FINANCE COMMITTEE
June 19, 2019
Minutes

Members Present: Grebner, Crenshaw, Maiville, Morgan (arrived at 6:02 p.m.), Polsdrofer, Schafer, and Tennis.

Members Absent: None.

Others Present: Treasurer Eric Schertzing, Linda Vail, Tim Morgan, Melissa Buzzard, Matt Nordfjord, Bill Conklin, Rick Terrill, Michael Townsend, Beth Foster, and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room D & E of the Human Services Building, 5303 South Cedar Street, Lansing, Michigan.

Approval of the June 5, 2019 Minutes

WITHOUT OBJECTION, CHAIRPERSON GREBNER STATED THE JUNE 5, 2019 MEETING MINUTES WERE APPROVED AS PRESENTED.

Additions to the Agenda

9. **Parks Department**
   e. Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust Fund Grant

Substitutes –

1. **Sheriff’s Office** – Resolution to Authorize a Contract with Wellness INX to Provide Parenting Programming

6. **Road Department**
   c. Resolution to Authorize Two New Positions and Reclassifying Six Existing Positions for the Road Department

8. **Controller/Administrator’s Office**
   b. Resolution to Update the 2018 – 2022 Strategic Plan and Action Plan

Limited Public Comment

None.
Commissioner Morgan arrived at 6:02 p.m.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. **Sheriff’s Office** – Resolution to Authorize a Contract with Wellness INX to Provide Parenting Programming

2. **Treasurer’s Office** – Resolution to Utilize the County’s Option to Acquire Tax Foreclosed Property

3. **Drain Commissioner** – Resolution Pledging Full Faith and Credit to Grovenburg Farms Branch of the Melkvik Drain Drainage District Bonds

4. **Facilities Department**
   a. Resolution to Authorize an Agreement with LJ Trumble Builders, LLC. for the Sound Attenuation Improvements at the 9-1-1 Center

5. **Health Department**
   a. Resolution to Authorize an Agreement with RS Biomedical

6. **Road Department**
   a. Resolution to Approve Local Road Agreements with Alaiedon, Aurelius, Bunker Hill, Leroy, Leslie, Meridian, Vevay, Wheatfield, and Williamstown Townships, and City of Lansing
   b. Resolution to Authorize an Agreement for Architectural Design and Engineering Services for the Road Department’s Western Garage Roof
   c. Resolution to Authorize Two New Positions and Reclassifying Six Existing Positions for the Road Department

8. **Controller/Administrator’s Office**
   a. Resolution Authorizing the Acceptance of Certain Grants During the Board of Commissioners 2019 Summer Schedule
   b. Resolution to Update the 2018 – 2022 Strategic Plan and Action Plan

9. **Parks Department**
   a. Resolution to Authorize an Amendment to the Contract with Laux Construction, LLC
   e. Resolution to Authorize the Acceptance of the Project Agreement for a Michigan Natural Resources Trust

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.
4. **Facilities Department**  
   b. Resolution to Authorize an Agreement with Moore Trosper Construction Co. for the Renovations at Forest Community Health Center

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that he wanted to point out that he had noticed vendors responding had been decreasing and that he wondered if the 10% local preference was a discouragement for vendors.

Chairperson Grebner stated that it was not a 10% advantage but that they were permitted to reduce their bid to match.

Rick Terrill, Facilities Director, stated that in the construction industry, right now, things were very competitive and that vendors had mentioned they did not submit proposals because of how many other projects they already had going on.

Commissioner Schafer stated that he was just noticing less and less response from vendors.

Commissioner Tennis stated that wanted to echo the fact that there is a lot of work for contractors right now, which is why he thought fewer vendor bids were coming through. He further stated that he would hesitate to make any assumptions about the 10% local preference being the cause.

Commissioner Schafer stated it was just food for thought for the future.

**THE MOTION CARRIED UNANIMOUSLY.**

5. **Health Department**  
   b. Resolution to Authorize an Agreement with YMCA of Lansing

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MORGAN, TO APPROVE THE RESOLUTION.

Commissioner Tennis disclosed that he had a contractual arrangement with the State Alliance of Michigan YMCAs, of which the Lansing YMCA is a member.

**THE MOTION CARRIED UNANIMOUSLY.**

7. **Board of Commissioners** – Resolution to Approve One-Time Lump Sum Payments and an Amendment to the Managerial and Confidential Employee Manual Regarding Reclassification

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.
Chairperson Grebner stated that he thought they were establishing a policy moving forward for non-represented employees that reclassifications would be retroactive to the first of the year. He stated that this could not be done for represented employees because of state law, but he guessed that the Commissioners were doing this to articulate a policy for non-represented employees.

Chairperson Grebner stated that there was some sniping at staff during County Services.

Commissioner Tennis asked if this was something that had been done in the past.

Chairperson Grebner stated that it has always been retroactive but then there was a change in state law that made it an issue, but not for employees outside of a collective bargaining agreement. He further stated that the sniping during the County Services meeting was about an implicit policy that existed.

Commissioner Maiville stated that there were issues in the process. He further stated that the reclassification process started in a timely manner, but it was not acted on in a timely matter by staff.

Chairperson Grebner stated that technically it was import to understand that this was a lump sum payment because legally the County cannot pay employees a bonus for work they have already done.

Commissioner Tennis asked if there would there be a way to do something similar for members of collective bargaining units.

Matt Nordfjord, County Attorney, stated that there were ways that could be done on a case by case basis and still comply with the law. He further stated that this situation was different because the employees in question are not represented and this was an administrative issue.

Mr. Nordfjord stated that this policy was designed to make an implicit provision explicit.

Chairperson Grebner stated that a crucial distinction is that if someone retires or leaves the employ of the County, they are not eligible for this.

Mr. Nordfjord stated that it would depend on the fact situation for the individual. He further stated that it was possible to get the lump sum as part of the final calculation.

Discussion.

Commissioner Maiville stated that one thing that was clear after the County Services Committee discussion regarding this matter, was that staff would try to make sure the reclassifications are acted upon more timely in the future and not run so far into the following year as they did this year.
Chairperson Grebner stated that it was good to have a general policy in place because a similar situation might occur in the future.

THE MOTION CARRIED UNANIMOUSLY.

9. Parks Department
   b. Resolution to Authorize a Contract with Johnson Sign Company for the Installation of Wayfinding Signs 9b

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION.

Chairperson Grebner stated they are finally installing the signs that he had been talking about for so long. He further stated that while he would have gone cheaper, the signs are gorgeous.

Chairperson Grebner asked when everyone could see the signs installed.

Melissa Buzzard, Trails and Parks Millage Program Coordinator, stated that they hoped to have the signs installed in the fall. She further stated that production was currently in the works and the installer was a local vendor that they were very impressed with.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.

9. Parks Department
   c. Resolution to Authorize an Amendment to Delhi Township Millage Agreement

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Chairperson Grebner stated that this was not a township millage agreement and it needed to be retitled.

Discussion.

Commissioner Maiville proposed the following amendment:

   Resolution to Authorize an Amendment to the Delhi Township Millage Agreement for the Trails Grant

This was considered a friendly amendment.

THE MOTION CARRIED UNANIMOUSLY.
9. Parks Department
   d. Purchase of Real Property Pursuant to MCL 15.268(d) (Closed Session)

10. Human Resources Department – Discuss a Written Attorney-Client Privileged Legal Opinion Pursuant to MCL 15.268(h) (Closed Session)

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. TENNIS, AT 6:21 P.M., TO MOVE THE MEETING INTO CLOSED SESSION FOR DISCUSSION OF THE PURCHASE OF REAL PROPERTY AND FOR CONSIDERATION OF A WRITTEN LEGAL OPINION WITH THE COUNTY ATTORNEY.

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

MOVED BY COMM. CRENSHAW SUPPORTED BY COMM. SCHAFER, TO RETURN TO OPEN SESSION AT APPROXIMATELY 6:37 P.M.

THE MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SCHAFER SUPPORTED BY COMM. CRENSHAW, TO APPROVE THE AGREEMENT AS RECOMMENDED BY COUNSEL AND AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE THE AGREEMENT, FOLLOWING REVIEW AND APPROVAL OF CIVIL COUNSEL.

THE MOTION CARRIED UNANIMOUSLY.

Announcements
None.

Public Comment
None.

Adjournment
The meeting was adjourned at 6:39 p.m.

BARB BYRUM, CLERK OF THE BOARD