have an additional agricultural feature 0 points

11) Michigan Agricultural Environmental Assurance Program (MAEAP) Maximum Points: 5
Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show verification to receive points.

- Farm is MAEAP verified: 5 points
- Farm is not MAEAP verified: 0 points

**TIER I: TOTAL POINTS POSSIBLE IS 143**
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

Selection Criteria for Open Space Land Preservation Program
2018 Application Cycle

<table>
<thead>
<tr>
<th>Tier 1 Criteria Sections</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ecological, scenic, geological criteria</td>
<td>78 points</td>
</tr>
<tr>
<td>Property size and location criteria</td>
<td>65 points</td>
</tr>
<tr>
<td><strong>Maximum Total Points</strong></td>
<td><strong>143 points</strong></td>
</tr>
</tbody>
</table>

I. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 78 POINTS)

1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project)
   - High Potential maximum points: 10
   - Medium Potential 10 points
   - Low Potential 8 points

   Example: parcel fall within a Medium Potential Conservation Area = 8 points

2. Water quality values
   - Riparian land maximum points: 10

   Property with a water frontage of 200 linear feet or greater receives 5 points. Points for a property with water
   frontage of less than 200 linear feet are: 5 x linear feet of water frontage/200 = points.
   Example: parcel has 75 feet of water frontage on the Red Cedar River: 5 x 75 = 375/200 = 1.875 points

   - Wetlands, including buffer area maximum points: 10

   Property that is 100% wetland receives 4 points. Points for a property with less than 100% wetland are: 4 x
   percent in wetland = points.
   Example: 5 acres of an 40 acre parcel is wetland: 4 x 12.5/100 (5/40 = 0.125) = 50/100 =0.5 points

   - Aquifer recharge land maximum points: 10

   Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the
   following formula: Eight x percent aquifer recharge land = points.
   Example: 10 acres of a 20 acre parcel is aquifer recharge land: 8 x 50/100 (10/20= 0.50) = 400/100 = 4 points

3. Habitats
   - Forestland maximum points: 10

   Property that is 100% forest land receives 5 points. Points for a property with less than 100% forest land are:
   5 x percent in forest land = points.
   Example: 15 acres of a 20 acres parcel is wooded: 5 x 75/100 (15/20 = 0.75) = 375/100 = 3.75 points

   - Others – grassland, shrub land, etc. maximum points: 10

   Property that is 100% in other types of natural habitat receives 3 points. Points for a property with less than
   100% in other types of habitat are: 3 x percent in other types of habitat = points.
   Example: 10 acres of a 15 acre parcel is grassland: 3 x 66/100 (10/15= 0.66) = 198/100 = 1.98 points

4. Rare species maximum points: 15
   - State and federal threatened and endangered species on the property

   Up to 10 points may be given depending on rarity category; the higher the rarity category the more points given.
   Example: Parcel has a Copperbelly water snake on the property: =10 points

5. Physically (geologically) significant features maximum points: 3

   Up to 3 points may be given. Example: property has a terminal marine.
II. PROPERTY SIZE and LOCATION CRITERIA (Maximum 65 points)

6. Parcel size
   maximum points: 20
   Parcels of 100 acres or greater receive 20 points. Points for a property of less than 100 acres are: 20 x acreage of parcel/100 = points.

   Example: Parcel is 40 acres in size: 20 x 40 = 1000/100 = 8 points

1.) Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, Williamston and Leslie.

   Distance to Lansing max points | Distance to Mason, Williamston, Leslie max points 10

<table>
<thead>
<tr>
<th>Distance to Lansing</th>
<th>max points</th>
<th>Distance to Mason, Williamston, Leslie points</th>
<th>max</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td></td>
<td>Property is 1 mile, or within city boundary 10</td>
<td></td>
</tr>
<tr>
<td>18</td>
<td></td>
<td>Property is 1 mile, or within city boundary 10</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td></td>
<td>Property is 1-2 Miles from Pop Center 8</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>Property is 2-3 miles from Pop Center 6</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td>Property is 3-4 miles from Pop Center 4</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td></td>
<td>Property is 4-5 miles from Pop Center 2</td>
<td></td>
</tr>
<tr>
<td>More than 5 miles from Pop Center</td>
<td>0</td>
<td>More than 5 miles from Pop Center 0</td>
<td></td>
</tr>
</tbody>
</table>

   Example: Property is located 2 miles from Lansing Designated Population Center Total points = 16
   Example: Property is located 4 miles from City boundary of Mason Total points = 4

7. Location with respect to other protected property
   maximum points: 10
   Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.
   Property is adjacent to protected land 10 points
   Property is not adjacent but within 1/2 mile of protected land 8 points
   Property is not adjacent but within 1 mile of protected land 6 points
   Property is not adjacent but within 2 miles of protected land 4 points
   Example: Parcel is within 1 mile of an already protected property = 6 points

8. Road frontage (paved or gravel)
   maximum points: 2
   Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are: 2 x feet of road frontage/1320 = points.
   Example: Parcel has 500 feet of road frontage: 2 x 500 = 1000/1320 = 0.76 points

9. Block applications
   maximum points: 3
Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.

Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are:  $3 \times \text{number of contiguous acres submitted}/300 = \text{points}$.  

*Example: Parcel is applying with three other landowners to make a 450 acre block of land: $3 \times 450 = 1350/300 = 4.5$ therefore the points received are 3, the maximum.*

*Note:* If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.

**MAXIMUM TOTAL TIER I POINTS POSSIBLE – 143**

**Applicants note:** Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above “Selection Criteria for Protection of Open Space Land”.

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APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE
DELL COMPELLENT SUPPORT AGREEMENT

RESOLUTION # 18 – 171

WHEREAS, Ingham County currently utilizes a Dell Compellent Storage Area Network for all production based data storage; and

WHEREAS, annual maintenance is required to maintain the system software and hardware in order to assure a high level of redundancy and reliability; and

WHEREAS, the existing maintenance and support contract expires on June 30, 2018; and

WHEREAS, the payment totaling $264,135.35 for three years of support will provide support from July 1st 2018- June 30th 2021; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed software updates and hardware support to maintain reliable operation of our existing Storage Area Network investment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Avalon Technologies in the amount not to exceed $264,135.35.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Maintenance Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  Yea: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None   Absent: None   Approved 04/17/2018

FINANCE:  Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None   Absent: None   Approved 04/18/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PROPOSED 2018 INGHAM COUNTY BRIDGE FUNDING APPLICATIONS

RESOLUTION # 18 – 172

WHEREAS, federal and state funding is made available for major bridge reconstruction, rehabilitation, and preventative maintenance projects through the Local Bridge Program; and

WHEREAS, the Local Bridge Program requires an application process where “... a current resolution, signed and dated, from the governing board supporting the project” must be submitted for bridge projects to be considered for funding under this program; and

WHEREAS, the Ingham County Road Department has all Ingham County road bridges inspected by a state certified bridge inspection consultant biennially, or more often, as federally required; and

WHEREAS, the state certified bridge inspection consultant recommends bridge projects for replacement, rehabilitation, and preventative maintenance, which is provided to and evaluated by Road Department staff; and

WHEREAS, Road Department staff concurs with the bridge inspection consultant’s bridge project recommendations and priorities; and

WHEREAS, the Ingham County Road Advisory Board was convened for a meeting on April 4, 2018, among other issues, to consider and advise the Board of Commissioners on projects to be submitted for federal and state Local Bridge Program funding; and

WHEREAS, upon reviewing the county bridge needs and input from Road Department staff, the County Road Advisory Board passed a motion recommending approval for submitting funding applications to address replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Dietz Road Bridge over the Red Cedar River, Locke Township
2. Replacement of the Nobel Road Bridge over Deer Creek, Wheatfield Township
3. Rehabilitation of the Waverly Road Bridge over the Grand River, Delhi Township
4. Rehabilitation of the Holt Road Bridge over Doan Creek, Leroy Township
5. Bridge deck preventative maintenance on the following nine Primary Road Bridges:
   a. College Road Bridge over Sycamore Creek, Alaiedon Township
   b. Dobie Road Bridge over the Red Cedar River, Meridian Township
c. Gramer Road Bridge over the Red Cedar River, Leroy Township

d. Hagadorn Road Bridge over the Red Cedar River, Meridian Township

e. Howell Road Bridge over Sycamore Creek, Vevay Township

f. Old Plank Road Bridge over the Grand River, Onondaga Township

g. Onondaga Road Bridge over the Grand River, Onondaga Township

h. Waverly Road Bridge over the Grand River (north of Willow St.) Lansing Township

i. Webberville Road Bridge over the Red Cedar River, Leroy Township

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Road Department staff to submit five applications for the bridges listed above to solicit fiscal year 2021 Local Bridge Program funding.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None    Absent: None    Approved 04/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None    Absent: None    Approved 04/18/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF 2018-2021 SEASONAL REQUIREMENTS OF PROCESSED ROAD GRAVELS, CRUSHED AGGREGATES AND 2NS SAND

RESOLUTION # 18 – 173

WHEREAS, the Road Department annually purchases 21AA, 22A and 23A processed road gravels, 6A crushed limestone, 6A natural aggregates, and 2NS sand. The different types of aggregates are designed to meet the various needs for winter maintenance, building and repairing of county roads; and

WHEREAS, the Road Department’s adopted 2018-2021 budgets shall include controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed for 21AA, 22A and 23A processed road gravels, 6A crushed limestone, 6A natural aggregates and 2NS sand from 4 vendors, based on bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed $300,000 per a year; and

WHEREAS, bids for 21AA, 22A, 23A processed road gravels, 6A crushed limestone, 6A natural aggregates, and 2NS sand mixtures were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #58-18, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase on an as-needed, unit price per ton basis from 4 responding bidders; Sunrise Aggregate, Searles Construction, Stoneco of Michigan and Carl Schelgel Inc. (pricing included on the bid tab portion of the attached Memo of Performance) and purchase on an as-needed, unit price per ton basis; and

WHEREAS, the decision to where the aggregates will be purchased on any given operation will be based on Road Department staff’s judgment as to which supplier is most advantageous for the County. This decision will be based on a combination of bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids for a 3 year agreement with a 2 year renewal option and authorizes the purchase of 21AA, 22A, 23A processed road gravels, 6A crushed limestone, 6A natural aggregates, and 2NS sand on an as-needed, unit price per ton from all four respondents to ITB 58-18.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all four listed suppliers and purchase aggregate materials as needed and budgeted.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 04/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 04/18/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-066 VISITOR INCENTIVE PROGRAMS AT POTTER PARK ZOO

RESOLUTION # 18 – 174

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-066 authorizing visitor incentive programs at Potter Park Zoo; and

WHEREAS, Potter Park Zoo wishes to include three additional incentives, Fourth of July, Grandparent’s Day, and veteran families included on Veteran’s Day; and

WHEREAS, citizens of Ingham County have invested in the operation of Potter Park Zoo through the passing of a .41mil levy; and

WHEREAS, positive visitor experience and incentive for increased attendance are valuable to Potter Park Zoo and beneficial to the community.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approve amending Resolution #17-066 to include the following visitor incentive programs at the Potter Park Zoo.

<table>
<thead>
<tr>
<th>New Incentives</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fourth of July (July)</td>
<td>All Military Free Admission</td>
</tr>
<tr>
<td>Grandparent’s Day (September)</td>
<td>Grandparent’s Free Admission</td>
</tr>
<tr>
<td>Veteran’s Day (November)</td>
<td>Veteran’s and Families Free Admission</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, all other fees set by Resolution #17-066 will remain the same as adopted by the Board of Commissioners.

<table>
<thead>
<tr>
<th>Current Incentives</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingham County Residents</td>
<td>Ingham County Residents Free Admission 9am-noon on all non-holiday Mondays</td>
</tr>
<tr>
<td>Mother’s Day (May)</td>
<td>Mothers Free Admission</td>
</tr>
<tr>
<td>Father’s Day (June)</td>
<td>Fathers Free Admission</td>
</tr>
<tr>
<td>Be A Tourist In Your Own Town (June)</td>
<td>Free Admission and Parking with Tourist Passport</td>
</tr>
<tr>
<td>Greater Lansing Convention and Visitor’s Bureau</td>
<td></td>
</tr>
</tbody>
</table>
Zoo Days (July) | Admission $1.00 Per Person with Voucher
---|---
College Day (October) | Free Admission with Valid Student I.D.
Ingham County Residents Free Day (October) | Free Admission
Veteran’s Day (November) | Veteran’s Free Admission
Registered groups 20+ (April-October) | Admission $1.00 off Per Person
Ingham County School Groups | Admission $1.00 Per Child

COUNTY SERVICES: **Yea**s: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert  
**Nays:** None  
**Absent:** None  
**Approved 04/17/2018**

FINANCE: **Yea**s: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 04/18/2018**

Adopted as part of a consent agenda.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A FILM POLICY AT POTTER PARK ZOO

RESOLUTION # 18 – 175

WHEREAS, Potter Park Zoo (Zoo) is a community-supported institution that is home to nearly 600 animals; and

WHEREAS, the Zoo provides opportunities for family entertainment, educational programs, special events, and supports global conservation and species survival programs; and

WHEREAS, the zoo grounds also provide a high-quality environment and desirable subject material for personal, amateur, and commercial film and photography; and

WHEREAS, the Zoo wants to encourage film and photography activities but also needs to protect the experience, safety, and rights of guests; the safety of its animals and staff; and the integrity of its environment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby adopts the attached Potter Park Zoo Film and Photography Policy in its entirety.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None    Absent: None    Approved 04/17/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None    Absent: None    Approved 04/18/2018

Adopted as part of a consent agenda.
Potter Park Zoo
Film and Photography Policy

Mission: Inspiring Conservation of Animals and the Natural World

Requests and Approvals:
Potter Park Zoo is pleased to consider requests to film educational, informational, commercial or entertainment-based programming on premises. All requests must be made in writing to the zoo Communications Manager a minimum of two weeks in advance of the requested shoot. The film/photography waiver must be signed and submitted as well as the appropriate fee as agreed upon prior to beginning the project on zoo grounds.

Written Requests Must Include:

- Company name, contact information and general project description
- Publishing and/or broadcast intentions of zoo-obtained content
- Size of the crew, volume of equipment, vehicles for parking
- Estimated amount of time required, including set-up and take-down
- Proposed animals, areas or activities desired to film
- Proposed zoo staff desired to film/interview along with outline of interview questions
- Necessary assistance from zoo staff (i.e. electrician, curators, keepers, golf carts, security)
- Preferred date and time, as well as an alternative date in case of rain or poor weather conditions
- Proof of valid liability insurance workers compensation coverage for all persons participating

Non-Commercial Photo/Film:
Film and still photography are welcomed for personal non-commercial use. If photos and/or film are for non-commercial purposes, you may come to the Potter Park Zoo as a regular visitor (admission and parking fees will apply; please see our website for current hours and prices, www.potterparkzoo.org) and take your photos and/or film provided all the following apply:

1. Photos and/or film cannot be sold or professionally published.
2. Tripods and Monopods are permitted as long as they do not block visitor pathways.
3. The regular flow of zoo traffic is not disrupted while filming or taking photos.
4. Zoo visitors, staff or the animals are not disrupted in any way.
5. Photos and/or film are taken during regular zoo hours.
6. All people involved will stay behind exhibit barriers utilizing public areas only.
7. No special consideration is provided by Potter Park Zoo (e.g., electrical outlets, golf carts, public safety, etc.).
Commercial Photo/Film:

The following guidelines apply to production companies interested in filming programs about the zoo or its animal collection, documentary filming for educational/informational purposes, or commercial shoots. No photos, audio or video recordings taken at the zoo may be used for commercial purposes without the advance consent of the Zoo Director or designee.

1. Waiver and payment must be submitted prior to arriving on zoo grounds for the shoot.
2. A member of the zoo’s staff must accompany film crews/photographers on premises.
3. If animal care staff is required for filming (animal handling, interaction, feeding, oversight, interviews, background info, etc.), an hourly fee may be charged in order to ensure the care and well-being of the animals without interruption.
4. Film crews are encouraged to make a site visit prior to filming to review and agree upon all shooting locations, property access and other needs.
5. Film crews and equipment (to be approved) are permitted in visitor approved areas only, unless prior approval is obtained from the Zoo Director or designee.
6. No drones or Go Pros are allowed in the zoo without prior consent of the Zoo Director or designee.
7. No harm, physical intrusion or disturbances to animals, exhibits or public will be permitted.
8. No outside animal(s) may be brought onto zoo grounds.
9. Visitors must not be denied access to viewing of any exhibit.
11. Tripods and Monopods are permitted as long as they do not block visitor pathways.
13. If sound is to be recorded, the Zoo will attempt to minimize noise but we cannot guarantee a quiet environment.
14. Potter Park Zoo must be credited in the film and/or photo when requested by the Zoo Director or designee.
15. Final copies of film or photos will be provided to the zoo for archival purposes.
16. All photography, filming and recordings must be consistent with the Zoo’s mission and must promote the education and conservation goals of the Potter Park Zoo.
17. Normal zoo rules and regulations apply. No balloons or other items that pose a threat to the animals will be permitted.
18. For commercial shoots, a valid certificate of insurance covering all persons participating is required.

The health and safety of animals and visitors is our primary concern. Zookeepers, curators, veterinarians and other Zoo staff may set limitations on a case-by-case basis. As a general rule, most restrictions apply to those areas off public view, and in some cases, in which the health and safety of animals, guests, or staff would be at risk.

Note: The Potter Park Zoo Director or designee reserves the right to grant, deny, or terminate filming on Potter Park Zoo grounds.
Fees, If Applicable:

Site fees apply to shoots deemed commercial by the zoo and are based on length of time needed for the shoot in public areas of the zoo during regular business hours. Because photo sessions and filming require extra staff time and disrupt routine zoo operations, fees are charged to offset these costs and challenges.

Baseline Facility Fee Schedule

Commercial filming/photography $500.00 location fee for the first hour - $250 per hour after

Additional fees may apply if an extension of time or zoo staff is required (animal care staff, security, etc.). Facility fees serve as a benchmark. Actual fees may be higher or lower depending upon space and resource requirements to accommodate the shoot and PR value for the zoo.

Animal Care Staff (i.e., keepers) $45.00 per hour
Maintenance Staff $45.00 per hour
Public Safety Staff $35.00 per hour
Curator/Veterinarian $80.00 per hour

Note regarding student films: Students with a media assignment are required to have a letter from a school official verifying the applicant’s enrollment status and that the shoot is related to course work.

All payments shall be made prior to the beginning of the shoot.
Payment types accepted: Certified or Cashier’s Check, Money Order (No Personal Checks), and Credit Card
Make payable to:
Potter Park Zoo
1301 S. Pennsylvania Ave.
Lansing, MI 48917
ATTN: Public Relations Department
IN CONSIDERATION of being permitted to participate in filming or photography at the Potter Park Zoo located at 1301 S. Pennsylvania Ave., Lansing, MI 48912, I (the undersigned participant), INTENDING TO BE LEGALLY BOUND, do hereby, for my heirs, executors, administrators and representatives, ASSUME ALL RISK INHERENT IN MY PARTICIPATION IN FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO, and further agree to, and do hereby release, waive, discharge, covenant not to sue, and agree to indemnify the Potter Park Zoo and Zoological Society and Ingham County, its officers, employers, sponsors, volunteers, representatives and agents, of and from any claim in law or equity for injury or damages of any type whatsoever which I may make or incur arising out of my participation in the aforementioned activity, including payment of legal fees or costs incurred by Ingham County in defending any such claim.

In addition, I authorize and grant permission to Ingham County Personnel to secure emergency medical and/or hospital treatment which I may require as a result of my participation of filming or photography.

I HEREBY AGREE THAT I AM FULLY AWARE OF ALL THE INHERENT RISKS AND DANGERS ASSOCIATED WITH FILMING AND PHOTOGRAPHY AND THAT ZOO ANIMALS ARE LIVE ANIMALS WHOSE BEHAVIOR CANNOT BE PREDICTED WITH 100% CERTAINTY REGARDLESS OF THE AMOUNT OF TRAINING PROVIDED BY POTTER PARK ZOO, AND DO HEREBY ASSUME AND ACCEPT ALL SUCH RISKS. I AM NOT AWARE OF ANY CONDITION, PHYSICAL OR OTHERWISE, WHICH COULD BE AGGRAVATED, WORSENED OR OTHERWISE ADVERSELY AFFECTED BY MY PARTICIPATION IN FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO IDENTIFIED ABOVE.

I am signing this Waiver and Release form of my own free will and volition and I acknowledge that I have read this Waiver and Release form and fully understand it and that I am of legal age to execute this Agreement.

Print Participant Name

DOB

Signature of Participant

Date

Print Name of Emergency Contact

Day Phone #

Evening Phone #

Participant’s Address, County, and Zip Code
IN CONSIDERATION of allowing the below named MINOR to participate in filming or photography at the Potter Park Zoo located at 1301 S. Pennsylvania Ave., Lansing, MI 48912, the MINOR AND PARENT OR GUARDIAN, INTENDING TO BE LEGALLY BOUND, do hereby, for the MINOR, the MINOR’s, heirs, executors, administrators and representatives, ASSUME ALL RISK INHERENT IN THE MINOR’S PARTICIPATION OF FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO, and further agree to, and do hereby release, waive, discharge, covenant not to sue, and agree to indemnify the Potter Park Zoo and Zoological Society and Ingham County, its officers, employers, sponsors, volunteers, representatives and agents, of and from any claim in law or equity for injury or damages of any type whatsoever which the MINOR AND PARENT OR GUARDIAN may make or incur arising out of the MINOR’s participation in the aforementioned activity, including payment of legal fees or costs incurred by Ingham County in defending any such claim.

In addition, the MINOR AND PARENT OR GUARDIAN authorize and grant permission to Ingham County Personnel to secure emergency medical and/or hospital treatment which the MINOR may require as a result of the MINOR’s participation in filming or photography. The Parent/Guardian further recognizes and agrees he/she is executing this WAIVER AND RELEASE FORM on behalf of himself/herself and on behalf of the MINOR.

THIS MINOR AND PARENT OR GUARDIAN HEREBY AGREE THAT HE/SHE IS FULLY AWARE OF ALL THE INHERENT RISKS AND DANGERS ASSOCIATED WITH FILMING AND PHOTOGRAPHY IN THAT ZOO ANIMALS ARE LIVE ANIMALS WHOSE BEHAVIOR CANNOT BE PREDICTED WITH 100% CERTAINTY REGARDLESS OF THE AMOUNT OF TRAINING PROVIDED BY THE ZOO, AND DO HEREBY ASSUME AND ACCEPT ALL SUCH RISKS. HE/SHE IS NOT AWARE OF ANY CONDITION, PHYSICAL OR OTHERWISE, WHICH COULD BE AGGRAVATED, WORSENED OR OTHERWISE ADVERSELY AFFECTED BY THE MINOR’S PARTICIPATION IN FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO IDENTIFIED ABOVE.

I am signing this Waiver and Release form of my own free will and volition and I acknowledge that I have read this Waiver and Release form and fully understand it and that I am of legal age to execute this Agreement and am the Parent or Guardian of the MINOR.

[Signature]

Print Participant Name (Minor)  DOB

Print Name of Parent or Guardian

Signature of Parent or Guardian  Date

Print Name of Emergency Contact  Day Phone #  Evening Phone #

Participant’s Address, County, and Zip Code
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE CAPITAL CITY LABOR PROGRAM, INC – 911 NON-SUPERVISORY UNIT

RESOLUTION # 18 – 176

WHEREAS, an agreement has been reached between representatives of Ingham County and the CCLP – 911 Non-Supervisory Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Capital City Labor Program, Inc. through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yea: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None Absent: None Approved 04/17/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 04/18/2018

Adopted as part of a consent agenda.
Economic highlights of the tentative agreement include the following:

- Contract Duration: Date of BOC approval thru December 31, 2020

- Hours and Rates of Pay (Article 20):
  20.31 Employees who are on-call shall be compensated as follows:
  - 0600 Monday through 0559 Friday compensated at the rate of $25/day
  - 0600 Friday through 0559 Monday compensated at the rate of $30/day
  - For the calendar day of all CBA recognized Holidays compensated at the rate of $35/day

- Salary Schedule (Article 22):
  - Effective the first full pay period following approval by the BOC – 5% wage increase applied to the current 2017 Salary Table
  - 2019 0% wage increase, Reopener – each party may choose one issue for reopener, to take effect on or after January 1, 2019
  - 2020 0% wage increase, Reopener – each party may choose one issue for reopener, to take effect on or after January 1, 2020

- Sick Leave (Article 31):
  - Annual Cash-Out Option 31.11. Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed to June 15th.

- Hospitalization – Medical Coverage (Article 35):
  Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioners
  Dental Insurance: Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners
Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE INGHAM COUNTY EMPLOYEES’ ASSOCIATION – PROFESSIONAL COUNTY EMPLOYEES UNIT RECLASSIFICATION REQUEST

RESOLUTION # 18 – 177

WHEREAS, an agreement has been reached between Ingham County and Ingham County Employees’ Association – Professional County Employees Unit through December 31, 2020; and

WHEREAS, the Human Resources Department executed the process for reclassification requests from employees in the unit; and

WHEREAS, all reclassification requests were processed in a manner consistent with the collective bargaining agreement; and

WHEREAS, the Human Resources Department and representatives of the ICEA – Professional County Employees Unit competed the review and agreed upon the proposed results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<table>
<thead>
<tr>
<th>Position Number</th>
<th>Position Title</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>229054</td>
<td>Juvenile Justice Coordinator</td>
<td>Move from Grade 3 to Grade 6</td>
</tr>
<tr>
<td>229105</td>
<td>Support Investigator</td>
<td>Move from Grade 6 to Grade 7</td>
</tr>
<tr>
<td>601102</td>
<td>Breast Feeding Coordinator</td>
<td>Move from Grade 7 to Grade 8</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the changes will be effective the first pay period following approval by the Board of Commissioners.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None  Absent: None  Approved 04/17/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 04/18/2018

Adopted as part of a consent agenda.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2018 COUNTY EQUALIZATION REPORT
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS

RESOLUTION # 18 – 178

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Sub-Committee the 2018 Equalization data that equalizes the townships’ and cities’ valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at $8,351,502,165 and personal property values equalized at $678,075,893, for a total equalized value of real and personal property at $9,029,578,058 pursuant to Section 211.34 MCL, 1948, as amended.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 04/18/2018

The motion carried unanimously by roll call vote. Absent: Commissioner Banas.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING
ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 16

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING COUNTY REPRESENTATIVES
AT STATE TAX COMMISSION HEARINGS

RESOLUTION # 18 – 179

WHEREAS, the State Tax Commission has by statute the responsibility to annually equalize all county equalization reports for the State of Michigan; and

WHEREAS, the State Equalization hearing date and issuance of final order is set for Tuesday, May 29, 2018; and

WHEREAS, under administrative procedures the State Tax Commission requires that each county designate the individuals selected to represent the County at said hearing.

THEREFORE BE IT RESOLVED, that Douglas A. Stover, Equalization Director, and Commissioners Dennis Louney and Randy Schafer, be and hereby are appointed to represent the County of Ingham at the preliminary meeting on Monday, May 14, 2018 and the Annual State Equalization Hearing on Tuesday, May 29, 2018, and any other dates as set by the State Tax Commission, in the matter of the 2018 equalization of assessments for Ingham County.

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None  Absent: None  Approved 04/18/2018

Adopted as part of a consent agenda.
Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2018 INGHAM COUNTY BUDGET

RESOLUTION # 18 – 180

WHEREAS, the Board of Commissioners adopted the 2018 Budget on November 14, 2017 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<table>
<thead>
<tr>
<th>FUND</th>
<th>DESCRIPTION</th>
<th>2018 BUDGET 03/13/18</th>
<th>PROPOSED CHANGES</th>
<th>PROPOSED BUDGET</th>
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<tbody>
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<td>101</td>
<td>General Fund</td>
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<td>388,959</td>
<td>$83,679,294</td>
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<td>Parks</td>
<td>2,295,107</td>
<td>5,000</td>
<td>2,300,107</td>
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<tr>
<td>228</td>
<td>Trails &amp; Parks Millage</td>
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<td>6,958,509</td>
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<td>230</td>
<td>Hotel Motel</td>
<td>3,000,000</td>
<td>(180,000)</td>
<td>2,820,000</td>
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<td>245</td>
<td>Public Improvements</td>
<td>829,320</td>
<td>470,441</td>
<td>1,299,761</td>
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<tr>
<td>256</td>
<td>Register of Deeds Automation</td>
<td>223,944</td>
<td>1,330</td>
<td>225,274</td>
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<tr>
<td>261</td>
<td>911 Emergency Phone</td>
<td>8,349,157</td>
<td>320,449</td>
<td>8,669,606</td>
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<tr>
<td>561</td>
<td>Fair</td>
<td>1,318,291</td>
<td>(180,000)</td>
<td>1,138,291</td>
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<tr>
<td>631</td>
<td>Building Authority Operating</td>
<td>3,809,265</td>
<td>160,820</td>
<td>3,970,085</td>
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<tr>
<td>636</td>
<td>Innovation &amp; Technology</td>
<td>5,112,643</td>
<td>1,221,807</td>
<td>6,334,450</td>
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<tr>
<td>664</td>
<td>Mach. &amp; Equip. Revolving</td>
<td>905,568</td>
<td>527,434</td>
<td>1,433,002</td>
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</table>

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 04/18/2018

Adopted as part of a consent agenda.
## GENERAL FUND REVENUES

<table>
<thead>
<tr>
<th></th>
<th>2018 Budget – 03/13/18</th>
<th>Proposed Changes</th>
<th>2018 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tax Revenues</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
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<td>County Property Tax</td>
<td>49,994,805</td>
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<td>49,994,805</td>
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<td>Property Tax Adjustments</td>
<td>(50,000)</td>
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<td>(50,000)</td>
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<tr>
<td>Delinquent Real Property Tax</td>
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<td>Unpaid Personally Property Tax</td>
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<td>15,000</td>
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<tr>
<td>IFT/CFT</td>
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<td>275,000</td>
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<tr>
<td>Trailer Fee Tax</td>
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<td>0</td>
<td>15,000</td>
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<tr>
<td><strong>Intergovernmental Transfers</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>State Revenue Sharing</td>
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<td>6,209,651</td>
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<tr>
<td>Convention/Tourism Tax - Liquor</td>
<td>1,407,051</td>
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<td>1,407,051</td>
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<tr>
<td>Court Equity Funding</td>
<td>1,486,000</td>
<td>0</td>
<td>1,486,000</td>
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<tr>
<td>Personal Property Tax Replacement</td>
<td>200,000</td>
<td>550,000</td>
<td>750,000</td>
</tr>
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<td>Use of Fund Balance - Committed</td>
<td>1,400,000</td>
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<td>1,400,000</td>
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<tr>
<td>Use of Fund Balance - Uncommitted</td>
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<td>(161,041)</td>
<td>83,231</td>
</tr>
<tr>
<td><strong>Department Generated Revenue</strong></td>
<td></td>
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<tr>
<td>Animal Control</td>
<td>1,091,930</td>
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<td>1,094,930</td>
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<td>Circuit Court - Family Division</td>
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<td>1,359,749</td>
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<tr>
<td>Circuit Court - Friend of the Court</td>
<td>597,000</td>
<td>0</td>
<td>597,000</td>
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<tr>
<td>Circuit Court - General Trial</td>
<td>2,180,032</td>
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<td>2,180,032</td>
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<tr>
<td>Controller</td>
<td>3,170</td>
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<td>3,170</td>
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<td>Cooperative Extension</td>
<td>2,500</td>
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<td>2,500</td>
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<tr>
<td>County Clerk</td>
<td>622,210</td>
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<td>622,210</td>
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<tr>
<td>District Court</td>
<td>2,495,065</td>
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<td>Drain Commissioner/Drain Tax</td>
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<td>445,500</td>
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<td>Economic Development</td>
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<td>Homeland Security/Emergency Ops</td>
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<td>60,135</td>
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<td>Equalization /Tax Mapping</td>
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<td>Facilities</td>
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<tr>
<td>Financial Services</td>
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<td>120,000</td>
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<td>Human Resources</td>
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<td>52,649</td>
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<tr>
<td>Probate Court</td>
<td>277,178</td>
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<td>277,178</td>
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<tr>
<td>Prosecuting Attorney</td>
<td>650,277</td>
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<td>650,277</td>
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<tr>
<td>Purchasing</td>
<td>179,106</td>
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<td>179,106</td>
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<tr>
<td>Register of Deeds</td>
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<td>2,134,877</td>
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<tr>
<td>Remonumentation Grant</td>
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<td>85,000</td>
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<tr>
<td>Sheriff</td>
<td>4,753,836</td>
<td>0</td>
<td>4,753,836</td>
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</table>
# APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

<table>
<thead>
<tr>
<th></th>
<th>2018 Budget</th>
<th>Proposed Changes</th>
<th>2018 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Treasurer</td>
<td>4,337,133</td>
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<td>4,337,133</td>
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<tr>
<td>Tri-County Regional Planning</td>
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<tr>
<td>Veteran Affairs</td>
<td>393,928</td>
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<td>393,928</td>
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<tr>
<td><strong>Total General Fund Revenues</strong></td>
<td><strong>83,290,335</strong></td>
<td><strong>388,959</strong></td>
<td><strong>83,679,294</strong></td>
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</tbody>
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## GENERAL FUND EXPENDITURES

<table>
<thead>
<tr>
<th>Service</th>
<th>2018 Budget - 03/13/18</th>
<th>Proposed Changes</th>
<th>2018 Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Commissioners</td>
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<td>609,930</td>
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<tr>
<td>Employee Concessions</td>
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<td>300,000</td>
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<td>Circuit Court - General Trial</td>
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<td>1,775,438</td>
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<tr>
<td>Jury Board</td>
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<td>1,192</td>
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<tr>
<td>Probate Court</td>
<td>1,599,196</td>
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<td>1,599,196</td>
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<td>Circuit Court - Family Division</td>
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<td>5,599,121</td>
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<td>Jury Selection</td>
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<tr>
<td>County Clerk</td>
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<td>1,007,672</td>
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<tr>
<td>Controller</td>
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<tr>
<td>Equalization/Tax Services</td>
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<td>749,902</td>
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<tr>
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<td>770,400</td>
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<td>Economic Development</td>
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<td>Ingham Conservation District Court</td>
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<td>Equal Opportunity Committee</td>
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<td>Women's Commission</td>
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<td>Historical Commission</td>
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<td>Tri-County Regional Planning</td>
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<tr>
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<tr>
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<td>Metro Squad</td>
<td>37,500</td>
<td>6,070</td>
<td>43,570</td>
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Page 38 of 79
### APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

<table>
<thead>
<tr>
<th>Department</th>
<th>Expenditures</th>
<th>State share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Corrections</td>
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<tr>
<td>Animal Control</td>
<td>2,243,788</td>
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<td>2,243,788</td>
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<tr>
<td>Emergency Operations</td>
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<tr>
<td>Board of Public Works</td>
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<td>300</td>
</tr>
<tr>
<td>Drain Tax at Large</td>
<td>520,000</td>
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<td>Health Department</td>
<td>5,697,042</td>
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<td>CHC</td>
<td>3,600,156</td>
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<td>Medical Examiner</td>
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<tr>
<td>Substance Abuse</td>
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<tr>
<td>Department of Human Services</td>
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<tr>
<td>Tri-County Aging</td>
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<td>83,295</td>
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<tr>
<td>Veterans Affairs</td>
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<td>Library Legacy Costs</td>
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<td>Parks and Recreation</td>
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<tr>
<td>Legal Aid</td>
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<td>2-1-1 Project</td>
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<tr>
<td>Community Coalition for Youth</td>
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<tr>
<td>Capital Improvements</td>
<td>1,707,601</td>
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<td>1,707,601</td>
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<tr>
<td><strong>Total General Fund Expenditures</strong></td>
<td><strong>83,290,335</strong></td>
<td><strong>388,959</strong></td>
<td><strong>83,679,294</strong></td>
</tr>
</tbody>
</table>

### General Fund Revenues

- **Personal Property Tax Replace**: State of Michigan projected increase $550,000 over budget 2018 amount.

- **Use of Fund Balance-Uncommitted**: Reduction of use of fund balance $161,041 due to above additional revenue.

### General Fund Expenditures

- **Employee Concessions**: Reduction of employee concessions $300,000 due to additional revenue.

- **Jury Administration**: Reduction of requested budget $8,750 for software text messaging not needed until 2019 budget.

- **Economic Development**: Additional funds requested for new LEAP contract $41,499 to perform function.
Additional funds requested for annual audit per resolution #18-048, $30,400, new contract negotiated to a higher rate than budgeted.

Additional funds requested $6,070 due to reduction in Byrne/Jag funding.

Additional funds requested $19,740 due to miscalculations in preparation of 2018 budget.

**Non-General Fund Adjustments**

Parks (F208)  
Increase budget to recognize $5,000 income from opening Cross Country Skiing Jan and Feb 2018 and appropriate expense.

Trails & Parks Millage (F228)  
Re-appropriate remaining funds for Trails & Parks projects approved by Resolutions 16-257, 16-328 and 17-109 ($6,435,127). Re-appropriate remaining funds for magic carpet at Hawk Island ($4,393) per Resolution 16-198. Re-appropriate funds for McNamara accessible boat launch ($151,200) from CIP 2016, Pump House Building ($18,267), Stone Chip Road ($5,581), Restrooms Refurbishment ($6,707), Gravel/Millings Burchfield & Lake Lansing ($30,000) from CIP 2017, Burchfield Trails & Wayfinding ($17,200) from CIP 2017 and R17-286. Millage Coordinator’s funds for laptop, GPS, Bike ($7,885) from R17-312.

Hotel/Motel (F230)  
To cancel transfer to Fund 561 for 2018 CIP project (180,000).

Public Improvement (F245)  
Re-appropriate funds for Overlook Shelter roof/restrooms ($147,926), gravel road maintenance Lake Lansing South ($7,000) and Burchfield ($7,000) from CIP 2016. Re-appropriate funds for the following capital improvement projects: District Court Public Bath Flooring ($17,293), and Replace Insulation Rooftop ($15,000) from CIP 2015, Rooftop Duct Insulation ($23,160), and Steam Repairs VMC ($20,000) from CIP 2017, Indoor Firearms Range ($5,000), Lock Replacement Jail ($8,156), and Jail Plumbing Repairs ($8,714) from CIP 2016, Jail Plumbing Study ($25,000), Jail Roof Repairs ($33,847), Training Center Roof ($21,096), Lock Repair Parts ($14,689) all from CIP 2017, Jail Heat Pumps/Piping ($45,000), and Replace Jail Water Softener ($25,000) from CIP 2016, RTU Duct Insulation ($23,160) from CIP 2017, Floor Women’s Health ($9,900), and Floor Waiting Area Child Health ($7,000) from CIP 2015, Restore Tile Floors Mason ($6,500) from CIP 2017.

Register of Deeds Automation (F256)  
Re-appropriate $1,330 for the computer replacements not purchased in 2017.
911 Emergency Phone (F261) Re-appropriate funds for the following projects; Radio system battery replacement ($20,000) per 2016 capital budget and Phone System Upgrade to VESTA 911 ($300,000) from the CIP 2017. Re-appropriate $449 for 911 computer replacements not purchased in 2017.

Fair (F561) To cancel 2018 CIP funds for project 2 Portable Shower & Restroom, ADA Compliant Trailers ($180,000) due to lack of fund balance.

Bldg. Authority Operating (F631) Re-appropriate funds for the following projects at HSB; Replace Entrance Door ($13,215) from CIP 2016, New Boilers ($130,900), Drop Ceiling Public Health ($10,000) from CIP 2015, and Replace Air Separator ($6,705) from CIP 2017.

Innovation & Technology (F636) Re-appropriate remaining funds for the following projects: Probate Court scanning project ($124,845) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project ($236,432) approved by the 2014 – 2017 CIP and Resolution 13-199. Re-appropriate unspent network funds for the following projects budgeted but not completed in 2017; UPS replacement ($75,000), server replacement hosts ($50,000), wireless system upgrade ($180,000), WAN encryption ($40,000), SAN Components ($86,000), Network Security ($110,000) multi-factor authentication ($53,000), network access control ($70,000), and web services ($25,000), Web Site Revamp ($118,000), Network Security Assessment ($20,000) and Phone System Upgrade ($33,530).

Mach./Equip. Revolving (F664) Re-appropriate Circuit Court’s imaging/scanning project ($293,068), and E-filing software ($10,000) from CIP 2014, video equipment ($80,000), courtroom tech replacements ($10,923), courtview training ($5,000), and key card holder ($2,600) from CIP 2014 and 2015, computer, keyboard, monitor ($2,432) and phonic ear ($750) from 2017. Re-appropriate Parks’ Dump Truck ($40,000) from CIP 2017. Animal Control’s bullet proof vest ($3,300), toughbooks ($10,455) from 2016 and 2017 CIP. District Court’s Lobby Furniture CIP 2016 ($2,592) and Two Way Radios CIP 2017 ($1,750). Re-appropriate funds for computer replacements budgeted but not purchased in 2017 for the following departments; BOC ($1,697), Circuit Court ($3,148), Co-op Ext ($900), District Court ($6,742), Equalization ($2,700), Financial Services ($2,076), FOC ($900), Health Dept ($29,276), and Prosecuting Attorney ($17,126).
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 18

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2019 – 2023 STRATEGIC PLAN

RESOLUTION # 18 – 181

WHEREAS, the Ingham County Board of Commissioners has developed and desires to adopt of a strategic plan that presents the goals and aspirations of County government and all its affiliated departments and agencies; and

WHEREAS, in 2017, the Board of Commissioners, working with elected officials, department heads and budgetary units completed a comprehensive year-long project with the assistance of Management Partners, Inc., a professional strategic planning firm; and

WHEREAS, the Board of Commissioners reviewed the plan in detail, provided feedback and made certain editorial modifications through its standing committees; and

WHEREAS, the Board deemed the plan to be comprehensive, appropriate, aspirational and strategically sound; and

WHEREAS, the Ingham County Board of Commissioners adopted the 2018 - 2022 Ingham County Strategic Plan; and

WHEREAS, the Ingham County Strategic Plan should be reviewed and updated, if necessary, on an annual basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the 2019 – 2023 Ingham County Strategic Plan as presented and modified by the Board membership.

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None Absent: None Approved 04/18/2018

Adopted as part of a consent agenda.
Ingham County Strategic Plan

Vision
Mission
Values
Overarching Priorities
Goals
Strategies
Success Indicators

February 2017
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Background

Ingham County is governed by a 14-member Board of Commissioners elected on a partisan basis for terms of two years from single-member districts that are approximately equal in population.

Introduction

Ingham County’s Strategic Plan identifies the vision, values, and goals to guide resource allocation and work planning for the years 2018 through 2022. The plan includes strategies and an action plan (separate document) that specifies activities and tasks required to reach for accomplishing the goals. The strategic plan also includes success measures to evaluate the County’s progress toward meeting these goals.

Strategic Planning Process and Workshops

The process for creating Ingham County’s Strategic Plan began with individual interviews with Commissioners, department heads, and elected officials. Interviewees shared their perspectives on strengths, weaknesses, opportunities and challenges (SWOC) facing the County. A summary of themes, along with data on current socio-economic trends, was provided as background information for a workshop with elected officials and department heads in January 2016. During the workshop the participants identified draft goals and strategies, which were then shared with Commissioners.

A Strategic Planning Workshop for Commissioners was held in March of 2016. The workshop began with a discussion about the County’s vision and mission, followed by discussion and prioritization of the values that provide the foundation for how the County does its work. In addition to discussing the Ingham County vision and values, the Commissioners developed goals and strategies. Together these elements comprise the Ingham County Strategic Plan. A subcommittee of Commissioners met in 2016 and early 2017 to refine this document which was subsequently approved by the Board of Commissioners on March 14, 2017.
Vision and Mission

OUR VISION

Ingham County is a welcoming, inclusive, peaceful, engaged, healthy, and just community for all residents.

OUR MISSION

Ingham County will identify and provide high quality, easily accessible services that its residents value. These services will be delivered by an ethical, well-trained workforce comprised of public servants in the most effective, collaborative way possible.

A vision statement is aspirational. It reflects a desired future for the County.

A mission defines the purpose of the organization, what it stands for and what it will do, and directs the day-to-day actions of leaders, managers and employees.
Values

Our Values

While providing County services and doing our work we value:

- Quality resident services;
- Accountability and fiscal responsibility;
- Diversity, equity and inclusion;
- Honesty, integrity and ethics; and
- Creativity and innovation.
Goals and Strategies (2018 – 2022)

A goal is a statement of a specific direction and the desired outcome(s).

The Commissioners developed goals and strategies that address six strategic issue areas:

- Service to Residents
- Communication
- Facilities and Infrastructure
- Information Technology
- Management, Finance and Governance
- Human Resources and Staffing

Each of these six goals encompass many aspects and are interrelated. For example, information technology has an impact on service to residents, as does finance, facilities, infrastructure, communication and staffing. These interrelationships will be addressed as implementation proceeds and spelled out in the implementation action plan.
Overarching County Priorities

The Ingham County Board of Commissioners has adopted several long-term priorities that were instrumental in the development of the strategic plan goals and priorities. The long-term objectives are focused on County services that promote and emphasize a healthy and active population, a safe community, a thriving economy and high quality of life, a clean and protected environment, and an innovative approach to government services focused on fairness, equity and social justice.

The overarching long-term objectives for the plan include:

<table>
<thead>
<tr>
<th>Overarching Long-term Objective</th>
<th>Service to Residents</th>
<th>Communication</th>
<th>Management, Finance and Governance</th>
<th>Information Technology</th>
<th>Facilities and Infrastructure</th>
<th>Human Resources and Staffing</th>
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<tr>
<td>Fostering economic wellbeing</td>
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<td>Preventing and controlling disease</td>
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<td>Enhancing access to County records</td>
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<td>Providing appropriate evidence based sanctions for adult offenders</td>
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<tr>
<td>Providing appropriate evidence based treatment and sanctions for at-risk youth and juveniles</td>
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<td>Providing a quality transportation system, including roads</td>
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<td>Providing a suitable and ecologically sensitive drainage system</td>
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<td>Providing recreational opportunities</td>
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<tr>
<td>Promoting environmental protection, smart growth and conservation</td>
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Service to Residents

Goal: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County.

Strategies

1. Strive to make facilities and services user-friendly.

2. Connect and collaborate with local government networks to learn about innovations and new cost effective service delivery models.

3. Develop a performance-based measurement system for monitoring and reporting County service delivery and outcomes.

4. Ensure employees provide complete and courteous responses to resident questions and inquiries.

5. Provide opportunities to gather feedback on County services from the public.
Communication

Goal: Improve service by enhancing the quality of external and internal communication.

Strategies

1. Promote key services through the local media.

2. Provide opportunities for residents and service recipients to share their experiences about County services.

3. Consider ways to brand and unify County messaging.

4. Assure ease of access to information on and maintenance of the County Web site.
Management, Finance and Governance

Goal: Maintain and enhance County fiscal health to ensure delivery of services to residents.

Strategies

1. Maintain the County’s financial reserves at adequate levels.

2. Continue to monitor adherence to the County’s financial reserve policy.

3. Develop options for service levels depending on the County’s fiscal health.

4. Periodically review and revise policies and contracting procedures to reflect current best practices.

5. Conduct periodic internal audits to assess departmental compliance with management and financial policies and procedures.

6. Identify long and short-term funding priorities and financing options for capital projects.

7. Identify efficiencies through regional collaboration, consolidation and service sharing that promotes accountability, transparency and controlling costs.

8. Monitor and address unfunded liabilities.
Information Technology

Goal: Enhance and provide the necessary support and equipment to meet the IT needs of each department to make service delivery to the public more efficient and transparent.

Strategies

1. Support well-trained IT managers and staff current with emerging trends and best practices.

2. Annually budget for countywide IT projects including updates to existing software applications.

3. Establish consistent standards for department website design, information postings and monitoring.
 Facilities and Infrastructure

Goal: Provide user friendly, accessible facilities and quality infrastructure.

Strategies

1. Review recommendations of the Space Utilization Study for Ingham County.

2. Plan physical space needed for future storage needs.

3. Identify areas for collaboration with other governmental units for facilities, property, and infrastructure upgrades.

Human Resources and Staffing

Goal: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service.

Strategies

1. Attract and retain employees who value public service.

2. Regularly solicit employee feedback and suggestions for workflow improvements.

3. Encourage employee creativity and innovation.

4. Support employee and professional development.
Conclusion

This strategic plan includes goals and strategies to accomplish six areas of importance:

- Service to Residents,
- Communication,
- Management and Finance,
- Information Technology,
- Facilities and Infrastructure, and
- Human Resources and Staffing.

The goal areas encompass the overarching priorities articulated by the County Commissioners and guide how services to Ingham County residents and visitors are delivered. For example, information technology has an impact on service to residents, as does finance, facilities and infrastructure and will be further clarified and addressed as implementation proceeds.

An Implementation Action Plan has been developed and provided to the County under separate cover. It describes and sequences the actions required to carry out each of the strategies to accomplish the goals of the Strategic Plan.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 19

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING SARAH NICHOLLS

RESOLUTION # 18 – 182

WHEREAS, Sarah Nicholls has served the community for many years; and

WHEREAS, Sarah was appointed by the Ingham County Board of Commissioners to serve on the Ingham County Parks & Recreation Commission in January of 2011; and

WHEREAS, Sarah served as an Ingham County Parks Commission member from 2011 to 2018; and

WHEREAS, Sarah served as the Chair of the Ingham County Parks Commission from 2013 to 2017; and

WHEREAS, Sarah not only brought to the Parks and Recreation Commission her dedication and commitment to serve the public, but also a strong work ethic with a team work philosophy; and

WHEREAS, Sarah was able to bring relevant ideas and insights to the Parks Commission from her previous experiences as Chair of the All University Traffic and Transportation Committee and the Coordinator of the Michigan Tourism Strategic Plan; and

WHEREAS, through her persistence, consideration, and reliability, she has promoted a relationship of respect, understanding, and cooperation between the Ingham County Parks Commission, other local governmental agencies and the community at large; and

WHEREAS, throughout her term as a Parks and Recreation Commission member, Sarah has helped to advance, develop, and implement effective parks policies.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, by adoption of this resolution, recognizes the impact and quality of Sarah Nicholls’ work, and expresses its sincere appreciation to her for the services and benefits which have been received by the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Sarah Nicholls its best wishes for continued success in all her future endeavors.

HUMAN SERVICES:  Yeas:  Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None  Absent: Tennis  Approved 04/16/2018

Adopted as part of a consent agenda.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE YOUTH COMMISSION

RESOLUTION # 18 – 183

WHEREAS, several vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the Human Services Committee interviewed applicants interested in serving.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby make the following appointments to the Ingham County Youth Commission:

Na’Kayla Tyese Green-Ruffin, 5711 Piper Avenue, Lansing, 48911
to a term expiring August 31, 2020, and

DaVier Lamar Smith, 5711 Piper Avenue, Lansing, 48911
to a term expiring August 31, 2021.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None    Absent: Tennis    Approved 04/16/2018

Adopted as part of a consent agenda.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 21

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZ E A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC

RESOLUTION # 18 – 184

WHEREAS, Board of Commissioners Resolution #17-105 authorized the acceptance of a Michigan Recreation Passport Grant Project Agreement for the Overlook Shelter accessibility upgrade construction project; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced general contractors for the project; and

WHEREAS, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.; and

WHEREAS, Board of Commissioners Resolution #16-099 authorized $159,500 for the project; and

WHEREAS, the actual cost for the engineering and estimated costs for construction exceed costs estimated in the grant proposal by $71,421; and

WHEREAS, considering the discrepancy in cost, additional funds need to be appropriated for the project from the Trails and Parks Millage reserve fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with L. J. Trumble Builders, LLC for a cost not to exceed $205,896 for the Overlook Shelter accessibility upgrade construction project at Burchfield Park.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize an additional $71,421 from the Trails and Parks Millage reserve fund for the Overlook Shelter Project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert  
Nays: None  Absent: Tennis  Approved 04/16/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  Absent: None  Approved 04/18/2018

Adopted as part of a consent agenda.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 22

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH
ROWE PROFESSIONAL SERVICES COMPANY

RESOLUTION # 18 – 185

WHEREAS, Board of Commissioners Resolution #17-107 authorized the submission of the Michigan Natural Resources Trust Fund grant for the Lake Lansing North Park improvements project; and

WHEREAS, the Purchasing Department solicited proposals from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Lake Lansing North Park improvements project; and

WHEREAS, the project will provide accessibility improvements throughout the park. These improvements will include paved parking spaces, restroom improvements, paved walkways to connect facilities within the park for people of all abilities, native landscaping, replacement of drinking fountains, path widening, and replacement of approximately 800 feet of the entrance drive, etc.; and

WHEREAS, the prime professional will act as the professional of record, completing survey, preparing bid documents, bidding, and assisting the county with part-time construction assistance; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to ROWE Professional Services Company who submitted the most responsive and responsible proposal; and

WHEREAS, the lowest bid was submitted by a non-local vendor (MCSA Group Inc.) for $28,787. A registered local vendor (ROWE Professional Services Company) submitted a bid that was within 10% of $28,787. ROWE Professional Services Company qualifies and has agreed to utilize the local preference policy. The Purchasing Department has verified ROWE Professional Services Company can adjust their bid to match the $28,787 low bid.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to ROWE Professional Services Company in an amount not to exceed $28,787.

BE IT FURTHER RESOLVED, the term of the contract shall be from the date of execution until July 31, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert  
Nays: None  Absent: Tennis  Approved 04/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  Absent: None  Approved 04/18/2018

Adopted as part of a consent agenda.
INTRODUCED BY THE HUMAN SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ADDITIONAL CONTRACTS FOR TRAILS AND PARKS MILLAGE APPLICATIONS FOR MERIDIAN CHARTER TOWNSHIP

RESOLUTION # 18 – 186

WHEREAS, Board of Commissioners Resolution #18-110 approved a third round of 18 applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and gave non-recommended communities until March 31, 2018 to increase their match for further recommendation by the board, and

WHEREAS, two communities resubmitted their applications by March 31, 2018, and

WHEREAS, Meridian Township increased their match to 25% ($325,000) and a total ask of $975,000 to come from the Trails and Parks Millage Fund.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into a contract with Meridian Charter Township for the amount of $975,000 for the funding years of 2018 and 2019.

BE IT FURTHER RESOLVED, that all work will be completed within three years from the date the contracts are executed since the projects are being funded across multiple years, with a project completion date of 2021.

BE IT FURTHER RESOLVED, that if work is not completed within three years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities is subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, to require the entity to include signage provided by the Ingham County Parks Department referencing the millage funds during the construction phase and a permanent sign to remain on the site in perpetuity post completion of the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
  Nays: None       Absent: Tennis       Approved 04/16/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
  Nays: None       Absent: None       Approved 04/18/2018

Adopted as part of a consent agenda.
Introducing by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TRAILS AND PARKS MILLAGE FUNDED CONTRACT FOR DELHI TOWNSHIP FOR ENGINEERING AND PLANNING FOR THE HOLT TO MASON TRAIL

RESOLUTION # 18 – 187

WHEREAS, Board of Commissioners Resolution #18-110 approved a third round of 18 applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and gave non-recommended communities until March 31, 2018 to increase their match for further recommendation by the board; and

WHEREAS, two communities resubmitted their applications by March 31, 2018; and

WHEREAS, a Mannik and Smith report identified construction of the Holt to Mason trail as the second highest priority new trail in the County; and

WHEREAS, the Board of Commissioners believes the development of the second highest priority trail (Holt to Mason) in the County should be pursued.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an appropriation not to exceed $40,000 for engineering and design studies for Phase I of the Holt to Mason trail from the Cedar St. roundabout/Esker Landing to College Road.

BE IT FURTHER RESOLVED, staff is directed to use information from the engineering and design studies to work with Delhi Twp. to apply for funding for Phase I of the Holt to Mason trail in the next round of funding applications.

BE IT FURTHER RESOLVED, that if work is not completed within four months that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None    Absent: Tennis    Approved 04/16/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None    Absent: None    Approved 04/18/2018

Adopted as part of a consent agenda.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 25

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION REVISING THE PARKS DEPARTMENT SHELTER FEE WAIVER POLICY

RESOLUTION # 18 – 188

WHEREAS, Board of Commissioners Resolution #17-111 authorized guidelines for the waiving of Ingham County Park fees; and

WHEREAS, staff is recommending limiting the number of shelter waivers per group to a limit of three waivers per year.

THEREFORE BE IT RESOLVED, that the following guidelines shall apply to the waiving of Ingham County Park Fees:

Shelter fees will be waived by the Director of Parks for a limit of three waivers per group per year:

- Ingham County Schools-whose students are under age 18 (Monday-Friday)
- Organized Ingham County Youth Groups-whose members are under age 18 (Monday-Friday)
- Volunteer groups, whose activities benefit the Parks Department
- Military and Veteran Organizations (Monday-Friday)
- Public safety organizations from within Ingham County (Monday-Friday)
- Ingham County Departments (Monday-Friday)
- Other Park and Recreation Agencies (Monday-Friday)
- Internal use by the Parks Department (no limit of waivers)

BE IT FURTHER RESOLVED, that the guidelines listed above take effect upon passage of the resolution by the Board of Commissioners.

HUMAN SERVICES: Yea: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None  Absent: Tennis  Approved 04/16/2018

FINANCE: Yea: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 04/18/2018

Adopted as part of a consent agenda.
Introducing the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT DATAWORKS AS A SOLE SOURCE VENDOR AND TO PURCHASE TWO MOBILE IDENTIFICATION UNITS

RESOLUTION # 18 – 189

WHEREAS, the Ingham County Sheriff's Office applied to receive a Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing; and

WHEREAS, the Ingham County Sheriff's Office was awarded the Medical Marihuana Operation and Oversight Grant; and

WHEREAS, the Ingham County Board of Commissioners approved the Ingham County Sheriff's Office to accept the grant funds in the amount of $114,055.70; and

WHEREAS, $7308.00 of the 2018 Medical Marihuana Operation and Oversight Grant is approved to purchase two handheld identification units and associated equipment from DataWorks Mobile ID; and

WHEREAS, DataWorks currently holds the Michigan State Police contract for mobile identification; and

WHEREAS, the Michigan State Police allow agencies to participate in the Mobile-ID application for which DataWorks is the sole provider; and

WHEREAS, DataWorks is the exclusive manufacturer of the Evolution device that Ingham County Sheriff's Office has chosen and the only device that can be upgraded to an “all-inclusive” CJIS compliant fingerprint solution and approved by the Michigan State Police; and

WHEREAS, Ingham County Sheriff’s Office is requesting that DataWorks be recognized as a sole source vendor for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recognizes DataWorks as a sole source vendor for Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the purchase of (2) two hand held identification units and associated equipment from DataWorks with $7308.00 of approved funding through the Medical Marihuana Operation and Oversight Grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administer to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2018 budget.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** Yeas: Crenshaw, Hope, Celentino, Schafer, Maiville
Nays: None  Absent: Banas, Anthony  Approved 04/12/2018

**FINANCE:** Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None  Absent: None  Approved 04/18/2018

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PROJECT CHANGE REQUEST #2 FOR THE STATEMENT OF WORK ENTERED INTO WITH IMAGESOFT CORPORATION PURSUANT TO RESOLUTION #16-276 AND AN ANALYSIS BY EQUIVANT OF THE CASE INITIATION AND AUTO DOCKETING PROCESSES

RESOLUTION # 18 – 190

WHEREAS, the Ingham County Circuit Court entered into a contract with ImageSoft to implement an imaging system for the Ingham County Circuit Court as approved through Resolution #16-276; and

WHEREAS, funding in the amount of $540,788 was authorized by the Board for a contract with ImageSoft; and

WHEREAS, members of the Ingham County Circuit Court, the Ingham County IT Department, the ImageSoft Corporation, and Equivant (formerly Courtview) have identified high impact risks to the successful completion and implementation of the project as originally planned in the Statement of Work (SOW) #15485, Revision 1.7 dated May 3, 2016; and

WHEREAS, the risks involve capturing case and hearing data through feeds from the case management system to the document management system; identifying, developing and programming integration functionality specific to the Circuit Court for auto docketing and case initiation; and needing supplementary user acceptance testing hours and on-site go-live support hours; and

WHEREAS, ImageSoft has drafted Project Change Request #17275, dated April 3, 2018, which addresses the identified risks by proposing changes in scope to the original SOW described above, including moving from a full, one-time go-live project plan to a two-phase go-live project plan; and

WHEREAS, Project Change Request #17275 will require additional funding in the amount of $72,825; and

WHEREAS, Equivant has provided Quote INGHM120180329, dated March 29, 2018, for the Analysis of the Case Initiation Processes for the Circuit Court for purposes of evaluating the Court’s processes for determining integration needs for auto-docketing and case initiation; and

WHEREAS, Quote INGHM120180329 will require additional funding in the amount of $14,625; and

WHEREAS, Equivant must complete the Analysis of the Case Initiation Processes to determine how much additional programming and development will be required by Equivant, so the additional funding of $14,625 will be needed in 2018; and

WHEREAS, because ImageSoft cannot begin Phase II of the project until after Equivant has completed programming and development of the specific integration functionality needed, it is difficult to know if the additional funding of $72,825 for the change in scope will be needed in 2018 or 2019.
THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners hereby approves amending the original Statement of Work (SOW) cited above through PCR #17275 dated April 3, 2018; signing the Analysis of the Case Initiation Processes for the Circuit Court to Evaluate the Process to Determine Integration Efforts through Quote INGHM12080329 dated March 29, 2018; and funding both initiatives in the amounts of $72,825 for ImageSoft and $14,625 for Equivant.

BE IT FURTHER RESOLVED, that $87,450 will be transferred from the 2018 contingency account to fund the additional cost, and that any funds unspent in 2018 will be carried over to the 2019 budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.

**LAW & COURTS:** **Yea**s: Crenshaw, Hope, Celentino, Maiville  
Nays: Schafer  
**Absent:** Banas, Anthony  
**Approved 04/12/2018**

**FINANCE: Yea**s: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  
**Absent:** None  
**Approved 04/18/2018**

Adopted as part of a consent agenda.
APRIL 24, 2018 STATUTORY EQUALIZATION MEETING

ADOPTED - APRIL 24, 2018
AGENDA ITEM NO. 28

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION EMPTY THE SHELTERS FREE ADOPTION GRANT

RESOLUTION # 18 – 191

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on May 5, 2018; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on May 5, but is anticipated to not exceed $5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on May 5, 2018, but not to exceed $5,000 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS:  Yeas: Crenshaw, Hope, Celentino, Schafer, Maiville  
Nays: None  Absent: Banas, Anthony  Approved 04/12/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  Absent: None  Approved 04/18/2018

adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION FOR A
JUSTICE COMPLEX AND TREATMENT PROGRAMMING

RESOLUTION # 18 – 192

WHEREAS, the Board of Commissioners desires to build a new combined justice complex facility to include a new county Jail, Sheriff’s department offices and court facilities, and to expand programming for treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons; and

WHEREAS, a millage is necessary to construct, equip, and finance a new Justice Complex and to expand treatment programming; and

WHEREAS, the Board of Commissioners seeks to have the voters of Ingham County determine whether or not they desire to raise funds for the purpose of constructing, equipping, and financing a safer and more efficient Justice Complex to replace existing facilities and to expand treatment programs for arrested persons.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the primary election to be held on August 7, 2018:

JUSTICE MILLAGE QUESTION

For the purpose of constructing, equipping, and financing a new combined justice complex facility and expanding correctional programming, to include a new county jail, Sheriff’s department offices, and court facilities, which would replace the existing facilities and will be safer for the public, staff and inmates, and allow for more efficient operations; and including programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to 85/100 (0.8500) of one (1) mill, $0.85 per thousand dollars of state taxable valuation, for a period of twenty (20) years (2018-2037) inclusive? If approved and levied in full, this Millage will raise an estimated $6,207,147 in the first calendar year of the levy, based on state taxable valuation.

YES [ ] NO [ ]

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the August 7, 2018 ballot and to be prepared and distributed in the manner required by law.

BE IT FURTHER RESOLVED, that in order to maximize efficiency, there will be shared common space at the new facility, and scheduling of all shared common space will be performed by the Controller or designee.
LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville  
Nays: None  Absent: Anthony  Approved 04/12/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer  
Nays: None  Absent: None  Approved 04/18/2018

Commissioner Crenshaw stated that this special millage provided for a new Justice Complex which included a building to house the Sheriff’s Office, the 55th District Court, the 30th Circuit Court, and the County Jail.

Commissioner Crenshaw stated that he wanted to thank his fellow Law & Courts Committee members, Sheriff Wriggelsworth and staff for their hard work on the millage which would bring a lot of efficiencies to Ingham County by bringing these groups together in one building. He further stated that this was great for Ingham County.

Commissioner Hope stated that she was troubled by the title of the millage question because it did not include anything about the programming piece of this millage.

Commissioner Grebner stated that he wanted to explain that the he had three principles of writing millage language: if it was legal if adopted; if the millage would get people to vote for it; and, finally, if the language prevented the County from doing anything it needed to do in order to complete the project. He further stated that when applying this to the millage question title he liked to make the title as plain as possible so that voters must move on and read the language in the question.

Commissioner Grebner stated that the language in the millage question was very compelling and the title should remain useless. He further stated that he probably should not have mentioned that in a public meeting.

Chairperson Koenig stated that she wanted to thank Commissioner Crenshaw for his leadership on the issue. She further stated she would like to thank Teri Morton, Sheriff Wriggelsworth, Commissioner Hope and the members of the Law & Courts Committee for their hard work on this issue.

The motion carried unanimously by roll call vote. Absent: Commissioner Banas.
WHEREAS, in 1970, the United States Congress passed the Occupational Safety and Health Act, which ensured that every worker had the right to work in a safe environment; and

WHEREAS, subsequent decades of advocacy and struggle by labor unions have resulted in greater protections for workers against the hazards posed by benzene, asbestos, silica dust, and other known carcinogens, among other dangers; and

WHEREAS, despite these advancements, every year more than 10,000 workers across the United States are injured or made ill by unsafe working conditions; an average of 150 workers die every day as a result of their work; and in 2016, 5,200 men and women died on the job across the United States, the highest number in years; and

WHEREAS, Michigan has one of the lowest average employer penalties for violations of workplace safety regulations, ranking 44 out of 50 states; with the current number of inspectors, Michigan’s workplaces will be inspected at a rate of once every 53 years; and

WHEREAS, Latino workers, both those born inside and outside the United States, face greater risk of serious workplace injury or death as do other foreign-born workers; workers age 55 and older are at greater risk of dying as a result of workplace injury than are their younger counterparts; and

WHEREAS, according to the Bureau of Labor Statistics, the industries that see the most injuries are (1) agriculture, forestry and fishing; (2) transportation and warehousing; (3) mining, quarrying, and oil and gas extraction; and (4) construction; and

WHEREAS, despite the gains made over the past four decades and the work that remains to be done to improve worker safety, the current Congress and President have repealed a rule that required employers to keep accurate injury records and another rule that holds government contractors accountable for violating safety and labor laws; the current Congress and President plan to repeal even more regulations impacting worker health and safety; and

WHEREAS, the unions of the AFL-CIO have designated April 28 as Workers Memorial Day, a day to honor those who have suffered and died as a result of injury or illness resulting from their work.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners designates April 28, 2018 as Workers Memorial Day in Ingham County and the Board commends the efforts of the AFL-CIO’s unions and other labor organizations who have improved worker safety in Ingham County and throughout the United States.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will send a copy of this resolution to Ingham County's congressional delegation and state legislators to urge action to better protect all workers.

Adopted as part of a consent agenda.
SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to appoint Robert Mathis, Jr. to the Housing Commission. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioner Banas.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that there was a special induction ceremony for the Panther Club at the Ingham Academy that morning. He further stated that the students were very enthusiastic and this was a great thing to happen.

Commissioner Crenshaw stated there would be a graduation at Ingham Academy soon and everyone should plan to attend.

Commissioner Crenshaw stated that there would be a Labor Council for Latin American Advancement Scholarship Dinner at Local UAW 652 on Tuesday, May 1, 2018. He further stated that tickets are $15 and scholarships would be given out to some students.

Chairperson Koenig stated that she wanted to also thank Commissioner Grebner for his work on the Justice Millage, particularly on the language used for the millage question.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $26,070,047.54. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioner Banas.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.

BARB BYRUM, CLERK OF THE BOARD