LAW & COURTS COMMITTEE
March 14, 2019
Minutes

Members Present: Celenativo, Crenshaw, Koenig (arrived at 6:05 pm), Polsdofer, Schafer, Slaughter (arrived at 6:05 pm), and Trubac.

Members Absent: None.

Others Present: Rick Terrill, Teri Morton, Lance Langdon, Jodi LeBombard, Mike Cheltenham, Elizabeth Noel, Michelle Wright, and others

The meeting was called to order by Commissioner Celentino, who was acting as Chairperson, at 6:01 p.m. in Personnel Conference Room D & E of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 28, 2019 Minutes

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. POLSDOFER, TO APPROVE THE MINUTES OF THE FEBRUARY 28, 2019 LAW & COURTS COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Slaughter.

Additions to the Agenda

None.

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. POLSDOFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ITEMS:

1. Sheriff’s Office – Resolution to Continue Records Management Software Support from Tritech

2. Prosecuting Attorney’s Office
   a. Resolution Authorizing the Ingham County Prosecutors Office to Purchase Support Dog

3. Animal Control

(1)
a. Resolution Recommending Acceptance of a Donation from the Ingham County Animal Shelter Fund to Purchase Medical Equipment for the New Animal Shelter
b. Resolution to Accept Funding from the Petco Foundation for Spay/Neuter Voucher Assistance and Other Lifesaving Treatments for Animals
c. Resolution to Allow Monthly Adoption Incentives at the Ingham County Animal Control and Shelter

4. 9-1-1 Dispatch Center
a. Resolution to Modify Resolution #19-034 Approving a Contract with AT&T for Telephone Services for the Ingham County 9-1-1 Center
b. Resolution in Opposition to House Bill 4249
c. Resolution Setting the Local Monthly 911 Surcharge within Ingham County

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Slaughter

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Koenig and Slaughter

2. Prosecuting Attorney’s Office
b. Resolution Authorizing Creation of a Witness Management Assistant Position and Reorganization within the Ingham County Prosecutors Office Victim/Witness Unit (Discussion)

Mike Cheltenham, Chief Prosecuting Attorney, provided an overview of the creating of the witness management assistant position and reorganization of the Victim/Witness Unit.

Commissioner Schafer asked since there was grant funding, what the long term liability going into the next budget process would be. He further asked if this would be adding another position to the Prosecutor’s Office.

Commissioners Koenig and Slaughter arrived at 6:05 pm.

Teri Morton, Deputy Controller, stated the additional grant funds would cover the cost of the position, and the funds amounted to just shy of the top step of the position. She further stated that the Prosecutor’s Office had been assured that the grant was ongoing.

Discussion.

Chairperson Koenig took over chairing the meeting.

Commissioner Crenshaw asked what the urgency was getting the person on board and in the position.

Mr. Cheltenham stated that the position would be needed fairly soon. He further stated that the amendment had not yet been signed and was waiting for the Board of Commissioners approval.
Mr. Cheltenham stated that he hoped to have someone in place within the next month or two so the additional money in the grant would not be spent.

Commissioner Crenshaw asked if the resolution was approved by the Committee tonight, it would speed up the timeline.

Mr. Cheltenham stated it would speed up the timeline.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. POLSDOFER, TO APPROVE THE RESOLUTION.

Commissioner Celentino thanked Mr. Cheltenham for providing a very thorough reorganization. He further stated that the UAW had supported the reorganization.

THE MOTION CARRIED UNANIMOUSLY.

5. Facilities Department – Facilities Department Overview *(Discussion, materials to be distributed)*

Rick Terrill, Facilities Director provided an overview of the Facilities Department.

Chairperson Koenig asked if the lighting upgrade would be happening throughout the County and if upgrades would be worked on year round.

Mr. Terrill stated that upgrades would be happening throughout the County and be occurring year-round. He further stated that the parking lot lights at the Human Services Building had begun to be replaced.

Commissioner Slaughter asked if the County was involved in any PACE financing, where savings from the upgrades would be put back into the building.

Mr. Terrill stated that the County participated in point source guarantee, where upfront investments in lighting, mechanical systems, and motion sensors had a 9- to 10-year return on investment with using the savings accrued to pay for the installation.

Discussion.

Commissioner Schafer asked if the Facilities Department considered cost per kilowatt when making comparisons.

Mr. Terrill stated that there was no way to predict future cost per kilowatt, but kilowatt hours were a measurement currently used to determine the use of current and past fixtures.

Discussion.
Mr. Terrill continued to provide an overview of the Facilities Department.

Commissioner Schafer asked if there had been some repair work that just happened in the Mason Historical Courthouse clock tower.

Mr. Terrill stated that the new repairs were more extensive than the minor improvements that occurred eight to nine years ago.

Chairperson Koenig asked if the Facilities Department had been able to get the clock working.

Mr. Terrill stated that the Mason Courthouse clock started working again today. He further stated that it had taken so long due to being unable to quickly find an individual that had the knowledge to fix the clock.

Discussion.

Mr. Terrill stated that June 5th would be the soft opening for the new Animal Control Shelter. He continued to provide an overview of the Facilities Department.

Chairperson Koenig asked how many people worked in the Facilities Department.

Mr. Terrill answered that he believed there were 30 people in the Facilities Department.

Chairperson Koenig asked what the structure of the Facilities Department was.

Mr. Terrill stated that the Facilities Department had two managers and five supervisors, three levels of mechanics, two levels of grounds crew, two levels of janitorial staff, and an electrician. He further stated that there was a Construction Supervisor position.

Ms. Morton stated that the Facilities Department no longer had a Construction Supervisor position.

Mr. Terrill stated Ms. Morton was correct.

Chairperson Koenig asked who performed the plumbing tasks in the County.

Mr. Terrill stated that the Facilities Department performed minor repair or duties, like fixing faucets and fixtures, but if the job required a license then it would be contracted out.

Chairperson Koenig asked what Mr. Terrill thought was the hardest part of his job.

Mr. Terrill stated that the hardest part of his job was that there were not enough hours to get everything done. He further stated that a lack of resources due to budget cuts over the years was also a challenge, as five or six positions had been eliminated over the past six to eight years.
Commissioner Crenshaw asked what was going to happen to the Facilities Department, knowing the new shelter and jail were coming along.

Mr. Terrill stated that there would be difficulties going from an outdated and smaller shelter and jail to that of larger square footage. He further stated that the most difficult part would be finding the time for warranty issues to be pursued, which could typically be three to five years, and that the more time able to do so would help save out-of-pocket costs that would come up later after the warranties had ended.

Announcements

Commissioner Schafer stated that he enjoyed the tour of the Youth Center today.

Chairperson Koenig stated that she was very impressed by their work, that she thought the Youth Center had the right people for the job, and that the Youth Center staff had asked the Commissioners to come back. She further stated that she thought it was worth visiting.

Commissioner Slaughter stated last Wednesday he attended Sobriety and Mental Health Courts. He further stated that the Courts had changed people’s lives, and he was very grateful to attend and thought the County was extremely special to have those opportunities for individuals to participate in.

Commissioner Crenshaw stated he would not be in attendance for the next Law and Courts Committee meeting.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:28 p.m.

[Signature]

BARB BYRUM, CLERK OF THE BOARD